

ARKANSAS DIRECTORY OF LICENSED, CERTIFIED, AND REGISTERED OCCUPATIONS



2024

DIRECTORY OF LICENSED, CERTIFIED AND REGISTERED OCCUPATIONS IN ARKANSAS

Includes a Brief Job Description, Examination and Fee Information,
Requirements and Contact Information for Arkansas Occupations



Arkansas Division of
Workforce Services

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Released: August 2024

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INTRODUCTION

The *Directory of Licensed, Certified, and Registered Occupations in Arkansas* is designed to provide students, job seekers, counselors, and other interested persons with information about occupational licenses or certificates issued by Arkansas state boards, commissions, and departments.

This directory is a source of readily accessible occupational licensing/certifying information for occupations in Arkansas, but it in no way replaces detailed information available from the various licensing and certifying boards and agencies. The information in this directory was taken from materials supplied by each of the boards and agencies. In most cases, the facts contained in this publication are the wordage of the occupational licensing or certifying authorities themselves. The publication is designed to provide readers with information on Arkansas regulated occupations and contains requirements found in Arkansas state statutes. Although some occupations contained in this directory reference business activity, the directory attempts to maintain a complete list of occupational licenses or certificates for individuals only. Licensing requirements issued by federal agencies or local municipalities are not included.

The directory includes a job title, O*Net Code, a brief job description, required examinations and fees, other requirements, and the name, address, telephone number, fax number (where available), web address (where available), and e-mail address (where available) of the licensing authority. Where available, the number of active or total licenses for each occupation is included.

O*Net is an occupational classification system that includes detailed analysis of occupational work duties, knowledge, skills, and activities. The Standard Occupational Classification (SOC) system is a coding system used by federal government agencies, and federal/state cooperative programs to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data. O*Net is based on the SOC system.

We extend our thanks to the various licensing/certifying agencies, boards and/or commissions for providing information and assistance in the revision of this handbook. We have attempted to make this information as accurate as possible, but it should be noted that the licensing/certifying procedures are subject to change due to revisions made by the various regulating authorities or by the Arkansas State Legislature. Users of this handbook are urged to advise the Division of Workforce Services, Occupational-Career Information Section of any errors or omissions.

For business license information, contact your local city or county government offices. For a listing of Business Resources, visit the State of Arkansas website at www.arkansas.gov.

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Agricultural Consultant

O*NET Code 25-9021.00

**Arkansas Department of Agriculture
Feed and Fertilizer Division
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
mike.stage@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Agricultural Consultants provide advice or prescriptions for the control or eradication of any insect, mite or pest, any plant pathogen, including nematodes, or any weed; and for the use of fertilizer, lime, and/or micronutrient based on soil classification and cropping systems and soil or plant tests. An Agriculture Consultant who charges a fee must be licensed.

Requirements:

- 1) Must have a minimum of a bachelor's degree in a Board-approved crop related field, or have seven years of continuous experience working for a licensed agricultural consultant after the effective date of August 12, 2005.
- 2) Must pass the written Agricultural Consultant examination.

Written examination required.

License fee: \$100.00

Number of Licenses

173 Total licenses, as of June 2024

Feed Facility License

O*NET Code 25-9021.00

**Arkansas Department of Agriculture
Feed and Fertilizer Division
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
franz.oliver@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

The Feed Facility License allows a person or business to distribute or sell feed products into or within the state. License requirements are per the Arkansas Feed Law and Rules. The law covers most agricultural feeds and dry pet foods.

Number of Licenses

1,133 licenses issued during 2023

Fertilizer Facility License

O*NET Code 25-9021.00

Arkansas Department of Agriculture
Feed and Fertilizer Division
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
mike.stage@agriculture.arkansas.gov
www.agriculture.arkansas.gov

Description

The Fertilizer program works to ensure public safety and a fair marketplace by providing oversight of fertilizer products sold in the state. The program administers and enforces the Fertilizer Laws and Regulations, Soil Amendment Act, 100% Natural Organic Fertilizer Act. The program's oversight duties involve inspection of facilities, reviewing producer labeling practices, and random sampling from retail sites and distribution points for laboratory testing against label claims. The program also investigates all claims of product contamination, inferior quality, and unlicensed activity brought to its attention. The Fertilizer Facility License is required for all manufacturers, jobbers, blenders and manipulators and storage of of commercial fertilizer and fertilizer materials in the state of Arkansas. The annual license fee is \$50 and expires on 30 JUN of each year.

Number of Licenses

155 Total licenses, as of June 2023

Industrial Hemp License

O*NET Code 25-9021.00

**Arkansas Department of Agriculture
Plant Industries Division
Arkansas State Plant Board
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
caleb.allen@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

The Arkansas Hemp Program at the Arkansas Department of Agriculture administers the Arkansas Hemp Production Act of 2021 and the federal 2018 Farm Bill. The Arkansas Department of Agriculture is the state agency in charge of licensing the growth, processing, handling, and storage of hemp material in Arkansas. Licensed Hemp Growers are permitted to legally produce and grow hemp crops, whereas Licensed Hemp Processor/Handlers are permitted to legally accept hemp crops for storage or handling, or to be processed into publicly marketable hemp products. For more information about the AR Hemp Program, please visit: <https://www.agriculture.arkansas.gov/hemp-home>

Number of Licenses

20 licenses issued during 2023

Packing and Grading Permit

O*NET Code 45-2041.00

**Arkansas Department of Agriculture
Livestock and Poultry Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
info@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Any processor, packer or dealer-wholesaler who grades, sizes, candles and packs or distributes eggs for the purpose of resale (sale, expose for sale, have in possession for sale, exchange, barter or trade) or transferring to other processors, retailers, dealer-wholesalers or other persons or consumers. This regulation applies to retailers owning 200 hens or more that wishes to resell their eggs. Requirements are enforced by the provisions of the Arkansas Egg Marketing Act. No exam.

Fees: \$60.00 annual Permit fee and \$.06 per case of shell eggs, \$.06 per 36 pounds liquid egg, \$.06 per 9 pounds of dried eggs, \$.06 per 50 pounds of boiled eggs and \$.06 per 50 pounds of diced eggs.

Number of Licenses

253 active licenses as of June 2023

Equine Infectious Anemia (EIA) Verifier

O*NET Code 45-2011.00

**Arkansas Department of Agriculture
Livestock and Poultry Section
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
info@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>**

Description

Any individual person, group of individuals, club, organization, association, or corporation that sponsors, conducts, or organizes an equine event or activity are required to have a certified EIA verifier at the entrance of the event to verify that all equine entering the event have the required health papers. Verifiers are present at the events to prevent the contamination of a highly contractible disease that is fatal to all equine.

Requirements:

Attend a one day class on how to identify health papers and regulatory requirements. Obtain a passing score on the exam given at the end of the training.

Examinations and Fees:

The class and the initial certification are free and open to the public. After completing the class they are given the initial EIA Verifier card with an expiration of ONE year, they will also receive an EIA verifier application for the indefinite status. To become indefinite, they must mail in the application along with a \$5.00 fee. Once the information has been received, the applicant will then get issued the indefinite EIA Verifier card.

Number of Licenses

3,369 active licenses as of June 2023

Livestock Dealer License

O*NET Code 13-1021.00

Arkansas Department of Agriculture
Livestock and Poultry Section
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
info@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>

Description

A livestock dealer is any person (not a market agency) engaged in the business of buying or selling, in commerce, livestock either on his own account or as an employer or agent of the vendor or purchaser. Any dealer who purchases, deals in, or sells livestock or acts as a commission representative or broker, except registered with the Packers & Stockyards livestock markets, must be licensed by the Arkansas Livestock and Poultry Commission.

Requirements:

All applicants are to submit an application and follow the rules of the ARKANSAS REGULATION FOR LIVESTOCK DEALER LICENSING. Within the rules, Dealers are required to keep records of all sale transactions and be subject to an inspection by the Commission.

Examination and Fees: \$10 fee; renewal fees are also \$10.

No examination required. License will be issued yearly, and will expire on July 1 of each year.

Number of Licenses

14 active licenses as of June 2023

Pullorum-Typhoid tester Licenses

O*NET Code 45-2011.00

**Arkansas Department of Agriculture
Livestock and Poultry Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
info@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

We have 2 different types of blood tester licenses, one is for the general public (the private license \$22/yr) and the other is for commercial breeder blood testers (\$45/yr).

Any member of the public, in Arkansas, can participate in the private school, and only individuals employed by poultry companies can participate in the commercial schools.

They are issued licenses as it is required by Arkansas Code 2-40-205 Blood test training program (attached to this e-mail).

This code states:

- a) No person shall perform any program or certifying blood tests on livestock or poultry unless the person has first completed a blood test training program designed and conducted by the State Veterinarian and has obtained a tester's permit from the State Veterinarian.
- b) These technicians shall be used at the market, where economically feasible, except when in violation of state or federal law or regulation.

Number of Licenses

140 licenses issued during 2023

Commercial/Non-Commercial Pest Control Operator

O*NET Code 37-2021.00

**Arkansas Department of Agriculture
Pest Control Program
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
seth.dunlap@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>**

Description

Pest/Weed Control businesses are required to possess a License Holders License which is issued to the business. The business is eligible to perform pest/weed control services based on the employment of licensed applicators and the classifications for which the applicator is licensed.

Pest/Weed Control Applicators can be licensed in any or all of the following ten classifications:

- 1) Classification 1: Termites and Other Structural Pests Control. These license holders are allowed to perform work for the prevention, control, or eradication of termites and other structural pests.
- 2) Classification 2: Household Pests and Rodent Control. These license holders are allowed to apply control measures for the control of any mammal, bird, arthropod, reptile or other organism (other than wood-damaging or destroying insects, fungi or organisms) that may infest or invade a home or other buildings or the immediate area around or under these homes, buildings or other areas.
- 3) Classification 3: General Fumigation. These license holders are allowed to utilize various formulations of lethal toxic gases for the purpose of eliminating pests that might be infesting products or structures.
- 4) Classification 4: Tree and Turf Pests Control. These license holders are allowed to apply chemicals for the control of insects, fungi, arthropods, slugs, weeds or other organisms in ornamental species plantings or in turf areas.
- 5) Classification 5: Weed Control. These license holders are allowed to utilize various chemicals in the control of 'weeds' in non-agricultural, non-right of way turf areas.
- 6) Classification 6: Golf Course Pest Control. These license holders are allowed to utilize various chemicals in the control of weeds, insects, arthropods, mammals, birds, fungi or other organisms that are typically found infesting turf, plantings and highly managed greens found on golf courses.
- 7) Classification 7: Non-Commercial Pest Control. A Non-Commercial Applicator Certificate shall be issued in this classification to owners or employees of government, institutions, businesses, companies, or corporations for the purpose of performing pest control work (including wood destroying insects and organisms) on the premises of property owned or managed by themselves or their employer.

8) Classification 8: Non-Commercial Fumigation. Holders of a certificate in this classification are employees of large scale, primarily wholesale food manufacturing, processing and storing companies or corporations.

9) Classification 9: Non-Commercial Tree and Turf Pest Control. A Non-Commercial Applicator Certificate shall be issued to owners or employees of government, institutions, businesses, companies, or corporations for the purpose of performing tree and turf pest control work on the premises of property owned by themselves or their employer.

10) Classification 10: Non-Commercial Golf Course Pest Control. A Non-Commercial Applicator Certificate shall be issued in this classification to employees of the owner or owners of specific golf courses.

Requirements:

Classification 1 & 2:

- a) Must have two years of college work with one basic course in entomology. Or
- b) Must have served under a licensed operator for one year prior to taking examination.
- c) Must provide certificate of liability insurance and provide bond.

All other Classifications:

- a) Must show proof of financial responsibility.
- b) Must pass written exam.

Written examinations:

- 1) Licensed Applicator: \$100.00 for each exam taken,
- 2) Registered Agent: \$30.00 for each exam taken,

License fee:

- 1) License Holder: \$100.00 minimum (based on the number of registered agents employed),
- 2) Licensed Applicator: \$150.00 for first classification and \$100.00 for each additional category to a maximum of \$300.00

Number of Licenses

1,205 Total licenses, as of June 2024

Commercial Applicator (Aerial or Ground)

O*NET Code 37-3012.00

**Arkansas Department of Agriculture
Pesticide Division
Plant Board
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
pesticide.commercial@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>**

Description

Commercial Applicators (Aerial or Ground) apply pesticides, seed, and fertilizers to agricultural land, right of ways, and forestry for hire. They must follow the label as well as all federal and state regulations.

All Regulations can be found at: <http://www.aad.arkansas.gov/laws-regulations>

Number of Licenses

887 licenses issued during 2023

Licensed Firms-Custom Applicators (Aerial or Ground)

O*NET Code 37-3012.00

**Arkansas Department of Agriculture
Pesticide Division
Plant Board
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
pesticide.commercial@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>**

Description

Commercial Applicators (aerial or ground) use aircraft, helicopters, and/or ground equipment to make applications to agricultural lands with pesticides. They are required to follow the label as well as all federal and state regulations.

All Regulations can be found at: <http://www.aad.arkansas.gov/laws-regulation>

Number of Licenses

310 licenses issued during 2023

Commercial Applicator Technician

O*NET Code 37-2021.00

**Arkansas Department of Agriculture
Pesticide Division
Plant Board
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
pesticide.commercial@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>**

Description

Commercial Applicator Technicians are pesticide applicators who use restricted use pesticides under the supervision of a certified Commercial Applicator.

All Regulations can be found at: <http://www.aad.arkansas.gov/laws-regulations>

Number of Licenses

70 licenses issued during 2023

Nurseryman

O*NET Code 11-9013.01

Arkansas Department of Agriculture
Plant Inspection and Quarantine Section
2 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
paul.shell@agriculture.arkansas.gov
www.agriculture.arkansas.gov

Description

A Nurseryman is engaged primarily in producing, for sale, planting stock of various trees and shrubs. These sales may be at either the wholesale or retail level of marketing. A Nurseryman is also allowed to engage in installing plants, shrubs and trees as landscapers under this license.

Requirements:

Must be of sound moral and financial character.

License and inspection fee: \$150.00 minimum per license (Final fee is based on size of operation.)

Number of Licenses

113 active licenses as of June 2024

Nursery Dealer

O*NET Code 11-2022.00

**Arkansas Department of Agriculture
Plant Inspection and Quarantine Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
paul.shell@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Nursery Dealers are engaged primarily in selling planting stock of various trees, shrubs and other landscape plants at the retail level of marketing. Typically this license holder is not involved in the production of the planting stock but is purchasing it from a nurseryman. Nursery Dealers are also allowed to engage in installing plants, shrubs and trees as landscapers under this license.

Requirements:

Must be of sound moral and financial character.

License and inspection fee: \$150.00 minimum per license (Final fee is based on size of operation.)

Number of Licenses

525 active licenses as of June 2024

Landscape Contractor

O*NET Code 37-1012.00

**Arkansas Department of Agriculture
Plant Inspection and Quarantine Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
paul.shell@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Landscape Contractors are engaged primarily in the installation of various plants, shrubs and trees for the public. License holders generally are not involved in the production or selling to the general public of planting stock, except for the stock they install.

Requirements:

Must be of sound moral and financial character.

License and inspection fee: \$150.00 minimum per license (Final fee is based on size of operation.)

Number of Licenses

201 active licenses as of June 2024

Grain Warehouseman

O*NET Code 11-3071.02

**Arkansas Department of Agriculture
Public Grain Warehouse and Catfish Processor Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
mike.stage@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Grain Warehousemen receive grain from the general public for storage prior to sale. All warehousemen maintain buildings or other protected enclosures used for handling grain by keeping them free of pests and disease.

Requirements:

- 1) A Certified Financial Statement must be submitted annually. The financial statement must have a closing date within the last 6 months.
- 2) An insurance agent must complete and return a Certificate of Insurance on Stored Grain (Form GW-4). Grain must be insured for its full market value.
- 3) The Certificate of Fact (GW-3) must be completed and returned. This form must be signed by an authorized person and must be signed and stamped by a notary.
- 4) The Schedule of Charges for Storing and Handling Grain (GW-5) must be complete. After approval, the Schedule will be returned for posting.
- 5) A voided, #1, triplicate original of scale ticket, purchase contract(s), and daily position record must be approved and kept on file.
- 6) Surety must be posted in the form of a Bond, Letter of Credit, or Certificate of Deposit. Minimum surety required is \$20,000.00.
- 7) A corporate charter must be submitted if operation is a corporation.
- 8) Must maintain records in accordance with the law and regulations.

No fees are charged for examinations. Each licensed warehouseman is audited twice annually by Plant Board Auditors. This is necessary for assurance that the warehouseman operates within the law. New applications must be accompanied by a one-hundred fifty dollar (\$150.00) fee. Renewal fee of license will be based on capacity. Renewal date is June 30 each year. Warehouses are charged \$10.00 per man-hour, if additional trips are required to correct problems.

Number of Licenses

35 active licenses as of June 2023

Grain Dealer

O*NET Code 13-1021.00

**Arkansas Department of Agriculture
Public Grain Warehouse and Catfish Processor Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
mike.stage@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

A Grain Dealer is a person that operates as a grain buyer in the state of Arkansas that is not licensed under the Arkansas Public Grain Warehouse Law, the United States Warehouse Act and is not an end user of grain.

Requirements:

1. A Certified Financial Statement must be submitted annually. The financial statement must have a closing date within the last 4 months.
2. Must submit application forms GD-1 or GD-2.
3. Surety must be posted in the form of a Bond, Letter of Credit, or Certificate of Deposit. Minimum surety required is \$50,000.
4. A corporate charter must be submitted if operation is a corporation.
5. Must maintain records in accordance with the law and regulations.

Examinations and Fees:

No fees are charged for examinations. Each licensed dealer is audited annually by Plant Board Auditors. This is necessary for assurance that the grain dealer operates within the law.

New applications must be accompanied by a one-hundred fifty dollar (\$150.00) fee. Renewal license fees will be based on the dollar amount of grain purchases. The renewal date is June 30 of each year. Warehouses are charged \$40.00 per man-hour, if additional trips are required to correct problems.

Number of Licenses

26 active licenses as of June 2023

Agricultural Seed Dealer/Labeler

O*NET Code 13-1021.00

**Arkansas Department of Agriculture
Seed Division
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
Regulatoryseed@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Agricultural Seed Dealers/Labelers sell or distribute agricultural seed for planting purposes. Seed dealers must be fully aware of all regulations governing the sale of agricultural seeds and must observe all precautions in the storing and distributing of seed.

Requirements:

Applicants shall be familiar with Circular 10, "Regulations on the Sale of Planting Seed in Arkansas," and must agree to observe said regulations. (License may be canceled at any time for failure to observe said regulations.) No examinations required.

License Fee: \$250.00 (plus \$0.10 per hundredweight of all seed sold within or into Arkansas subject to the regulations)

Number of Licenses

389 licenses issued during 2023

Plant Breeder

O*NET Code 19-1013.00

**Arkansas Department of Agriculture
Seed Division
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
Regulatoryseed@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Description

Plant Breeders use the principles of genetics to plan and carry out breeding studies to develop and improve varieties of crops. They use their knowledge of plant growth to improve specific characteristics, such as yield, size, quality, maturity, and resistance to frost, drought, disease and insect pests in plants. They develop and select the most desirable plants for crossing by using methods such as inbreeding, crossbreeding, backcrossing, outcrossing, mutating, or interspecific hybridization and selection.

Requirements:

Written examination required. Any person having a Doctorate Degree in Plant Breeding and three years of experience is not required to take the examination.

Number of Licenses

60 Total licenses, as of June 2023

Water Well Contractor

O*NET Code 47-5021.00

Arkansas Department of Agriculture
State of Arkansas Water Well Construction Commission
10421 W. Markham St.
Little Rock, AR 72205
501-682-3900
jackie.broach@arkansas.gov
<http://www.agriculture.arkansas.gov>

Description

Water Well Contractors plan locations for, and contract to, drill wells with portable drilling rigs. They must insure that the wells are located on sites that provide good surface drainage to prevent the possibility of contamination. After drilling, they must install an outside water-tight casing to such a depth as may be necessary to exclude the entrance of undesirable contamination. They must also install a surface protection to prevent contamination by drainage.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must have a completed application on file.
- 3) Must have all fees paid.
- 4) Must have an Arkansas Water Well Contractor's Bond of at least \$20,000.
- 5) Must obtain 6 credits of continuing education per year.

Drill and Pump fees: \$350.00 (Renewable annually), Pump only: \$175.00 (Renewable annually), Drill only: \$175.00 (Renewable annually), Rig Permits: \$145.00/permit (Renewable annually)

Number of Licenses

149 active licenses as of June 2024

Pump Installer

O*NET Code 49-9099.00

**Arkansas Department of Agriculture
State of Arkansas Water Well Construction Commission
10421 W. Markham St.
Little Rock, AR 72205
501-682-3900
jackie.broach@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>**

Description

Pump Installers install and repair pump equipment and may alter or repair water wells. They may also plan and install pumping equipment, including sealing. Pump Installers cut and thread pipes, ducts and fittings, using hand tools and power tools. They level and bolt down pumps. They connect ducts and drive couplings, and align them to minimize friction, using hand tools and gauges. They oil and grease moving parts, and adjust valves to prevent overloading. They may recommend the repair or adjustment of the driving mechanism to improve operation of pumps. To legally install water well pumps within Arkansas you must either hold an Arkansas Water Well Contractor Drilling and Pump Systems License, an Arkansas Water Well Contractor Pump Systems License, or be employed by someone who holds such a license and holds an Arkansas Pump Installer Registration.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be of good moral character.
- 3) Must have completed the Commission's 2 year Pump Installer Apprenticeship Program or have held an Arkansas comparable license/registration in another state for 2 years in good standing.
- 4) Must work for or be a water well contractor.

Written examination required, Registration fee (annual): \$125.00, Apprenticeship fee: \$125.00

Number of Licenses

285 active licenses as of June 2022

Water Well Driller

O*NET Code 47-5021.00

Arkansas Department of Agriculture
State of Arkansas Water Well Construction Commission
10421 W. Markham St.
Little Rock, AR 72205
501-682-3900
jackie.broach@agriculture.arkansas.gov
<http://www.agriculture.arkansas.gov>

Description

Water Well Drillers work under the supervision of, or are, water well contractors, who plan locations for and drill wells with portable drilling rigs. They must insure that the wells are located on sites that provide good surface drainage to prevent the possibility of contamination. After drilling, they must install an outside water-tight casing to such a depth as may be necessary to exclude the entrance of undesirable contamination. They must also install a surface protection to prevent contamination by drainage. To legally drill wells within Arkansas, a registered driller must either hold an Arkansas Water Well Contractor Drilling and Pump Systems License, an Arkansas Water Well Contractor Drilling License, or be employed by someone who holds such a license and holds an Arkansas Driller registration.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be of good moral character.
- 3) Must have completed the Commission's Driller Apprenticeship Program.
- 4) Must work for or be a water well contractor.

Written examination required, Registration fee: \$125.00 (Renewable annually), Apprenticeship fee: \$125.00

Number of Licenses

289 active licenses as of June 2022

Soil Classifier

O*NET Code 19-1013.00

**Arkansas Department of Agriculture
Arkansas State Board of Registration for Professional Soil Classifiers
1 Natural Resources Dr.
Little Rock, AR, AR 72205
501-428-3057
emersiovsky@gmail.com
<http://www.arkansas.gov/soilclassifiers>**

Description

Soil Classifiers perform services or work that requires education in the physical, chemical, biological, and soil sciences. Through training and experience, they apply their special knowledge of these sciences to soil classification. They map and classify soils into similar groups; interpret soil properties for different land uses; evaluate water movement through soils, soil quality, soil spatial variability, and wetness; and collect soil samples for chemical, physical, engineering and biological analysis.

Requirements:

- 1) Must have four years of college with a Bachelor of Science Degree or higher degree in Agriculture or Physical Science, and 30 hours or equivalent in biological, physical, and earth science, with a minimum of 15 hours in soil science.
- 2) Applicants for Soil Classifier-in-Training who have completed an approved soils curriculum are not required to have experience. Applicants for Soil Classifier-in-Training who have completed an unapproved soils curriculum are required to have one year of soil survey field mapping experience in the National Cooperative Soil Survey Program, or one year of soil survey field mapping, site evaluation and description writing experience under the supervision of a registered Professional Soil Classifier.
- 3) The experience requirement for registration as a Soil Classifier for applicants holding a valid Soil Classifier-in-Training certificate consists of one year of soil survey field mapping experience in the National Cooperative Soil Survey Program, or one year of soil survey field mapping, site evaluation and description writing experience under the supervision of a registered Professional Soil Classifier and a demonstrated ability to be independently productive.
- 4) Applicants for Soil Classifier not holding a Soil Classifier-in-Training certificate are required to have two years of soil survey field mapping experience in the National Cooperative Soil Survey Program and a demonstrated ability to be independently productive.

Number of Licenses

38 Total licenses, as of June 2023

Forester

O*NET Code 19-1032.00

**Arkansas Department of Agriculture
Forestry Division
Arkansas Forestry Commission
One Natural Resources Drive
Little Rock, AR 72205
501-224-2836
Candice.Schnebelen@agriculture.arkansas.gov
<https://www.agriculture.arkansas.gov/board-of-registration-for-foresters/>**

Description

Foresters manage forested lands for economic, recreational, and conservation purposes. They may inventory the type, amount, and location of standing timber, appraise the timber's worth, negotiate the purchase, and draw up contracts for procurement. Foresters may determine how to conserve wildlife habitats, creek beds, water quality, and soil stability, and how best to comply with environmental regulations. They may devise plans for planting and growing new trees, monitor trees for healthy growth, and determine the best time for harvesting. They develop forest management plans for public and privately-owned forested lands. All individuals using "Forester" in connection with the person's name or otherwise assume, use or advertise any title or description that the person is a forester must be licensed and registered according to Ark. Code Ann. 17-31-101.

Requirements:

- (1) A bachelor's or advanced degree in forestry from a college or university program accredited by the Society of American Foresters;
 - (2) A bachelor's or advanced degree in forestry from a college or university program not accredited by the Society of American Foresters and three (3) years or more experience in forestry work of a nature satisfactory to the commission;
 - (3) A bachelor's degree in a natural resources-related field from a college or university program, including, but not limited to, wildlife management, with at least twenty (20) semester hours of forestry courses approved by the commission and three (3) years' or more experience in forestry work of a nature satisfactory to the commission;
 - (4) A bachelor's degree not related to natural resources from a college or university program and six (6) years' or more experience in forestry work of a nature satisfactory to the commission;
- or
- (5) A two-year associate's degree in forestry and six (6) years' or more experience in forestry work of a nature satisfactory to the commission.

Application fee: \$40.00

Written examination fee: \$30.00 (retake only)

Registration fee: \$30.00

Renewal fee: \$30.00 annually

Number of Licenses

406 Total licenses, as of June 2023

Veterinarian

O*NET Code 29-1131.00

**Arkansas Department of Agriculture
Veterinary Medical Examining Board
1 Natural Resources Dr.
Little Rock, AR 72205
501-224-2836
Candice.Schnebelen@agriculture.arkansas.gov
<http://www.arvetboard.statesolutions.us>**

Description

Doctors of Veterinary Medicine diagnose and treat numerous diseases and injuries in animals. Because much of their work is involved with commercial livestock, veterinarians play an important role in the nation's food production. They are also important to the overall public health program preventing the outbreak of animal diseases, many of which can be spread to humans. Veterinarians perform surgery on sick and injured animals, and also prescribe and administer drugs, medicines, serums, and vaccines. Most veterinarians are general practitioners who treat livestock, as well as pets. Those who live in large, metropolitan areas work almost exclusively on their client's pets, while those practicing in rural areas usually specialize in treating farm animals. Many veterinarians are employed in federal and state health programs, conducting inspections on meat, poultry, and other foods. Others are on the faculties of veterinary colleges or are engaged in various types of research.

Requirements:

- 1) Must be at least 21 years of age.
- 2) Must be a citizen of the United States or resident alien.
- 3) Must be a person of moral integrity and acceptable ethical standards.
- 4) Must be a graduate of an American Veterinary Medical Association-accredited veterinary college or holder of an Educational Commission for Foreign Veterinary Graduate (ECFVG) or Program for the Assessment of Veterinary Education Equivalence (PAVE) certificate.
- 5) Must pass the North American Veterinary Licensing Examination (NAVLE).
- 6) Must pass the Written State Board Examination or be licensed by endorsement or reciprocity.

Application Fee: \$100.00, Temporary Permit Fee: \$50.00, Annual Renewal Fee (active): \$100.00, Annual Renewal Fee (inactive): \$25.00, NAVLE Fee: \$720.00 (paid directly to the International Council for Veterinary Assessment)

Number of Licenses

0 Total licenses, as of June 2023

Veterinary Technician

O*NET Code 29-2056.00

**Arkansas Department of Agriculture
Veterinary Medical Examining Board
1 Natural Resources Dr.
Little Rock, AR 72205
501-224-2836
Candice.Schnebelen@agriculture.arkansas.gov
<http://www.arvetboard.statesolutions.us>**

Description

A veterinary technician or technologist (vet tech) is knowledgeable in the care and handling of animals, basic principles of normal and abnormal life processes, and routine laboratory and clinical procedures. A vet tech is primarily an assistant to veterinarians, biological research worker, or other scientist. Duties that might be performed while assisting a practicing veterinarian include: obtaining and recording information about cases; preparing patients, instruments, and equipment for surgery; collecting specimens; performing certain laboratory procedures; dressing wounds; and assisting in diagnostic, medical, and surgical procedures. In general, the duties of a vet tech in a veterinary practice may include any part of the practice that does not involve diagnosis, prescription, surgery, or any other activities prohibited by the Arkansas Veterinary Medical Practice Act. All functions of a vet tech are performed under the immediate, direct, or indirect supervision of a licensed veterinarian.

Requirements:

- 1) Must be a citizen of the United States or an applicant for citizenship.
- 2) Must be a person of moral integrity and acceptable ethical standards.
- 3) Must possess a diploma or its equivalent from a college-level program accredited by the American Veterinary Medical Association.
- 4) Must pass the Veterinary Technician National Examination (VTNE).
- 5) Must provide a letter of recommendation from a licensed veterinarian.

Application Fee: \$40.00, Annual Renewal Fee: \$25.00, VTNE Fee: \$340.00 (paid directly to the American Association for Veterinary State Boards)

Number of Licenses

0 Total licenses, as of June 2023

Non-Veterinarian Embryo Transfer Technician

O*NET Code 29-2056.00

**Arkansas Department of Agriculture
Veterinary Medical Examining Board
1 Natural Resources Dr.
Little Rock, AR 72205
501-224-2836
Candice.Schnebelen@agriculture.arkansas.gov
<http://www.arvetboard.statesolutions.us>**

Description

A Non-Veterinarian Embryo Transfer Technician primarily works with cattle and should have the basic knowledge, skills, and abilities required to proficiently extract, grade, freeze, thaw, and transfer livestock embryos, as well as the ability to properly use ultrasound equipment to determine pregnancy status following the embryo transfer procedure.

Requirements:

- 1) A letter from a licensed veterinarian who has witnessed the applicant's ability to perform livestock embryo transfer or transplant and livestock pregnancy determination on at least three occasions within six consecutive months.
- 2) A record of successfully completing a qualified course taught by a livestock reproduction specialist on both livestock embryo transfer and livestock pregnancy determination.
- 3) Proof that the applicant has at least fifty percent financial interest in livestock management equipment, including without limitation ultrasound equipment, microscope, embryo freezer, and other required transfer tools.
- 4) Proof of membership in either the International Embryo Technology Society or the American Embryo Transfer Association.

Application Fee: \$1,000.00, Renewal Fee: \$250.00

Number of Licenses

2 active licenses as of June 2023

Embalmer

O*NET Code 39-4011.00

**Arkansas Department of Commerce
Arkansas Insurance Department
State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services
1 Commerce Way, Suite 502
Little Rock, AR 72202
501-682-0574
aid.efd@arkansas.gov
<https://insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/embalmers-funeral-directors-burial-association/>**

Description

Embalmers prepare bodies for burial as a sanitary and preservative measure according to State law. They treat bodies with antiseptic and disinfectant chemicals prior to viewing and burial. They remove blood from the circulatory system and replace it with embalming fluid. Embalmers apply cosmetics to give the body a natural appearance and, if necessary, restore disfigured or maimed bodies by using, clay, cotton, or wax. Embalmers also dress and place bodies in caskets. Embalmers may assist funeral directors with funeral arrangements or maintain records.

Requirements:

- 1) Must have graduated from an accredited school of mortuary science.
- 2) Must take and pass both parts of the National Conference Exam and take and pass the Arkansas Laws, Rules, and Regulations Exam.
- 3) Must have completed all embalmer apprentice requirements.
- 4) Must have served as a registered apprentice embalmer for one year. Apprenticeship may be served before, during or after attending mortuary school.
- 5) Must enroll in mortuary school within a year of starting apprenticeship.
- 6) Must assist in the preparation of at least fifty bodies.

Written Examinations required.

Examination fee: \$100.00, Original Wall License fee: \$10.00, Initial License fee: \$10.00, Renewal fee: \$30.00, Duplicate License Fee: \$20.00

Number of Licenses

514 Total licenses, as of April 2023

Embalmer Apprentice

O*NET Code 39-4011.00

**Arkansas Department of Commerce
Arkansas Insurance Department
State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services
1 Commerce Way, Suite 502
Little Rock, AR 72202
501-682-0574
aid.efd@arkansas.gov
<https://insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/embalmers-funeral-directors-burial-association/>**

Description

Apprentice Embalmers learn the practice of embalming under the instruction and direct supervision of a licensed embalmer. They help prepare bodies for burial as a sanitary and preservative measure according to State law. They help treat bodies with antiseptic and disinfectant chemicals prior to viewing and burial. They aide the embalmer in the removing of blood from the circulatory system and help him replace the blood with embalming fluid. Apprentice embalmers apply cosmetics to give the body a natural appearance and, if necessary, restore disfigured or maimed bodies by using clay, cotton, or wax. They also help dress and place bodies in caskets. Apprentice embalmers may assist funeral directors with funeral arrangements or maintain records.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must have graduated from high school or equivalent.
- 3) Must serve one year in an Arkansas licensed establishment under an embalmer licensed by the Board and must assist in the embalming of at least 50 bodies during the apprenticeship.
- 4) Must enroll in mortuary school within a year of starting apprenticeship.
 - 4a. Failure to do so will result in the termination of the apprenticeship for a period of ninety (90) days, or upon the enrollment in mortuary school, whichever period is shorter.
- 5) May serve apprenticeship before, during, or after attending an accredited college of mortuary science.
- 6) Must pass both parts of the National Conference Exam with 75 or better and the Arkansas Laws Rules and Regulations Exam with 75 or better to become a licensed embalmer.
- 7) Any person who is registered as an apprentice embalmer and/or funeral director in the State of Arkansas is required to complete this apprenticeship within three (3) years of the date of registration. If not completed within three (3) years, the apprentice may re-register for a second three (3) years. In cases where the apprenticeship is not completed in three (3) years, the apprentice will be notified that he or she has ninety (90) calendar days to re-register. If the apprentice fails to re-register within ninety (90) calendar days from the date of notification, then upon any delinquent re-registration, the apprentice must start the apprenticeship from the beginning, to include case reports. If the apprenticeship is not completed within six (6) years of the date of original registration, he or she shall not be eligible to register as an apprentice for

ninety (90) calendar days. After this ninety (90) day period, a person may register as an apprentice and begin the process from the beginning, including case reports.

Examination required.

Embalmer Apprenticeship application: \$50.00

Number of Licenses

87 active licenses as of June 2024

Funeral Director

O*NET Code 39-4031.00

Arkansas Department of Commerce
Arkansas Insurance Department
State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services
1 Commerce Way, Suite 502
Little Rock, AR 72202
501-682-0574
aid.efd@arkansas.gov
<https://insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/embalmers-funeral-directors-burial-association/>

Description

Funeral Directors arrange and direct funeral services and coordinate the activities of workers handling and embalming bodies. They collect the information needed to complete the death certificate and consult with the family to arrange the funeral details such as the certificate and obituary notice, selection of the casket, location and time of the burial or cremation. They arrange and adjust lights, fixtures, floral displays, and the casket. The funeral director also directs pallbearers in moving the casket and organizes other proceedings during the service and funeral procession. After the service, they may help the family file claims for social security, insurance, and other benefits. Every funeral conducted within the State of Arkansas must be under the personal supervision, direction, and charge of a funeral director who holds a valid license.

Requirements:

- 1) Must serve eighteen (18) months as an apprentice under a Licensed Funeral Director.
- 2) Must have completed 18 months of apprenticeship before taking the exam or completed case reports.
- 3) Must actively assist in conducting 50 funerals during apprenticeship.
- 4) If a graduate of an accredited school of mortuary science and have passed the National Conference Exam, only have to serve one year as an apprentice.
- 5) Must pass the written Arkansas Laws, Rules, and Regulations Exam with a score of at least 75.

Written Examinations required, Examination fee: \$100.00, Original License fee: \$10.00, Renewal fee: \$30.00, Duplicate License fee: \$20.00

Number of Licenses

792 licenses issued during 2024

Funeral Director Apprentice

O*NET Code 39-4021.00

**Arkansas Department of Commerce
Arkansas Insurance Department
State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services
1 Commerce Way, Suite 502
Little Rock, AR 72202
501-682-0574
aid.efd@arkansas.gov
<https://insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/embalmers-funeral-directors-burial-association/>**

Description

Apprentice Funeral Directors learn the business of funeral directing under the instruction and direct personal supervision of a licensed funeral director. They help the funeral director arrange and direct funeral services and coordinate the activities of workers handling and embalming bodies. They collect the information needed to complete the death certificate and consult with the family to arrange the funeral details such as the certificate and obituary notice, selection of the casket, location, and time of the burial or cremation. The apprentice funeral director also helps direct pallbearers in moving the casket and organizing other proceedings during the service and the funeral procession. After the service, they may help the family file claims for social security, insurance, and other benefits.

Requirements:

- 1) Must be 18 years of age.
- 2) Must have graduated from high school or equivalent.
- 3) Must serve at least an eighteen (18) month apprenticeship to become a licensed funeral director.

Funeral Director. Apprentices will be required to take six (6) hours of education in funeral service practices and ethics, laws, and rules affecting funeral service approved by the Board.

- 4) Must assist in conducting 50 funerals during apprenticeship.
- 5) Must pass the written Arkansas Laws, Rules, and Regulations Exam with 75 or better.
- 6) Graduates of an accredited school of mortuary science program who have passed the National Conference Exam are only required to serve one year as an apprentice funeral director. Effective July 1, 2018, completion of the requirement to be a graduate of a school of embalmers as set forth in -^o17-29-301 (a) (3) may be substituted for six (6) of the eighteen (18) months.
- 7) Any person who is registered as an apprentice embalmer and/or funeral director in the State of Arkansas is required to complete this apprenticeship within three (3) years of the date of registration. If not completed within three (3) years, the apprentice may re-register for a second three (3) years. In cases where the apprenticeship is not completed in three (3) years, the apprentice will be notified that he or she has ninety (90) calendar days to re-register. If the apprentice fails to re-register within ninety (90) calendar days from the date of notification, then upon any delinquent re-registration, the apprentice must start the apprenticeship from the

beginning, to include case reports. If the apprenticeship is not completed within six (6) years of the date of original registration, he or she shall not be eligible to register as an apprentice for ninety (90) calendar days. After this ninety (90) day period, a person may register as an apprentice and begin the process from the beginning, including case reports.

Examination required.

Application fee: \$50.00

Number of Licenses

273 Total licenses, as of April 2024

Adjuster

O*NET Code 13-1031.02

**Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
<http://www.insurance.arkansas.gov/pages/industry-regulation/licensing/>**

Description

Adjusters represent the property/casualty insurance company and examine claim forms and other records to determine insurance coverage. They interview, telephone, or correspond with claimants and witnesses. They may consult with police and hospitals or inspect property for damage to determine the extent of the company's liability. Their methods of investigation may vary according to the type of insurance. They must prepare a report of findings and negotiate a settlement with the claimant. They may also recommend litigation by the legal department when settlement cannot be negotiated.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be a resident of Arkansas or licensed as an independent adjuster in their home state which permits Arkansas residents to license as adjusters.
- 3) Must have one-year experience or special training in the handling of loss claims for casualty and workers' compensation or work under direct supervision of an Arkansas licensed adjuster.
- 4) License Exempt: Salaried employees of insurer and life and health claims representatives.
- 5) Every applicant is required to take the general exam and then make a choice between Property, Casualty or Worker's Comp. Examinations. An individual can take (besides the general) one exam, two exams or all three.
- 6) Every two years must complete 24 hours of continuing education, which includes three hours in ethics.

Adjusters must take a General Exam and then at least one other exam to get a license. The other exams include Workers' Comp., Casualty, and Property. General examination: \$50.00 single examination, \$100.00 two examinations, \$150.00 three examinations. Criminal background report: \$22.00 (First time licensed only), New Regulatory fee: \$55.00, Total license renewal fee: \$120.00 (every 2 years)

Number of Licenses

27,692 active licenses as of June 2024

Surplus Line Producer

O*NET Code 41-3021.00

**Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
<http://www.insurance.arkansas.gov/pages/industry-regulation/licensing/>**

Description

Surplus Line Insurance Brokers take consumer and insurance agent calls for excess or hazardous insurance for a property or casualty risk of persons or businesses, after rejection by regular licensed insurance companies. These brokers contact a Surplus Line Insurer or syndicate such as Lloyds of London, to secure an insurance policy for that excess or hazardous risk. The Surplus Line Broker has a contract with one or more Surplus Line Insurers (many of which are offshore or located in foreign countries) to place such coverages. The Surplus Line Broker often is given authority from the insurer to field-issue policies and certificates to insured and the holder of mortgages or lienholders; to adjust and settle claims on the surplus line policy. The Surplus Line Broker has to maintain its books and records in its Arkansas office. The Surplus Line Broker has to pay a 4% tax to the State of Arkansas with a monthly activity report (affidavit), followed by an annual tax report.

Requirements:

- 1) Must be licensed as a resident agent or broker for a minimum of three years before application, unless agent is a non-resident. Three years' licensure must be for sales of property, casualty, surety and marine insurance.
- 2) Must pass written examination. Non-resident must hold similar license in home state.
- 3) Must be a resident of Arkansas (one exception under Federal law for nonresidents) and maintain an office in Arkansas. License now open to non-residents who hold similar license in home state.
- 4) Must post \$50,000 surety bond or other securities. (Residents only, non-residents are exempt from bond requirement.)

Written examination (Residents Only): \$50.00, Initial License fee: \$1,035.00, Criminal background report: \$24.00 online (First time licensed only), Renewal fee: \$25.00, Annual ARF fee: \$35.00 Total of \$60

Number of Licenses

2,301 active licenses as of June 2024

Consultant

O*NET Code 13-2052.00

**Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
<http://www.insurance.arkansas.gov/pages/industry-regulation/licensing/>**

Description

Consultants counsel and advise a consumer about his insurance needs and coverages for a reasonable fee; the consultations may cover property, casualty and surety insurance; or life and accident/health/sickness insurance, or all these if the person is dually licensed. Consultants review the insurance portfolios (all policies, contracts, certificates) of businesses and private individuals to counsel on areas where the client is over insured or under insured. These services may also include risk prevention, investments in insurance products such as annuities, and financial planning with the primary focus on insurance. It is permissible for a consultant to offer assistance in completing insurance claims forms, but the consultant may not serve as the client's legal representative without an attorney's license (Arkansas does not license public adjusters). Consultants are not required to have a written contract or memorandum of their services for a client, but it is advisable. Consultants do not solicit or sell insurance of any kind; however, it is permissible to hold a consultant license at the same time as you are licensed as an insurance agent, broker or solicitor. License exemptions are available for attorneys and accountants who routinely counsel clients about insurance in the course of their profession.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must satisfy 20 hours of approved classroom instruction per line of authority (pre-licensure).
- 3) Must pass written examination.
- 4) Must be a resident of Arkansas.
- 5) If an individual is already licensed as a producer, then the individual only has to complete a consultant's application and submit it with annual fee.

Application and fee: \$120.00. Criminal background report: \$22.00 (first time license only). Exam fee contains initial licensing fee. Renewal Fee: \$25.00. Annual ALF Fee: \$35.00

Number of Licenses

134 active licenses as of June 2024

Insurance Producer

O*NET Code 41-3021.00

**Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
<http://www.insurance.arkansas.gov/pages/industry-regulation/licensing/>**

Description

Insurance Sales Producers compile lists of prospective clients to provide leads for additional business. They contact prospects and explain features and merits of the policies offered by using persuasive sales techniques. They calculate and quote premium rates for recommended policies, using adding machines and rate books. They call on policyholders to deliver and explain policies, suggest additions or changes in insurance programs, or make changes in beneficiaries. They may collect premiums from policyholders and keep records of payments.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must satisfy pre-licensure hours of approved classroom instruction for life, accident/health/sickness, property, casualty and/or personal lines. This includes the completion of 20 hours of pre-license education per line of authority: Life: 20 hours, Accident/Health/Sickness: 20 hours, Property: 20 hours, Casualty: 20 hours, and Personal Lines: 20 hours.
- 3) Twenty four hours of continuing education required every two years, which includes three hours of ethics education. Career agents (those with 15 years), and those over 60, are exempt from continuing education if they are licensed as residents prior to 7/1/2003 and have not let their license lapse.
- 4) Must pass written examination: \$50.00 (Life), \$50 (Health), \$50.00 (Property/Casualty) \$50.00 (Personal Lines),
- 5) Must be a resident of Arkansas or non-resident of reciprocal state.

Written examination: \$50.00 - Life, \$50.00 – Health, \$50.00 – Property/Casualty, \$50.00 – Personal Lines, Appointment fee: \$20.00 per year for resident/\$60 for nonresident (The insurance company must pay this fee), Renewal fee: \$20.00 annually for resident/\$60 for nonresident (Renews only by insurance company. The licensee cannot pay this fee.) Criminal background report: \$24.00 online (First time licensed only), Regulatory fee: \$35.00 per year, License Renewal fee (Every 2 years): \$70.00

Number of Licenses

172,384 active licenses as of June 2024

Managing General Agent (MGA) [Insurance]

O*NET Code 41-1012.00

Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
<http://www.insurance.arkansas.gov/pages/industry-regulation/licensing/>

Description

Managing General Agents for insurance companies act under a service contract for the insurance company, to perform routine but important functions which insurer is not delegating to its employees or doing "in-house". The services can include overseeing the licensing and training of the insurer-client's marketing force (insurance agents and brokers), and payment of agent commissions to those commissioned agents of the insurer who are not salaried. It includes handling claims adjustments and premium collections for the insurer; it can include handling the negotiation and implementation of indemnity reinsurance treaties for the insurer and its reinsurers. MGA's should have their written contract with any domestic insurance company approved by the State Insurance Commissioner.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must hold license as an insurance agent or agency.
- 3) Must be a resident of Arkansas, or nonresident from a reciprocal state.
- 4) Must write 5% of insurer's premium and provide one other function for the insurance such as, licensing, claim adjustment, underwriting, etc.
- 5) Must post \$100,000 surety bond for licensure.

New License fee: \$1,500.00, Renewal License fee: \$500.00

Number of Licenses

44 active licenses as of June 2024

Third Party Administrator (TPA) [Insurance]

O*NET Code 43-9041.02

Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
<http://www.insurance.arkansas.gov/pages/industry-regulation/licensing/>

Description

Third Party Administrators operate and administer self-insured plans, multiple employer trusts, and multiple employee welfare arrangements for a fee, commission or other charge. Such plans provide life and accident/health/sickness coverages to residents of this State. The TPA's administrative duties under contract to such plans include charging and collecting premiums from persons covered by the plan for immediate deposit into a plan bank account; keeping books and records on plan business, including accounting for premium payments in the plan's bank accounts; buying reinsurance contracts to protect plan assets; and settling and paying medical and death claims against the plan. TPA's who must register with the State do not include an employer administering an employee plan, trade unions, insurance companies, or insurance agents or adjusters.

Requirements:

- 1) Must be competent, trustworthy, and financially responsible.
- 2) Must not be a convicted felon.
- 3) Must post \$25,000 surety bond (some exceptions).
- 4) Must have service or administration contracts with at least one plan with Arkansas enrollees.

Initial Registration fee: \$100.00, Renewal fee: \$100.00

Number of Licenses

389 active licenses as of June 2024

Investment Advisor

O*NET Code 13-2052.00

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

Investment Advisor means any corporation, partnership, limited liability company or sole proprietor who, for compensation, engages in the business of advising others, either directly or through publications or writings, as to the value of securities or as to the advisability of investing in, purchasing, or selling securities, or who, for compensation, issues or promulgates analyses or reports concerning securities.

Registration Requirements:

- 1) Must submit initial application for registration.
- 2) Must submit annual financial statement.
- 3) Must be registered in resident state.

Must register all employees who give investment advice on behalf of the investment adviser. These individuals must pass the appropriate investment adviser representative exams.

Initial registration fee: \$300.00, Renewal registration fee: \$300.00, Branch fee: \$50.00

Number of Licenses

1,188 active licenses as of June 2022

Investment Advisor Representative

O*NET Code 13-2052.00

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

Investment Adviser Representative means any individual employed by or associated with an investment adviser who makes any recommendation or otherwise renders advice regarding securities, manages securities accounts or portfolios of clients, determines which recommendations or advice regarding securities should be given, or supervises employees who perform any of the foregoing.

Requirements:

- 1) Must submit initial application for registration.
- 2) Must submit proof of passing exams.
- 3) Must be registered in the resident state.

Examinations Required.

Initial registration fee: \$75.00, Renewal registration fee: \$75.00

Number of Licenses

3,793 active licenses as of June 2022

Securities Agent

O*NET Code 41-3031.01

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

Securities Agents represent organizations in transactions concerning stocks, bonds, or other securities. They open accounts for customers and contact the securities exchange with the buy or sell order. They may give financial advice on securities purchases or sales, basing the advice on current market trends. Securities agents must continually monitor the economic and political situation, and also maintain accurate records of all transactions. They may specialize by type or customer or securities handled.

Requirements:

- 1) Must be sponsored by a broker-dealer.
- 2) Must successfully pass FINRA examinations.
- 3) Must be registered in Arkansas and in resident state.

Financial Industry Regulatory Authority (FINRA) examination includes

- 1) State law knowledge examination (Series 63 or Series 66),
- 2) Sales examination (general or area specialty).

Arkansas initial registration fee: \$75.00, Arkansas renewal fee: \$75.00 per year

Number of Licenses

134,487 active licenses as of June 2022

Securities Broker-Dealer

O*NET Code 41-3031.01

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

A Securities Broker-Dealer is a person engaged in the business of effecting transactions in securities for the account of others or for his or her own account. It is unlawful for a person to transact business in Arkansas as a broker-dealer unless he or she is registered.

Requirements:

- 1) Must be bonded.
- 2) Must be registered in resident state.

Must have at least one person who shall be designated as having direct supervision over employees and registered as an agent. Must successfully pass FINRA examinations.

Initial registration fee: \$300.00, Renewal fee: \$300.00, Branch fee: \$50.00

Number of Licenses

1,291 active licenses as of June 2022

Mortgage Broker, Mortgage Banker, Mortgage Servicer

O*NET Code 13-2072.00

**Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asinfo@arkansas.gov
<http://www.securities.arkansas.gov>**

Description

Mortgage Broker means a person who for compensation:

- (A) Accepts or offers to accept an application for a mortgage loan;
- (B) Solicits or offers to solicit a mortgage loan;
- (C) Negotiates or offers to negotiate the terms or conditions of a mortgage loan; or
- (D) Issues or offers to issue mortgage loan commitments or interest rate guarantee agreements to borrowers.

Mortgage Banker means a person who engages in the business of making mortgage loans for compensation.

Mortgage Servicer means a person who receives from or on behalf of a borrower:

- (A) Funds or credits in payment for a mortgage loan; or
- (B) The taxes or insurance associated with a mortgage loan.

Requirements:

- 1) Must submit an application.
- 2) Must be bonded.
- 3) Must submit an audited financial statement.
- 4) Each branch office must be licensed.

Initial filing fee: \$750.00, Renewal filing fee: \$350.00, Branch Office fee: \$100.00, Branch Office renewal fee: \$100.00

Number of Licenses

905 active licenses as of 2021

Loan Officer

O*NET Code 13-2072.00

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

Loan Officer means an individual who for compensation as an employee of a mortgage broker or a mortgage banker solicits or offers to solicit applications, accepts or offers to accept applications, negotiates or offers to negotiate, issues or offers to issue mortgage loan commitment or interest rate guarantee agreement, or provides or offers to provide modification for mortgage loans.

Requirements:

- 1) Must submit an application.
- 2) Must be at least 18 years of age.
- 3) Must have received a high school diploma or a general education development certificate (GED).
- 4) Must be employed by a licensed Mortgage Broker or Mortgage Banker.
- 5) Criminal background check with fingerprints required.
- 6) Credit Report review with authorization required.
- 7) Must have completed 20 hours of required educational and testing requirements.

Written National Exam required. Initial filing fee: \$50.00, Renewal filing fee: \$50.00

Number of Licenses

5,528 active licenses as of June 2021

Currency Exchanger

O*NET Code 41-3031.03

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

A Currency Exchanger is a person engaged in exchanging money of one government for money of another government. It is unlawful for a person to transact business in Arkansas as a Currency Exchanger unless he or she is licensed.

Requirements:

- 1) Must submit an application.
- 2) Must submit a list of all locations within Arkansas that the Currency Exchanger will engage in Currency Exchange activities.

Initial application fee: \$1,500.00, Initial license fee: \$750.00, Annual renewal fee: \$350.00.

Number of Licenses

4 active licenses as of June 2021

Money Transmitter

O*NET Code 41-3031.03

Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way
Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
<http://www.securities.arkansas.gov>

Description

A Money Transmitter is a person engaged in selling or issuing payment instruments, stored value, or receiving money or monetary value for transmission. It is unlawful for a person to transact business in Arkansas as a Money Transmitter unless he or she is licensed.

Requirements:

- 1) Must submit an application.
- 2) Must be bonded.
- 3) Must submit an audited financial statement.
- 4) Must submit a list of all locations within Arkansas that the Money Transmitter will engage in Money Transmission activities.

Initial application fee: \$1,500.00, Initial license fee: \$750.00, Renewal fee: \$750.00

Number of Licenses

166 active licenses as of June 2021

Elementary and Secondary School Counselor

0*NET Code 21-1012.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

School Counselors provide both individual and group counseling for education and vocational guidance services. They collect, organize, and analyze information gathered through records, tests, interviews, and professional sources in order to appraise student interests, aptitudes, abilities, and personality characteristics. In addition, they compile and study occupational, educational and economic information to aid students in making and carrying out vocational and educational objectives. They often refer students to placement services and will assist individuals to understand and overcome social and emotional problems. Often the counselor will also have teaching duties and may be engaged in research and follow up activities to evaluate counseling techniques.

Requirements:

- 1) Must complete Master's degree in school guidance and counseling at an approved institution.
- 2) Must complete general requirements in educational and guidance foundations.
- 3) Must complete specialized requirements for Elementary Guidance K-12.
- 4) Must be recommended by certifying officer of higher education institution.
- 5) Other requirements/provisions as specified by State law or the State Board of Education.

Examinations and fees: Specialty Area Test: \$115.00, License Renewal (every 5 years): \$75.00.

NOTE: Each testing site is unique and may have fees particular to the site. Candidate must check with test site for a complete list of fees.

Number of Licenses

3,195 active licenses as of June 2023

Building Administrator, P-12

O*NET Code 11-9032.00

**Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>**

Description

Building Administrators direct and coordinate educational, administrative, and counseling activities of primary or secondary schools. They evaluate educational programs to insure complete conformance to State and School Board Standards. They coordinate educational programs through meetings with their staff and through review of teaching department's activities and they issue directives as necessary to insure compliance. They confer with teaching personnel, pupils, and parents, on matters pertaining to educational and behavioral problems in school. They establish and maintain relationships with colleges, community organizations, and other schools to coordinate the educational services. They requisition and allocate supplies, equipment, and instructional material as needed. In addition, they supervise the assignment of teachers and pupils to classes.

Requirements:

- 1) Must hold, or be eligible to hold, elementary or secondary teaching certificates.
- 2) Must meet minimum experience requirements as a teacher or administrator.
- 3) Certificate requires a program of study including appropriate graduate credit and a master's degree.
- 4) Other requirements/provisions as specified by State law or the State Board of Education.
- 5) Must have a minimum of three years of experience.

Examinations: School Leadership Series, "School Leader Licensure Assessment" \$425.00,

NOTE: Each testing site is unique and may have fees particular to the site. Candidate must check with test site for a complete list of fees.

Number of Licenses

8,073 active licenses as of June 2023

District Administrator

O*NET Code 11-1011.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

District Administrators direct and coordinate activities concerned with the administration of city, county, or other school systems in accordance with the Board of Education standards. They are responsible for formulating plans and policies for all educational programs and submitting them to the school board for approval. They administer the programs for selection of new school sites, construction of buildings, and provision of equipment and supplies. They further direct the preparation and presentation of school budgets and they determine the amount of school bond requirements. They also enlist the support of civic groups when required. They interpret program and policies of the school system to school personnel, to individuals, and community groups and governmental agencies. They are also responsible for coordinating the work of school systems with related activities of other school districts and agencies. In addition, they insure that the laws applying to attendance of children at school are enforced. They also may supervise the examining, appointing, training, and promoting of teaching personnel.

Requirements:

- 1) Must hold, or be eligible to hold, elementary or secondary teaching certificate, and Building Level administrator license or Curriculum Program administrator license.
- 2) Must have a minimum of three years experience as a teacher and one year as an administrator.
- 3) Must complete program of study of graduate education above the Master's degree with emphasis in school administration, and Master's Degree in School Administration (or equivalent) at an approved institution.
- 4) Other requirements/provisions as specified by State law or the State Board of Education.

Examinations:

School Leadership Series, "School Superintendent Assessment": Five Hour Test: \$300.00,

NOTE: Each testing site is unique and may have fees particular to the site. Candidate must check with test site for a complete list of fees.

Number of Licenses

1,903 active licenses as of June 2023

Elementary Education K-6 Teacher

O*NET Code 25-2021.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

Elementary School Teachers teach students basic academic, social, and other formative skills in public or private schools at the elementary level. Note: Elementary Education K-6 has taken the place of the Early Childhood P-4 Teacher license. Spring of 2015 was the last time Institutions could take students into the Early Childhood P-4 program. The Early Childhood P-4 Teacher license will cease to be issued after current students matriculate through the programs.

Requirements:

- 1) Must have a Bachelor's degree with 18 semester hours of elementary education and specified requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the Institutional Certifying Officer.
- 4) Other requirements/provisions as specified by State law or State Board of Education.

Examinations and fees:

All teachers must have successfully completed the following testing:
Praxis \$135.00, License Renewal (every 5 years): \$75.00

Number of Licenses

10,957 active licenses as of June 2023

Secondary School Teacher

O*NET Code 25-2031.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

Secondary School Teachers usually teach in only one, two or three subject areas. They teach several classes every day, with the teaching method varying from formal lectures to free discussions, depending on the subject and the students' needs and aptitudes. The choice of method is usually left to the teacher. Besides giving classroom instruction, all school teachers plan and develop teaching materials, prepare and correct tests, maintain records and make out reports, consult with parents, and perform other duties as directed. Maintaining good relations with parents and the community is an important aspect of the teaching profession. Teachers must be willing to devote extra time to those students who need special help, and they must continually stay up-to-date on new educational materials and teaching techniques. Specialty areas of licensure include teaching of the humanities, science and mathematics, visual and performing arts and vocational education courses.

Requirements:

- 1) Must have a Bachelor's degree; must include 18 semester hours of secondary education and specialized requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the institutional certifying officer.
- 4) Other requirements/provisions as specified by State law or the State Board of Education.

Examinations and Fees:

All teachers must have successfully completed the following testing:

Praxis Advanced tests of teaching skill and subject area content knowledge: \$135.00, License Renewal (every 5 years): \$75.00

Number of Licenses

36,618 active licenses as of June 2022

Career and Professional Technical Permits

Teacher/Instructor

O*NET Code 25-2032.00

Arkansas Department of Education
Division of Career and Technical Education
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-683-1875
Tim.Johnston@ade.arkansas.gov
<https://dcte.ade.arkansas.gov/Page/CteStakeholders#TechnicalPermits>

Description

Technical Permits are issued to professionals leaving industry and entering into the education field.

1. Minimum Requirements for CTE Permits

- A. Experienced professionals may be issued a CTE provisional permit.
- B. The minimum requirements include a minimum of an Associate's Degree with two years of relevant work experience in the specialty area to be taught or four years of relevant work experience in the specialty area to be taught.
- C. Minimum education requirements/work experience shall be met prior to employment in the teaching specialty, verification of high school diploma or high school equivalency diploma.
- D. All candidates must pass the required background checks.

2. Process for Obtaining CTE Permits

- A. Candidates shall submit the following documents to the Arkansas Department of Education (ADE) Office of Educator Licensure:
 - 0. The Arkansas Educator Licensure Application (link to ADE website below).
 - 1. Official college transcript, copy of high school diploma, or copy General Equivalency Diploma (GED) (Submit the highest attained).
 - 2. Resume reflecting relevant work experience in Specialty Permit Areas.
 - 3. Additional requirements as outlined under Specialty Permit Areas.
- B. Provisional permits (employment required) will be valid for one (1) year from the applicant's hire date.
- C. Once all Provisional permit requirements have been satisfactorily met, an application for a standard 5- year permit may be submitted.

Apply at <https://dese.ade.arkansas.gov/Offices/educator-effectiveness/educator-licensure/how-to-obtain-a-license>

Library Media Specialist

O*NET Code 25-4021.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

Library Media Specialists administer libraries and perform related library services. Their tasks may include selecting, acquiring, cataloguing, classifying, circulating, and maintaining library materials; and furnishing reference, bibliographical, and readers' advisory services. They may set up or work with databases and information systems to catalogue and access information.

Requirements:

- 1) Must have a Master's degree in School Library Media.
- 2) Must hold or have held a standard content area teaching license.

Examinations and Fees:

Specialty Area Test: \$135.00, License Renewal (every 5 years): \$75.00.

NOTE: Each testing site is unique and may have fees particular to the site. Candidate must check with test site for a complete list of fees.

Number of Licenses

2,027 active licenses as of June 2023

Middle School Teacher

O*NET Code 25-2022.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

Middle School Teachers teach students in public or private schools in one or more subjects at the middle school level, which falls between elementary and senior high school and includes grades 4 thru 8. Specialty areas of licensure include teaching of the humanities, science and mathematics, and vocational education courses.

Requirements:

- 1) Must have Bachelor's degree; must include 18 semester hours of secondary education and specialized requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the institutional certifying officer.
- 4) Other requirements/provisions as specified by State law or the State Board of Education.

Examinations and Fees:

All teachers must have successfully completed the following testing:

Praxis II (Advanced tests of teaching skill and subject area content knowledge): \$135.00,
License Renewal (every 5 years): \$75.00

Number of Licenses

300,205 active licenses as of June 2023

Adult Education Teacher (Post-secondary)

O*NET Code 25-3011.00

**Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>**

Description

Adult Education Teachers instruct out-of-school youths and adults in remedial education classes, preparatory classes for the General Educational Development test, literacy, or English as a Second Language. Teaching may or may not take place in a traditional educational institution.

Requirements:

- 1) Must have Bachelor's degree; must include 18 semester hours of secondary education and specialized requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the institutional certifying officer.
- 4) Other requirements/provisions as specified by State law or the State Board of Education.

Examinations and Fees:

All teachers must have successfully completed the following testing:
Praxis \$135.00, License Renewal (every 5 years): \$75.00

Number of Licenses

416 active licenses as of June 2023

Special Education Instructional Specialist

O*NET Code 25-2051.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

Special Education Instructional Specialists teach subjects to children with disabilities. Included are teachers who specialize and work with audibly and visually impaired students age 3-21.

Requirements:

- 1) Must have a Bachelor's degree; must include 18 semester hours of secondary education and specialized requirements.
- 2) Must successfully complete the required criminal background check.
- 3.) Other requirements/provisions as specified by State law or the State Board of Education.

Examinations and Fees:

All teachers must have successfully completed the following testing:

Praxis II (Advanced tests of teaching skill and subject area content knowledge): \$135.00,
License Renewal (every 5 years): \$75.00

Number of Licenses

11,213 active licenses as of June 2023

School Psychology Specialist

O*NET Code 19-3031.01

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

School Psychology Specialists are employed in Arkansas public schools. They diagnose and treat mental disorders; learning disabilities; and cognitive, behavioral, and emotional problems using individual, child, family, and group therapies. They may design and implement behavior modification programs.

Requirements:

- 1) Must be a licensed Psychologist.
- 2) Must successfully complete the required criminal background check.

Examinations and Fees:

Specialty Area Test: \$135.00, License Renewal (every 5 years): \$75.00.

NOTE: Each testing site is unique and may have fees particular to the site. Candidate must check with test site for a complete list of fees.

Number of Licenses

3,064 active licenses as of June 2023

Speech-Language Pathologist (School)

O*NET Code 29-1127.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

School Speech Language Pathologists hold Arkansas Department of Education licenses and work in Arkansas public schools. They work with children who have speech, language, and voice disorders from such causes as hearing loss, cognitive disabilities, emotional problems, cleft lip and palate, stroke, and foreign dialect.

Requirements:

- 1) Must be a licensed Speech Language Pathologist.
- 2) Must successfully complete the required criminal background check.

Examinations and Fees:

Specialty Area Test: \$115.00, License Renewal (every 5 years): \$75.00.

NOTE: Each testing site is unique and may have fees particular to the site. Candidate must check with test site for a complete list of fees.

Number of Licenses

344 licenses issued during 2023

Birth-PreKindergarten

O*NET Code 25-2011.00

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>

Description

Birth-PreKindergarten teachers teach The Arkansas Child Development and Early Learning Standards: Birth through 60 Months provide a set of common expectations for what children typically know, understand, and are able to do at different ages in early childhood. They are research-based, culturally and linguistically appropriate, comprehensive, and are written with the understanding that children reach developmental milestones at different times. The Standards are designed to assist in developing age-appropriate learning goals for children, to support developmentally appropriate curriculum and assessment, and to outline a progression of development and learning that supports success in school and in life.

Requirements:

- 1) Must have a Bachelor's degree with 18 semester hours of early childhood education and specified requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the Institutional Certifying Officer.
- 4) Other requirements/provisions as specified by State law or State Board of Education.

Examinations and fees:

All teachers must have successfully completed the following testing:
Praxis \$135.00, License Renewal (every 5 years): \$75.00

Number of Licenses

1,022 active licenses as of June 2023

K-12 area teacher (Art, Music, PE/Health, Drama/Speech, Foreign Languages)

O*NET Code 25-2031.00

**Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>**

Description

K-12 content area teachers teach in the areas of Art, Music, PE/Health, Drama/Speech, and Foreign Languages.

Requirements:

- 1) Must have a Bachelor's degree with 18 semester hours of elementary education and specified requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the Institutional Certifying Officer.
- 4) Other requirements/provisions as specified by State law or State Board of Education.

Examinations and fees:

All teachers must have successfully completed the following testing:

Praxis \$135.00, License Renewal (every 5 years): \$75.00

Number of Licenses

15,392 active licenses as of June 2023

Gifted and Talented teacher K-12

O*NET Code 25-2031.00

**Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
Annette.Childs@ade.arkansas.gov
<https://dese.ade.arkansas.gov/>**

Description

Gifted and Talented K-12 teachers teach children who have been identified as those with high potential or ability, whose learning characteristics and educational needs require qualitatively differentiated educational experiences and/or services. Possession of these talents and gifts, or the potential for their development, will be evidenced through an interaction of above average intellectual ability, task commitment and/or motivation, and creative ability.

Requirements:

- 1) Must hold a Bachelor's degree and a content area teaching license with a Graduate level program of study in the specified requirements.
- 2) Must successfully complete the required criminal background check.
- 3) Must secure a signed recommendation by the Institutional Certifying Officer.
- 4) Other requirements/provisions as specified by State law or State Board of Education.

Examinations and fees:

All teachers must have successfully completed the following testing:
Praxis \$135.00, License Renewal (every 5 years): \$75.00

Number of Licenses

1,568 active licenses as of June 2023

Asbestos Abatement Air Monitor

O*NET Code 19-4091.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

An Asbestos Abatement Air Monitor is any person who measures the airborne asbestos fiber concentration of a specific quantity of air over a given amount of time for purposes of clearance air monitoring as prescribed by Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement. Certified Air Monitors work under the supervision of a facility or firm licensed pursuant to the provisions of this regulation.

Requirements:

- 1) Certification issued by an Arkansas-licensed training provider as proof of successful completion of an Arkansas-approved training course. Training consists of a 40-hour Contractor/Supervisor training course as a prerequisite and an air monitoring training course.
- 2) Must submit a completed application on a form provided by the Department.
- 3) Certification fee required.
- 4) Must provide a Disclosure Statement (initial certification only).
- 5) Must submit a color photograph for all disciplines (initial certification only).

Certification Fee: \$115.00

Number of Licenses

64 licenses issued during 2023

Asbestos Inspector

O*NET Code 19-4091.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-628-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

An Asbestos Inspector is any person who inspects for Asbestos-Containing Material (ACM) in a facility and meets the certification requirements of Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement. Asbestos Inspectors work under the supervision of a facility or firm licensed pursuant to the provisions of this regulation.

Requirements:

- 1) Must have a training certificate issued by an Arkansas-licensed training provider as proof of successful completion of an Arkansas approved training course. Course must be a minimum of 24 hours.
- 2) Must submit a completed application on a form provided by the Department.
- 3) Certification fee required.
- 4) Must provide a Disclosure Statement (initial certification only).
- 5) Must provide a color photograph (initial certification only).

Certification Fee: \$115.00

Number of Licenses

286 licenses issued during 2023

Asbestos Management Planner

O*NET Code 11-9021.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

An Asbestos Management Planner is any person who prepares management plans for a school and meets the certification requirements of Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement. They work under the supervision of a facility or firm licensed pursuant to the provisions of this regulation.

Requirements:

- 1) Must have a training certificate issued by an Arkansas-licensed training provider as proof of successful completion of an Arkansas approved training course. A 24 hour Inspector training course must be completed along with a 16 hour Management Planner training course.
- 2) Must submit a completed application on a form provided by the Department.
- 3) Certification fee required.
- 4) Must provide a Disclosure Statement (initial certification only).
- 5) Must provide a color photograph (initial certification only).

Certification fee: \$115.00

Number of Licenses

29 licenses issued during 2023

Asbestos Project Designer

O*NET Code 11-9021.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

An Asbestos Project Designer is any person who designs the following activities with respect to friable Asbestos-Containing Material (ACM) in a facility: a response action other than a small-scale short-duration activity, a maintenance activity that disturbs friable ACM other than a small-scale short-duration maintenance activity, or a response action for a major fiber release episode and who meets certification requirements of Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement. Project Designers work under the supervision of a facility or firm licensed pursuant to the provisions of this regulation.

Requirements:

- 1) Must have a training certificate issued by an Arkansas-licensed training provider as proof of successful completion of an Arkansas approved training course. Course length must be a minimum of 24 hours.
- 2) Must submit a completed application on a form provided by the Department.
- 3) Certification fee required.
- 4) Must provide a Disclosure Statement (initial certification only).
- 5) Must provide a color photograph (initial certification only).

Certification Fee: \$115.00

Number of Licenses

44 licenses issued during 2023

Asbestos Training Provider

O*NET Code 13-1151.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

An Asbestos Training Provider is any person or other legal entity, however organized, who conducts some or all of the training programs for asbestos professional disciplines which are regulated in Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement.

Requirements:

- 1) Must submit a completed application on a form provided by the Department.
- 2) Training provider fee required.
- 3) Must submit a statement certifying that each course complies with the requirements of Title 40 of the Code of Federal Regulations (CFR) Part 763, Appendix C to Subpart E Model Accreditation Plan (MAP) and Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement.
- 4) Must provide resumes of all instructors.
- 5) Must provide sample course agendas.
- 6) Must provide a completed Disclosure form for firms.
- 7) Must provide copies of manuals for each class (at ADEQ staff discretion).

License fee: \$375.00

Number of Licenses

30 licenses issued during 2023

Asbestos Abatement Worker

O*NET Code 47-4041.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

An Asbestos Abatement Worker is any person who carries out any of the following activities with respect to friable Asbestos-Containing Material (ACM) in a facility: a response action other than a small-scale short-duration activity, a maintenance activity that disturbs friable ACM other than a small-scale short-duration activity, or a response action for a major fiber release episode and who meets certification requirements of Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement. Asbestos Abatement Workers work under the supervision of a facility or firm licensed pursuant to the provisions of this regulation.

Requirements:

- 1) Must have a training certificate issued by an Arkansas-licensed training provider as proof of successful completion of an Arkansas approved training course. The course length must be a minimum of 32 hours.
- 2) Must submit a completed application on a form provided by the Department.
- 3) Certification fee required.
- 4) Must provide a Disclosure Statement (initial certification only).
- 5) Must provide a color photograph (initial certification only).

Certification Fee: \$25.00

Number of Licenses

298 licenses issued during 2023

Asbestos Abatement Contractor or Abatement Consultant

O*NET Code 11-9021.00

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

An Asbestos Abatement Contractor or Asbestos Abatement Consultant is any person or other legal entity, however organized, that acts as an agent for the owner or operator in performing demolitions, renovations, air monitoring, and/or response actions which will involve, or may involve, or may include but not be limited to, the removal or disturbance of Regulated Asbestos-Containing Material (RACM) in any facility or facility component. This does not include in-house personnel performing work associated with the performance of that person's employment.

Requirements:

- 1) Must submit a completed application on a form provided by the Department.
- 2) License Fee required.
- 3) Must submit proof that the Abatement Contractor has at least one supervisor who qualifies as a Contractor Supervisor, as determined by Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement, and who has been certified by the Department in the appropriate discipline.
- 4) Must submit a completed Disclosure Statement on a form provided by the Department. A consultant is not required to meet this provision.
- 5) Must provide proof of liability insurance coverage.

License fee: \$375.00

Number of Licenses

116 licenses issued during 2023

Asbestos Abatement Contractor Supervisor

O*NET Code 47-1011.00

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

An Asbestos Abatement Contractor Supervisor is any person who supervises the following activities with respect to friable Asbestos-Containing Material (ACM) in a facility; a response action other than a small scale short-duration activity; a maintenance activity that disturbs friable ACM, or a response action for a major fiber release episode and who meets certification requirements of Arkansas Pollution Control and Ecology Commission Regulation 21, Asbestos Abatement. Asbestos Abatement Contractor Supervisors work under the supervision of a facility or firm licensed pursuant to the provisions of this regulation.

Requirements:

- 1) Must have a training certificate issued by an Arkansas-licensed training provider as proof of successful completion of an Arkansas approved training course. The course length must be a minimum of 40 hours.
- 2) Must submit a completed application on a form provided by the Department.
- 3) Certification fee required.
- 4) Must provide a Disclosure Statement (initial certification only).
- 5) Must provide a color photograph (initial certification only).

Certification Fee: \$115.00

Number of Licenses

384 licenses issued during 2023

Environmental Officer

O*NET Code 13-1041.01

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0860
Jennifer.Parslow@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

Environmental Officers insure compliance with any state law prohibiting illegal disposal of solid wastes. A licensed Environmental Officer is empowered to inspect illegal dumps, collect evidence of open dumping and present said evidence to the prosecuting attorney or a court of competent jurisdiction where the offense was committed, and issue and serve citations for illegal dumping violations of the Act.

Requirements:

- 1) Satisfactory completion of approved training
- 2) Satisfactory completion of written examination
- 3) Proof of employment by a municipality, city, county, regional solid waste management district, state agency, board or commission.
- 4) Required to take an oath and be sworn in by the Hearing Officer of the Arkansas Pollution Control and Ecology Commission.

Certification application fee: \$50.00, Renewal Fee: \$25.00

Number of Licenses

33 active licenses as of 2023

Solid Waste Management Facility Operator

O*NET Code 51-8099.00

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0860
Jennifer.Parslow@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

Solid Waste Management Facility Operators promote the protection of human health and the environment through the performance of sound solid waste management practices. Job duties of the solid waste management facility operator vary depending upon the type, size, and complexity of the facility. Consequently, there are various classifications and levels of solid waste management operators. Progress from apprentice to master ratings is based upon increased experience and education and the passing of successively more difficult examinations. A solid waste management facility operator license is required to operate the following facilities: Class 1 License - material recycling facilities, solid waste recovery facilities, solid waste processing facilities, composting facilities, transfer stations, municipal solid waste recovery facilities, and solid waste processing facilities, Class 2 License - solid waste disposal facilities or landfills not subject to Subtitle D with monofills included, Class 3 License - waste tire processing facilities.

Requirements:

- 1) Satisfactory completion of from 20 to 60 hours of approved training.
- 2) Completion of from zero to two years of experience in solid waste management or operation.
- 3) Satisfactory completion of written examinations for each classification of license.

Application fee (covers exam and license): \$50.00 per classification, Renewal fee: \$25.00 per classification, Provisional Certification fee: \$25.00

Number of Licenses

873 active licenses as of June 2023

Waste Tire Transporter

O*NET Code 53-7081.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
4815 West Markham Street
Slot 37
Little Rock, AR 72205
501-661-2623
kent@adeq.state.ar.us
<http://www.healthy.arkansas.gov/programs-services/topics/drinking-water>

Description

A Waste Tire Transporter collects and transports tires from one place to another, twenty-five (25) or more whole, used or waste tires, processed tires, or tire residuals for storage, processing, recycling, reuse, or energy recovery.

Requirements:

Must have a current driver's license and current liability insurance on the transporting vehicle and a 10,000.00 bond.

License fee per vehicle: \$50.00, License renewal per vehicle: Decals are \$10.00, License fee for a fleet license: \$250.00 (maximum) (Note: no decal is required for a fleet license.)

Number of Licenses

47 licenses issued during 2024

Regulated Storage Tanks Tester

O*NET Code 13-1041.01

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0993
Schluterman@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

Regulated Storage Tanks Testers perform test on tanks and lines that are part of underground storage tank systems. Each tester is required to be certified in the test method they are utilizing to test underground storage tank equipment.

Requirements for contractor/company:

1. Must have a \$25,000 surety bond or letter of credit
2. A licensed individual must have passed the tester exam.

Requirements for individual testers:

1. Must have one year of experience within the three previous years of making application to test;
2. Must provide three owner references
3. Must be certified by the manufacturer for the test method they are using
4. Must pass an exam.

Application fee: \$300.00 for company/contractor and \$150.00 for individuals; Renewal fee: \$300.00 for company/contractor and \$150.00 for individuals. Renewals occur every two years and require test method recertification along with the completion of three jobs during the two year renewal period.

Number of Licenses

93 active licenses as of June 2023

Regulated Storage Tanks Install/Repair/Upgrade/Close

O*NET Code 49-9099.00

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0993
Schluterman@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

Regulated Storage Tanks license to install/repair/upgrade/close perform installations, repairs, upgrades, or closures on underground storage tank systems.

Requirements for contractor/company:

1. Must have a \$25,000 surety bond or letter of credit
2. A licensed individual must have passed the install/repair/upgrade/closure exam.

Requirements for individual testers:

1. Must have one year of experience within the three previous years of making application to install/repair/upgrade/close;
2. Must provide three owner references
3. Must pass an exam.

Application fee: \$300.00 for company/contractor and \$150.00 for individuals; Renewal fee: \$300.00 for company/contractor and \$150.00 for individuals. Renewals occur every two years and require sixteen hours of continuing education from an authorized training provider along with the completion of three jobs during the two year renewal period.

Number of Licenses

270 licenses issued during 2023

Phase I Consultant

O*NET Code 13-1041.01

Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0867
TERRY@adeq.state.ar.us
<http://www.adeq.state.ar.us>

Description

Persons seeking certification as a Phase I Consultant shall meet the objectives and performance factors set forth in 40 CFR 312.20; and shall demonstrate this by meeting at least one of the following combinations of education and experience:

- a. Hold a current Professional Engineer's or Professional Geologist's license or registration; and have the equivalent of three years of full-time relevant experience; or
- b. Have a Bachelor's or higher degree from an accredited institution of higher education in a relevant discipline of engineering or science and the equivalent of five years of full-time relevant experience; or
- c. Have a high school diploma or general equivalency diploma and at least ten years of full-time relevant experience; or
- d. Be licensed or certified by the federal government, a state, tribe, or U.S. territory to perform environmental inquiries as defined in 40 CFR 312.21 and have the equivalent of three years of full-time relevant experience

In addition to meeting the requirements under EPA's All Appropriate Inquiry Rule to be eligible for CERCLA liability relief pay, a person seeking to be listed on DEQ's Phase 1 Consultant list must submit \$25.00 dollars to be on the list for two years.

Number of Licenses

6 licenses issued during 2024

Hazardous Waste Facility Operator

O*NET Code 47-4041.00

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
JACKSONC@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

The initial licensure fee is \$100 with \$25 renewal fee

Hazardous Waste Facility Operators must hold a baccalaureate degree in engineering, physical science, health sciences, or related disciplines or four years of significant demonstrated experience in such fields; (iii) Has at least four additional years' experience in management, engineering, or in conducting chemical/physical analysis; (iv) Has a working familiarity with the principles and requirements relative to industrial hygiene, worker safety, emergency procedures and environmental protection as such principles and requirements relate to the nature of the hazardous waste managed at the facility in which said person is to have, or does have, supervisory responsibility and as such principles and requirements relate to the type storage, treatment and/or disposal in such facility; (v) Has a basic knowledge of the principles of operation and standard operating procedures for all equipment used in the facility in which said person is to have, or has, supervisory responsibility

Number of Licenses

51 Total licenses, as of April 2023

Wastewater Treatment Plant Operator

O*NET Code 51-8031.00

Arkansas Department of Energy and Environment
Division of Environmental Quality
Water Division
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0640
wwl@adeq.state.ar.us
www.adeq.state.ar.us

Description

Wastewater Treatment Plant Operators protect water resources by controlling water pollution through the removal of domestic and industrial waste. Domestic and industrial waste is carried by water through sewers and arrives at treatment plants in a diluted state. Plant operators control equipment to remove waste materials or render them harmless to human, animal and fish life. This operation involves a variety of treatment processes. The job duties of the wastewater treatment plant operator depend greatly upon the size and complexity of the treatment plant. In smaller plants, the operator may be responsible for the entire system, while in larger plants; the staff may include helpers, foremen, and chief operators. Some of the routine duties performed by plant operators include reading meters and gauges, directing the flow of wastewater, operating screening devices, repairing equipment, taking wastewater samples, and entering information on log sheets. Sometimes, operators must work under emergency conditions, such as when pumps or other equipment break down.

Requirements:

- 1) Must be a high school graduate or equivalent.
- 2) Must satisfactorily complete from 40 to 200 hours of approved training.
- 3) Must complete from one to six years of progressive work experience difficulty.
- 4) Must satisfactorily complete written examinations for each classification.

Written examination and license prepaid: \$40.00 per classification, Renewal fee (every two years): \$40.00, Apprentice license fee: \$10.00

Number of Licenses

3,520 Total licenses, as of June 2023

Certified Clandestine Laboratory Remediation Contractor

O*NET Code 13-1041.01

**Arkansas Department of Energy and Environment
Office of Chief Technical Officer
5301 Northshore Drive
North Little Rock, AR 72118
501-683-1552
hunting@adeq.state.ar.us
<http://www.adeq.state.ar.us>**

Description

A contractor must be licensed to perform clandestine laboratory-related work. This work includes the inspection, remediation, and removal of contaminated materials from properties contaminated through the illicit manufacture of controlled substances.

Number of Licenses

7 active licenses as of June 2022

Liquefied Petroleum Gas Safety Supervisor - SS

O*NET Code 29-9011.00

Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalsler@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>

Description

Liquefied Petroleum Gas Safety Supervisors are responsible for the day to day operations and employee supervision of Class 1 retail locations. The Safety Supervisor plans, implements, and coordinates safety programs to reduce or eliminate occupational injuries, illnesses, deaths, and financial losses. They coordinate safety activities of the unit managers to insure implementation of safety activities throughout the organization. They act as liaison with outside organizations to assure information exchange and mutual assistance. They are required to evaluate publications concerned with safety management, and participate in activities of related professional organizations to keep updated knowledge of safety program developments.

Requirements:

- 1) Must be employed by a Class 1 Permit Holder.
- 2) Must have a thorough knowledge of liquefied petroleum gases.
- 3) Must have a thorough knowledge and understanding of NFPA 58, NFPA 54 and the State Liquefied Petroleum Gas Code.
- 4) Must attend a mandatory 40-Hour Basic LP-Gas School within one year of obtaining certification.
- 5) Must attend a minimum of one (1) board sanctioned safety meeting annually. Written and oral examinations required.

License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

33 active licenses as of June 2024

Liquefied Petroleum Gas Bobtail Truck Driver - BD

O*NET Code 53-3032.00

**Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>**

Description

Liquefied Petroleum Gas Bobtail Truck Drivers are responsible for making retail deliveries of propane to residential, commercial, agricultural, and reseller customers. They are responsible for ensuring both state LP-Gas Board and federal DOT regulations are followed during the course of making deliveries. Bobtail truck drivers may perform pressure testing to ensure a leak free system prior to delivery. Bobtail truck drivers may assist with the filling of DOT cylinders.

Requirements:

- 1) Must be employed by a Class 1 Permit Holder.
- 2) Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
- 3) Must have a thorough knowledge of NFPA 58 and the State Liquefied Petroleum Gas Code as it pertains to operating a bobtail truck.
- 4) Must attend a mandatory 40-Hour Basic LP-Gas School within one year of obtaining certification.
- 5) Must attend a minimum of one (1) board sanctioned safety meeting annually.

Written and oral examinations, License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

546 active licenses as of June 2024

Liquefied Petroleum Gas Transport Truck Driver - TD

O*NET Code 53-3032.00

**Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>**

Description

Liquefied Petroleum Gas Transport Truck Drivers are responsible for making bulk deliveries of propane to and for Class 1 Permit Holders delivering to bulk plants, commercial and agricultural customers. They are responsible for ensuring both state LP-Gas Board and federal DOT regulations are followed during the course of making deliveries.

Requirements:

1. Must be employed by a Class 5 Permit Holder.
2. Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
3. Must attend a minimum of one (1) board sanctioned safety meeting annually.

Examinations:

Written and Oral Examinations. License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

1,358 active licenses as of June 2024

Liquefied Petroleum Gas Cylinder Delivery Truck Driver - CD

O*NET Code 53-3032.00

Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>

Description

Liquefied Petroleum Gas Cylinder Delivery Truck Drivers are responsible for delivering DOT and ASME cylinders to retail locations. They are responsible for ensuring both state LP-Gas Board and federal DOT regulations are followed during the course of making deliveries.

Requirements:

1. Must be employed by a Class 1 or Class 3 Permit Holder.
2. Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
3. Must attend a minimum of one (1) board sanctioned safety meeting annually.

Examination and fees:

Written and Oral Examinations, License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

73 active licenses as of June 2024

Liquefied Petroleum Gas General Installation Service Technician - GI

O*NET Code 47-2152.00

**Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>**

Description

Liquefied Petroleum Gas General Installation Service Technicians are responsible for LP-Gas system installations including residential, commercial, industrial, agricultural, reseller, and places of public assembly. They are responsible for plumbing both liquid and vapor applications. Installation Service Technicians are responsible for LP-Gas container installation as well as interior and exterior plumbing. They are responsible for ensuring state LP-Gas Board regulations are followed during the course of all installations.

Requirements:

1. Must be employed by a Class 1 Permit Holder.
2. Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
3. Must have a thorough knowledge of NFPA 58, NFPA 54 and the State Liquefied Petroleum Gas Code.
4. Must attend a mandatory 40-Hour Basic LP-Gas School within one year of obtaining certification.
5. Must attend a minimum of one (1) board sanctioned safety meeting annually.

Written and Oral Examinations, License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

407 active licenses as of June 2024

Liquefied Petroleum Gas Plumbing Installation Service Technician - PI

O*NET Code 47-2152.00

Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>

Description

Liquefied Petroleum Gas Plumbing Service Technicians are responsible for appliance installation and interior residential plumbing only. They may be responsible for DOT and ASME cylinder delivery and placing system into service.

Requirements:

1. Must be employed by a Class 3 Permit Holder.
2. Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
3. Must have a thorough knowledge of NFPA 58, NFPA 54 and the State Liquefied Petroleum Gas Code.
4. Must attend a mandatory 40-Hour Basic LP-Gas School within one year of obtaining certification.
5. Must attend a minimum of one (1) board sanctioned safety meeting annually.

Examinations and Fees: Written and Oral Examinations, License fee \$25.00, Renewal fee \$25.00 per year

Number of Licenses

16 active licenses as of June 2024

Liquefied Petroleum Gas Cylinder Filling Personnel - CAF

O*NET Code 47-2152.00

**Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>**

Description

Liquefied Petroleum Gas Cylinder Filling Personnel are responsible for refilling DOT and ASME cylinders. They are responsible for ensuring both state LP-Gas Board regulations and federal DOT regulations are followed during the course of refilling cylinders.

Requirements:

1. Must be employed by a Class 1 or Class 3 Permit Holder.
2. Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
3. Must attend a minimum of one (1) board sanctioned safety meeting annually.

Written and Oral Examinations. Fees: License fee \$25.00. Renewal fee \$25.00 per year

Number of Licenses

1,707 active licenses as of June 2024

Liquefied Petroleum Gas Bulk Plant Installation - BSI

O*NET Code 47-2152.00

**Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
<http://www.arkansaslpgasboard.com>**

Description

Liquefied Petroleum Gas Bulk Plant Installation Service Technicians are responsible for bulk storage LP-Gas system installations. They are responsible for plumbing both liquid and vapor applications. Bulk Plant Installation Service Technicians are responsible for LP-Gas container installation as well as interior and exterior plumbing. They are responsible for ensuring state LP-Gas Board regulations are followed during the course of all installations.

Requirements

1. Must be employed by a Class 2 Permit Holder.
2. Must have on-the-job training in the liquefied petroleum gas business of not less than 30 days.
3. Must have a thorough knowledge of NFPA 58, NFPA 54 and the State Liquefied Petroleum Gas Code.
4. Must attend a minimum of one (1) board sanctioned safety meeting annually.

Written and Oral Examinations, License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

15 active licenses as of June 2024

Clerk of Scales (Thoroughbred Racing)

O*NET Code 27-2023.00

Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission

Description

Clerks of Scales weigh all jockeys out and in. They record and publish on the notice Board any overweight or any change of jockey, weight or racing colors as compared with those stated on the official program, and promptly supply all proper racing officials with all pertinent changes. They promptly report to the Stewards any infraction of the Rules with respect to weight, weighing or riding equipment. They are responsible for the completion of all data required on the Scale Sheet, and submit that data to the Horsemen's Bookkeeper after the running of each race.

Requirements:

- 1) Application must be approved by the Stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must be at least 16 years of age.
- 4) Must not have been convicted of a crime, excluding minor traffic offenses.
- 5) Must not be habitually intoxicated or addicted to drugs.
- 6) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No Examinations required. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$5.00, Renewal fee: \$5.00 per year

Number of Licenses

1 total licenses as of June 2013

Commission Clocker (Thoroughbred Racing)

O*NET Code 27-2023.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Commission Clockers and their assistants are responsible for recording official workouts each day. Official workouts that are not reported in The Daily Racing Form are tabulated by the commission clocker and posted for public viewing in a conspicuous place.

Requirements:

- 1) Must be approved by the Stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must be at least 16 years of age.
- 4) Must have not been convicted of a crime, excluding minor traffic offenses.
- 5) Must not be habitually intoxicated or addicted to drugs.
- 6) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations required. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$5.00, Renewal fee: \$5.00 per year

Number of Licenses

1 total licenses as of June 2013

Horseshoer

O*NET Code 39-2021.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Horseshoers remove worn or defective shoes from hooves using nail snippers and pincers. They examine hooves to detect bruises and cracks, determine required trimming, and trim and shape hooves using knives and snippers. They measure hooves using calipers and steel tape and select aluminum or steel shoes to match the hoof measurement and usage. They also place leather pads, sponges, or oakum-pine tar mixtures on bruised or cracked hooves for protection. They shape shoes to fit hooves using swage, forge, and hammer. They nail shoes to hooves and file hooves flush with shoe. Requirements: Application must be approved by the Stewards.

Written, oral, and practical examination may be required to show proof of qualifications to the Stewards. License fee: \$35.00, Renewal fee: \$35.00 per year

Number of Licenses

34 total licenses as of June 2013

Mutuel Clerk

O*NET Code 43-3041.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Mutuel Clerks sell, check and cash mutuel tickets at a racetrack. They read the entry numbers of specific entries in designated races. They then depress the corresponding numbered key of the ticket dispensing machine that automatically ejects tickets requested by patrons. They accept money and make change. They pay winnings to patrons. They may summon security personnel to apprehend persons attempting to cash fraudulent tickets and direct patrons to the information clerk-cashier or supervisory personnel to resolve questions of ticket validity. In addition, they requisition additional cash as required. They are responsible for making up any cash outages.

Requirements:

- 1) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 2) Must be at least 18 years of age.
- 3) Must not have been convicted of a crime, excluding minor traffic offenses.
- 4) Must not be habitually intoxicated or addicted to drugs.
- 5) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examination required. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$15.00, Renewal fee: \$15.00 per 3 year

Number of Licenses

527 total licenses as of June 2007

Racetrack Employee

O*NET Code 39-3099.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Racetrack Employee includes many occupations. These persons are employed at the Horse Racetrack and Dog Racetrack. The positions are in the following departments: Administrative, Guest Relations, Food Services, Maintenance, Security, Media Relations, and Backstretch. The occupations include, but are not limited to: Handicapper, Jockey Room Custodian, Outriders, Receiving Barn Custodian, Stable Attendant, Pony Person, and Horse Identifier. Some occupations require additional licenses or specialized training and are listed separately in this directory. For other occupations included under Racetrack Employee, contact the Arkansas Racing Commission.

Requirements:

- 1) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 2) Must be at least 16 years of age.
- 3) Must not have been convicted of a crime, excluding minor traffic offenses.
- 4) Must not be habitually intoxicated or addicted to drugs. The Commission and the Stewards may order that any person be tested for illegal drug usage at the time they apply for a license.
- 5) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$15.00, Renewal fee: \$15.00 per year

Number of Licenses

2,847 total licenses as of June 2007

Starter (Thoroughbred Racing)

O*NET Code 27-2023.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Horse Race Starters evaluate performances and training records and observe horses' behavior to determine entry sequences. They direct the horses and riders into the starting gate according to the planned sequence and stall numbers. In addition, they direct track personnel to assist the rider when a horse refuses to enter the starting gate. They are also required to report any undue delays to the racing officials. They press the button to open the gate when the horses are aligned, and may recommend the removal of any horse unfit to start a race. They may, on occasion, schedule morning workouts for horses. Horse race starters must be familiar with starting gate procedures.

Requirements:

- 1) Applicant must be approved by the Stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must be at least 16 years of age.
- 4) Must not have been convicted of a crime, excluding minor traffic offenses.
- 5) Must not be habitually intoxicated or addicted to drugs.
- 6) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person to show proof of qualifications. License fee: \$5.00, Renewal fee: \$5.00 per year

Number of Licenses

1 total licenses as of June 2013

Trainer (Thoroughbred Racing)

O*NET Code 39-2011.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Horse Trainers study past performance records, observe horses during workouts, and utilize knowledge of training methods to plan a training schedule based on peculiarities of each horse. They condition horses for competitive racing through an exercise and workout program and enter horses in training races to familiarize them with starting gate and racing procedures. They clock horses during workouts to determine when they are ready for official races and instruct jockeys on handling specific horses during a race. They also direct workers in exercising, grooming, and feeding the horses. They may train horses as an independent operator and advise owners on purchasing horses. Trainers may also represent owners in the matter of entries, declarations and the employment of jockeys. The trainer is responsible for, and is the absolute insurer of, the condition of an entry he enters regardless of the acts of third parties.

Requirements:

- 1) Application must be approved by the Stewards.
- 2) Must have Workman's Compensation Insurance or other insurance that covers on-the-job injuries.

Written and oral examinations required, unless licensee has valid license from another racing jurisdiction and is in good standing in all racing jurisdictions. License fee: \$55.00, Renewal fee: \$55.00 per year

Number of Licenses

203 total licenses as of June 2013

Trainer Assistant (Thoroughbred Racing)

O*NET Code 39-2011.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Under the direct supervision of a qualified horse trainer, Assistant Horse Trainers study past performance records, observe horses during workouts, and use knowledge of training methods to plan a training schedule based on disposition of each horse. They condition horses for competitive racing through an exercise and workout program and enter horses in training races to familiarize them with starting gate and racing procedures. They clock horses during workouts to determine when they are ready for official races and instruct jockeys on handling specific horses during a race. They also direct workers in exercising, grooming, and feeding the horses. They may train horses as a member of a large stable, or work for an independent operator.

Requirements:

Application must be approved by the Stewards.

Written and oral examinations required. License fee: \$55.00, Renewal fee: \$55.00 per year

Number of Licenses

86 total licenses as of June 2013

Jockey

O*NET Code 27-2021.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Jockeys ride racehorses at the racetrack. They confer with the training personnel to plan the race strategy based on the abilities and peculiarities of all the horses in the competition. They mount the horse in the paddock area after weighing in, ride the horse to a specified stall in the starting gate, and ride from the starting gate to the finish line. After the race, they talk with training personnel to analyze the horse's performance.

Requirements:

- 1) Must be at least 18 years of age, unless previously licensed.
- 2) Must not be an owner or part owner of any horse racing in Arkansas.
- 3) Application must be approved by the Stewards.
- 4) New jockeys must provide recommendations from the starter, outriders, trainers and other jockeys.

No examinations required. License fee: \$55.00, Renewal fee: \$55.00 per year

Number of Licenses

75 total licenses as of June 2013

Jockey Agent

O*NET Code 13-1011.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Jockey Agents contact riders to ascertain dates they are available for hire. They confer with the trainers of horses scheduled to race and inform them of rider availability. They notify the riders of contracted engagements. They may also notify riders when to report to trainers for briefings on a horse's temperament, behavior, and other pertinent riding instructions.

Requirements:

New applicants must show proof of qualifications to the stewards.

No examinations required. License fee: \$55.00, Renewal fee: \$55.00 per year

Number of Licenses

26 total licenses as of June 2013

Jockey Apprentice

O*NET Code 27-2021.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Under the supervision of a trainer, Apprentice Jockeys ride racehorses at the racetrack. They confer with the training personnel to plan the race strategy based on the abilities and peculiarities of all the horses in the competition. They mount the horse in the paddock area after weighing in, ride the horse to a specified stall in the starting gate, and ride from the starting gate to the finish line. After the race, they talk with training personnel to analyze the horse's performance.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must pass a physical examination and have a minimum of 20/20 vision acuity or corrected as certified by a licensed professional.
- 3) Must have at least two years of experience in various capacities of horsemanship on the backstretch of a racetrack and/or a horse farm, the past one year of which has been as a licensed exercise rider at a recognized pari-mutuel racing facility, or the equivalent.
- 4) For a regular apprentice license to be issued, applicant must have ridden in an adequate number of races, and the stewards must be satisfied that the applicant has demonstrated competence in his/her abilities.
- 5) Application must be approved by the Stewards.

No examinations required. License fee: \$55.00, Renewal fee: \$55.00 per year

Number of Licenses

3 total licenses as of June 2013

Paddock Judge (Thoroughbred Racing)

O*NET Code 27-2023.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Paddock Judges schedule the arrival of horses and riders in the paddock area prior to each race. They examine the horse's equipment and the rider's attire to ensure compliance with the racing specifications. They may order equipment changes to make the horse and rider conform to the racing rules. They tell the riders to mount and dismount and signal the winning horse and rider to the winner's circle. They report all delays and equipment changes to the stewards. In addition, they examine credentials of all persons entering the paddock area.

Requirements:

- 1) Applications must be approved by the Stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must be at least 16 years of age.
- 4) Must not have been convicted of a crime, excluding minor traffic offenses.
- 5) Must not be habitually intoxicated or addicted to drugs.
- 6) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations required. Qualifications are determined from applications and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$5.00, Renewal fee: \$5.00 per year

Number of Licenses

1 total licenses as of June 2013

Placing Judge (Thoroughbred Racing)

O*NET Code 27-2023.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Placing Judges watch the race from an elevated stand at the finish line to place and record the order in which the horses finish. When the judges' opinions differ, the majority opinion prevails, and they must decide as promptly as possible. When it is impossible to determine the winning horses, the placing judges must rely on pictures from the finish camera. When making their decision, the placing judges consider only the relative position of the horses' noses. No decisions can be changed after the "official" sign has been displayed. Placing judges file a copy of the official placement of the first five horses in each daily race with the Commission and supply other officials with racing information as required by the franchise holder.

Requirements:

- 1) Applications must be approved by the Stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must be at least 16 years of age.
- 4) Must not have been convicted of a crime, excluding minor traffic offenses.
- 5) Must not be habitually intoxicated or addicted to drugs.
- 6) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations. Qualifications are determined from applications and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$5.00, Renewal fee: \$5.00 per year

Steward

O*NET Code 27-2023.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Stewards shall have the power to interpret the rules and decide on all questions not specifically covered by them. In matters of racing, the orders of the stewards supersede the orders of the officers and directors of the franchise holder. Stewards have full power to regulate and govern the conduct of all racing officials, owners, trainers, jockeys, grooms, and other persons attending the horses before, during, and after races. They report any infractions of the rules to the Commission. The stewards investigate and render a decision in every protest made to them with the Commission.

Requirements:

- 1) Must have at least three years (an average of 75 live race dates per year) of experience as a licensed racing official, (i.e., Racing Secretary, Patrol Judge, Paddock Judge, Clerk of Scales, Starter, Placing Judge or other racing official as designated by the Racing Commission). Or Must have at least five years (an average of 100 starts per year) of experience in the pari-mutuel horse racing industry as a licensed trainer or jockey, with two years (an average of 75 live race dates per year) of experience as a licensed racing official. Or Must have at least ten years of experience in the pari-mutuel horse racing industry as a licensed owner, whose experience, knowledge, ability and integrity relative to the industry are deemed sufficient by the Racing Commission, with two years (an average of 75 live race dates per year) of experience as a licensed racing official. Or Must be presently employed as a Steward for a length of time in the opinion of the Racing Commission to otherwise meet the experience requirements deemed necessary by the Racing Commission for the Steward position. Or Must have experience in the horse racing industry in a position or positions and for a length of time sufficient, in the opinion of the Racing Commission, to otherwise satisfy the experience requirements deemed necessary by the Racing Commission for the Steward position.
- 2) Persons with five years (an average of 75 race days per year) of experience as a licensed Steward need only attend a short course (of at least two days or 16 hours) given by an accredited Stewards' school, and pass the standard written and oral examinations. Or Persons with less experience must complete a course of at least seven days or 60 hours and pass the standard written and oral examinations.

Written and Oral Examinations required. License fee: \$5.00

Number of Licenses

3 total licenses as of June 2013

Racing Agent (Thoroughbred Racing)

O*NET Code 13-1011.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Racing Agents act for owners and trainers in matters of racing interests. The racing agent is named in a document that is signed by the owner or trainer and filed with the racing commission. If an agent represents more than one owner or trainer, he must file a separate application for each.

Requirements:

- 1) Must meet all requirements listed in the Arkansas State Racing Commission Rules and Regulations.
- 2) Must be approved by the stewards.

License fees: \$38.00 for each owner or trainer represented per year.

Number of Licenses

153 total licenses as of June 2013

Racing Secretary, Handicapper (Thoroughbred Racing)

O*NET Code 27-2023.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Racing Secretaries compile an official program for each racing day, which states the time fixed for the first race and gives the names of the horses which are to run in each of the races of the day. The program indicates the order in which each race is to be run, the purse conditions, the jockey of each horse, each owner's racing colors, the weight assigned to each horse and each horse's name, number, post position, color, sex, age and breeding. The Handicapper, who may be the Racing Secretary, assigns the weights to be carried by each horse in a handicap.

Requirements:

- 1) Application must be approved by the stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must not have been convicted of a crime, excluding minor traffic offenses.
- 4) Must not be habitually intoxicated or addicted to drugs.
- 5) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$5.00, Renewal fee: \$5.00 per year

Number of Licenses

1 total licenses as of June 2013

Track Superintendent

O*NET Code 47-2221.00

Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission

Description

Track Superintendents are responsible for the upkeep and overall maintenance of the track to insure its preparedness for training and racing. They exercise control over the course as needed to protect its condition and the rights of all parties entitled to its use. They are responsible for maintaining sanitary conditions at the track. They also preserve order, enforce decorum, and prevent illegal activities at the track.

Requirements:

- 1) Application must be approved by the Stewards.
- 2) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 3) Must be at least 16 years of age.
- 4) Must not have been convicted of a crime, excluding minor traffic offenses.
- 5) Must not be habitually intoxicated or addicted to drugs.
- 6) Must not be engaged in any activity or practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.

No examinations required. Qualifications are determined from application and employer endorsements. Commission may require applicant and endorsers to appear in person and show proof of qualifications. License fee: \$15.00, Renewal fee: \$15.00 per year

Number of Licenses

2 total licenses as of June 2007

Commission Veterinarian (Thoroughbred Racing)

O*NET Code 29-1131.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

The Commission Veterinarian is appointed by the Racing Commission and is a veterinarian licensed to practice under the laws of Arkansas and be in good standing. The Commission Veterinarian is on the grounds at pre-post weighing in time and during all racing hours. The Commission Veterinarian is prohibited, except in emergency situations, from practicing veterinary medicine on any horse owned, leased or otherwise controlled by a licensed owner or trainer at Oaklawn Park. This prohibition applies to all horses, whether they are housed on the track or elsewhere. The Commission Veterinarian obtains saliva and/or body fluids from designated race horses and does examinations and tests on the horses, when it is required by the racing officials and the Racing Commission. Must meet all requirements and be licensed to practice veterinary medicine in the State of Arkansas. No Examinations required. No fees are paid to the Racing Commission.

Horse Owner

O*NET Code 39-1021.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

Horse Owners enter their horses in competition at racetracks. "Owner" is a person who holds any title, right or interest, whole or partial in a horse, including the lessee and lessor of a horse. Each owner shall register with the Racing Secretary each thoroughbred horse owned by him giving the names, color, sex, age, breeding, authorized agent and trainer, weight and characteristic markings, scars and other identification features.

Requirements:

- 1) Must not own, operate, or have an interest in any bookmaking or pool-selling activity or any other practice which is illegal, undesirable, or detrimental to the best interest of the public and the sport of racing.
- 2) Must not have been convicted of a crime, excluding minor traffic offenses.
- 3) Must be qualified as to ability and integrity of license sought and have the endorsement of employer.
- 4) Must not be habitually intoxicated or addicted to drugs.
- 5) Must disclose the true ownership or interest in any thoroughbred house.
- 6) Must not make misrepresentations or false statements on application for a license.
- 7) Must be at least 16 years of age.

License fee: \$60.00, Renewal fee: \$60.00 per year

Track Veterinarian (Thoroughbred Racing)

O*NET Code 29-1131.00

**Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racing@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission**

Description

The Track Veterinarian shall be on the grounds at pre-post weighing in time and during all racing hours. The Track Veterinarian shall, in general, familiarize himself/herself with the racing conditions of all entrants, and if, in the Track Veterinarian's opinion, any entrant is not in condition to race, the Track Veterinarian shall notify the Stewards and the Racing Secretary at least one hour before the start of the race of the day. The Track Veterinarian shall be present in the paddock before each race, and shall inspect each entrant. If, in the Track Veterinarian's opinion, any entrant is not in condition to compete in the race, the Track Veterinarian shall immediately notify the Stewards. Must meet all requirements and be licensed to practice veterinary medicine in the State of Arkansas. License fee: \$45.00, Renewal fee: \$45.00 per year

Commercial Driver (Tractor-Trailer Truck Driver)

O*NET Code 53-3032.00

**Arkansas Department of Finance and Administration
Office of Driver Services
P.O. Box 1272
1900 West 7th Street, Ragland Building, Room 2067
Little Rock, AR 72203
501-682-7053
DriverServices@dfa.arkansas.gov
www.dfa.arkansas.gov/driver-services**

Description

Commercial Driver's Licenses (CDL) will be required for anyone driving a vehicle that (1) weighs more than 26,001 pounds, (2) carries 16 or more passengers, or (3) transports any amount of hazardous materials requiring a placard to be displayed.

Requirements:

- 1) Must be at least 18 years of age, or must be at least 21 years of age to drive on the interstate.
- 2) Must pass written and road CDL exams if first CDL.
- 3) Must pass physical as required by the Department of Transportation/Federal Highway Administration.
- 4) Must self-certify to a single type of commercial operation on driver license application form. Based on that self-certification, must provide the Office of Driver Services or the State Revenue Office with a current medical examiner's certificate and show any existing variance to obtain or keep CDL.

Written and Driving Examinations required, Test fee: \$50.00, Commercial driver's license fee (original or renewal): \$42.00, Endorsement fee: \$10.00

Number of Licenses

138,901 active licenses as of June 2021

Firefighter II

O*NET Code 33-2011.01

Arkansas Department of Health
Arkansas Fire Training Academy
P.O. Box 3499
Camden, AR 71711
870-574-1521
rnix@sautech.edu
www.sautech.edu/arkansas-fire-training-academy

Description

Firefighters control and extinguish fires or respond to emergency situations where life, property, or the environment is at risk. Duties may include fire prevention, emergency medical service, hazardous material response, search and rescue, and disaster assistance. Employment as a firefighter in Arkansas requires Firefighter II certification for those firefighters that work a minimum of 2,912 hours.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be examined by a licensed physician and meet certain physical requirements.
- 3) Must successfully complete one week of required medical training courses conducted by the Arkansas Fire Training Academy or have previously completed an equivalent course.
- 4) Must successfully complete the 7 week firefighter training program conducted by the Arkansas Fire Training Academy.

Examinations and Fees:

Successful fire department candidates can attend training provided by the state. Must pass firefighter training examinations throughout fire training course including finals. Testing Fee: \$20. Training Book: \$80.

Electrologist

O*NET Code 39-5012.00

Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>

Description

“Electrologist” means any person who permanently removes hair from or destroys hair on the human body for beautification by the use of an electric needle or by the use of any other kinds of devices or appliances designed to permanently remove hair from the human body;

1. Must be at least 18 years of age.
2. Must have completed the 12th grade or its equivalent.
3. Must have completed one of the following:
 - a. A 600-hour course of instruction in an approved school of cosmetology.
 - b. A 350-hour course of instruction in an approved school of cosmetology in conjunction with a current cosmetology license.

Must take a practical examination administered by a Licensed school of Cosmetology in Arkansas (Not to exceed \$65.00) and a national written examination (\$60.00)

Number of Licenses

3 licenses issued during 2022

Aesthetician

O*NET Code 39-5094.00

Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>

Description

“Aesthetician” means any person who engages in the practice of beautifying the body by cleaning, waxing, externally manipulating, or stimulating the body by means of the hands, devices, apparatus, or appliances with or without the use of cosmetic preparations, antiseptics, tonics, lotions, and creams;

1. Must be at least 16 years of age.
2. Must have completed the 10th grade or its equivalent.
3. Must have successfully completed a six hundred (600) hour course of instruction at an approved school of cosmetology.

Must take a practical examination administered by a Licensed school of Cosmetology in Arkansas (Not to exceed \$65.00) and a national written examination (\$60.00)

Number of Licenses

385 licenses issued during 2022

Manicurist

O*NET Code 39-5092.00

Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>

Description

“Manicurist” means any person who engages in the occupation of manicuring the nails of any person by cutting, trimming, polishing, coloring, tinting, cleansing, filing, buffing, pushing, extending, protecting, wrapping, covering, building, or beautifying the nails or performing any other similar work upon the nails of any person by any means, including the softening of the arms, hands, feet, or ankles of any person by use of hands, mechanical or electrical apparatus or appliances, cosmetic or chemical preparations, antiseptics, lotions, or creams or by massaging, cleansing, manipulating, or stimulating the arms, hands, feet, or ankles of any person;

1. Must be at least 16 years of age.
2. Must have completed the 10th grade or its equivalent.
3. Must be a graduate of a 600-hour course of instruction at an approved school of cosmetology.

Must take a practical examination administered by a Licensed school of Cosmetology in Arkansas (Not to exceed \$65.00) and a national written examination (\$60.00)

Number of Licenses

702 licenses issued during 2022

Natural Hair Braider

O*NET Code 39-5012.00

**Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>**

Description

(A) "Natural hair braiding" means a service of twisting, wrapping, weaving, extending, locking, or braiding hair by hand or with a mechanical device that includes without limitation:

- (i) The use of natural or synthetic hair extensions, natural or synthetic hair fibers, decorative beads, and other hair accessories;
- (ii) The minor trimming of natural hair or hair extensions incidental to twisting, wrapping, weaving, extending, locking, or braiding hair;
- (iii) The use of topical agents such as conditioners, gels, moisturizers, oils, pomades, and shampoos; and
- (iv) The making of wigs from natural hair, natural fibers, synthetic fibers, and hair extensions.

(B) Natural hair braiding does not include:

- (i) The application of dyes, reactive chemicals, or other preparations to alter the color of the hair or to straighten, curl, or alter the structure of the hair;
- (ii) The use of chemical hair joining agents such as synthetic tape, keratin bonds, or fusion bonds; or
- (iii) Embellishing or beautifying hair by cutting or singeing except as needed in the braiding process.

(C) Natural hair braiding is commonly known as "African-style hair braiding" but is not limited to any particular cultural, ethnic, racial, or religious form of hairstyle. (1) Except as provided under subsection (a) of this section, an applicant for natural hair braiding certification asserting reciprocity with another state shall:

- (A) Provide a certificate, a license, or a registration from another state that shows that he or she was legally practicing natural hair styling, braiding, or natural hair cultivation in that state;
- (B) Pass a written examination approved by the Cosmetology Technical Advisory Committee;
- (C) Submit an application for certification; and
- (D) Pay a registration fee of thirty dollars (\$30.00) every two (2) years. (2) Except as provided under subsection (a) of this section, an applicant for natural hair braiding certification who is not asserting reciprocity with another state shall:

- (A) Provide proof of completion of an eighty-hour health and safety course approved by the committee;
 - (B) Provide proof of completion of a forty-hour scalp care course approved by the committee;
 - (C) Pass a written examination approved and administered by the committee on health, safety, scalp care, and this subchapter;
 - (D) Submit an application for certification; and
 - (E) Pay a registration fee of thirty dollars (\$30.00) every two (2) years.
- (c) An individual may engage in natural hair braiding and operate an establishment where only natural hair braiding is practiced without obtaining natural hair braiding certification.

Number of Licenses

2 Total licenses, as of 2022

Registered Hairstylist

O*NET Code 39-5012.00

Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>

Description

“Registered hairstylist” means an individual who is registered with the department and who only provides washing, cleansing, drying, blow drying, combing, brushing, or styling services for the hair of any person, but does not provide other services under the art of cosmetology as described in subsection (b) of this section;

(A) Registered hairstylists that only provide the washing, cleansing, drying, blow drying, combing, brushing, or styling the hair of any person.

(B) A registered hairstylist in a cosmetology establishment may provide services only when supervised by a licensed cosmetologist who is available to address health and safety issues that may arise in providing services to a consumer; and (8) An individual who only cleanses the hair of any person for compensation. Registration fee of \$10.00 required and must be renewed each year.

Number of Licenses

100 Total licenses, as of 2022

Massage Therapist

O*NET Code 31-9011.00

**Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-683-1448
ADH.massage@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

Massage Therapists massage customers for hygienic or remedial purposes. “Massage therapy” means the treatment of soft tissues, which may include skin, fascia, and muscles and their dysfunctions for therapeutic purposes of establishing and maintaining good physical condition, comfort, and relief of pain. It is a health care service that includes gliding, kneading, percussion, compression, vibration, friction, nerve strokes, and stretching the tissue.

“Massage therapy” also means to engage in the practice of any of the following procedures:

- a) Massage therapy techniques and procedures, either hands-on or with mechanical devices;
- b) Therapeutic application and use of oils, herbal or chemical preparations, lubricants, nonprescription creams, lotions, scrubs, powders, and other spa services;
- c) Therapeutic application of hot or cold packs;
- d) Hydrotherapy techniques;
- e) Heliotherapy, which may include mechanical devices, heat lamps, and other devices;
- f) Electrotherapy;
- g) Any hands-on bodywork techniques and procedures rising to the level of the techniques and procedures intended to be regulated and not covered under specific licensing laws of other boards.

Requirements:

1. Must complete a massage therapy program of at least 500 hours of in-classroom coursework from a Department approved massage therapy school or State approved education institution. Must provide a copy of Massage School Diploma and Massage School Transcript.
2. Must be eighteen years of age or older.
3. Must provide a valid Photo ID.
4. Must provide a copy of social security card.
5. Must have a high school diploma or graduate equivalency diploma.
6. Must provide National Test Score – Massage and Bodywork Licensing Examination (MBLEx), or National Certification Board for Therapeutic Massage & Bodywork (NCBTMP) Exam Score Report.
7. Must be free of infectious tuberculosis or a condition that could pose a health risk to the public.

8. Must complete an Arkansas Criminal Background Check and FBI Criminal Background Check.

9. Must pass the Arkansas Massage Therapy Law examination.

Written Examination required. Application fee: \$75.00, License fee: \$80.00, Testing (AR Law Exam): \$25.00, Criminal Background Check: \$38.25

Number of Licenses

2,200 Total licenses, as of 2022

Master Massage Therapist

O*NET Code 31-9011.00

Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-683-1448
ADH.massage@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>

Description

“Master massage therapist” means a person who:

(i) Before July 1, 2010, is a licensed and registered massage therapist who has completed no fewer than two hundred fifty (250) hours of practical experience as a massage therapist, which may be gained in part or in whole as an assistant to an instructor in a massage school and has completed no less than one hundred twenty-five (125) continuing education hours as approved by the department;

(ii) On or after July 1, 2010, has been an active and practicing licensee and registered as a massage therapist for a period of not less than two (2) years preceding the application for an upgrade to master massage therapist;

(iii) On or after July 1, 2010, in addition to the experience under subdivision (8)(A)(i) of this section, has completed no less than one hundred twenty-five (125) continuing education hours as approved by the department; and

(iv) Is determined by the department to be qualified to be licensed and registered to practice massage therapy.

(B) “Master massage therapist” includes a person who has previously obtained the master massage therapist license under a prior state law.

(C) Master massage therapists may:

(i) Instruct continuing education programs approved by the department;

(ii) Instruct any of the procedures in subdivision (3) of this section; and

(iii) Instruct, as directed by a massage therapy instructor, basic curricula in a massage therapy school registered by the department as required by § 17-86-306(e);

(a) A person who holds a license as a massage therapist issued by the Department of Health and who submits satisfactory evidence to the department that he or she has completed and meets the requirements stated in § 17-86-102 is entitled to be upgraded to master massage therapist.

(b) Each application for upgrade to master massage therapist shall be considered a new application for purposes of criminal background checks. Must complete an Arkansas Criminal Background Check and FBI Criminal Background Check. Must pass the Arkansas Massage Therapy Law examination.

Written Examination required. Application fee: \$75.00, License fee: \$80.00, Testing (AR Law Exam): \$25.00, Criminal Background Check: \$38.25

Number of Licenses

238 Total licenses, as of 2022

Massage Therapy Instructor

O*NET Code 25-1194.00

**Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-683-1448
ADH.massage@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

“Massage therapy instructor” means a person who:

(i) Before July 1, 2010, has completed no less than two hundred fifty (250) hours of practical experience as a master massage therapist, which may be gained, in part or in whole, as an assistant to an instructor in a massage school or may be gained, in part or in whole, as a directed instructor in a massage school and has completed no less than two hundred fifty (250) continuing education hours as approved by the department;

(ii) On or after July 1, 2010, has been an active and practicing licensee and registered as a master massage therapist for a period of not less than three (3) years preceding the application for an upgrade to massage therapy instructor;

(iii) On or after July 1, 2010, in addition to the experience under subdivision (5)(A)(i) of this section, has completed no less than two hundred fifty (250) continuing education hours as approved by the department as a licensed master massage therapist; and

(iv) Is determined by the department to be qualified to be licensed and registered to practice massage therapy.

(B) “Massage therapy instructor” includes a person who has previously obtained the massage therapy instructor license under prior state law.

(C) Massage therapy instructors may:

(i) Instruct continuing education programs approved by the department;

(ii) Instruct any of the procedures in subdivision (3) of this section; and

(iii) Instruct basic curricula in a massage therapy school registered by the department as required by § 17-86-306(e);

(a) A person who holds a license as a master massage therapist issued by the Department of Health and who submits satisfactory evidence to the department that he or she has successfully completed and meets the requirements stated in § 17-86-102 shall be entitled to be upgraded to massage therapy instructor.

(b) Each application for upgrade to massage therapy instructor is considered a new application for purposes of criminal background checks. Must complete an Arkansas Criminal Background Check and FBI Criminal Background Check. Must pass the Arkansas Massage Therapy Law examination.

Written Examination required. Application fee: \$75.00, License fee: \$80.00, Testing (AR Law Exam): \$25.00, Criminal Background Check: \$38.25

Number of Licenses

120 Total licenses, as of 2022

Cosmetologist

O*NET Code 39-5012.00

**Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>**

Description

“Cosmetologist” means any person who:

(A) Engages in the practice of cosmetology in a licensed cosmetological establishment, except the branch of electrolysis; or

(B) Services a client in premises not licensed as a cosmetological establishment when the services rendered involve a special event in which the cosmetology service is to be performed for an on-site participant of the event; The art of cosmetology includes any and all and any combination of the following practices:

(1) Chemically treating, dressing, curling, waving, machineless permanent waving, permanent waving, cleansing, cutting, singeing, bleaching, tinting, coloring, straightening, dyeing, brushing, beautifying, or otherwise treating by any means the hair of any person or wigs or hairpieces;

(2) Externally manipulating, cleaning, waxing, or stimulating the body by means of the hands, devices, apparatus, or appliances with or without the use of cosmetic preparations, antiseptics, tonics, lotions, or creams;

(3) Beautifying the body by use of cosmetic preparations, antiseptics, tonics, lotions, or creams;

(4) Temporarily removing superfluous hair from the body of any person by the use of depilatories or by the use of tweezers, chemicals, or preparations or by the use of devices or appliances of any kind or description, except by the use of light waves, commonly known as rays;

(5) Cutting, trimming, polishing, tinting, coloring, cleansing, or manicuring the nails of any person; and

(6) Massaging, cleansing, or beautifying the nails of any person.

1. Must be at least 16 years of age.

2. Must have completed the 10th grade or its equivalent.

3. Must be a graduate of an approved school of cosmetology with at least 1,500 hours of training.

Must take a practical examination administered by a Licensed school of Cosmetology in Arkansas (Not to exceed \$65.00) and a national written examination (\$60.00)

Number of Licenses

3,304 active licenses as of June 2022

Cosmetology Instructor

O*NET Code 25-1194.00

Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/cosmetology>

Description

Cosmetology Instructors provide instructions to students in the basic theory of cosmetology and its related branches. In addition, they provide students with the practical knowledge required in the fundamentals of sanitation, hygiene, sales, professional ethics, basic science, and safety precautions. The courses an instructor is eligible to teach are dependent upon which license to practice the instructor holds. The instructor training curriculum is designed as a course to extend over a period of not less than four (4) months and not less than six-hundred (600) hours of training.

- (1) Be licensed as a cosmetologist, manicurist, aesthetician or electrologist in the State of Arkansas, Must be at least 21 years of age.
2. Must have completed four years of high school or its equivalent.
3. Must be licensed in the field you wish to teach as a Cosmetologist, Manicurist, Esthetician or Electrologist.
4. Must be a graduate of a 600-hour training course from an approved school of cosmetology.
5. Electrologist Instructor applicants must have three years of practical experience as an electrologist in the state of Arkansas within the past five years.

Must take a practical examination administered by a Licensed school of Cosmetology in Arkansas (Not to exceed \$65.00) and a national written examination (\$60.00)

Number of Licenses

120 active licenses as of June 2022

Emergency Medical Technician

O*NET Code 29-2041.00

**Arkansas Department of Health
Emergency Medical Services
5800 West 10th Street, Suite 800
Little Rock, AR 72204
501-661-2262
adhems@arkansas.gov
<http://www.healthy.arkansas.gov/programs-services/topics/emergency-medical-services>**

Description

Emergency Medical Technicians are Emergency Medical Service Providers who administer immediate medical treatment and transport sick or injured persons to a medical facility. They respond to instructions from a medical dispatcher and drive specially equipped emergency vehicles. They monitor communication equipment to maintain contact with the dispatcher and aid in removing victims from the scene of an accident or catastrophe. They determine the nature and extent of an illness or injury and the magnitude of a catastrophe to determine appropriate procedures or the need for additional assistance. They administer prescribed medical treatment at the site of an emergency or during transport. This may include applying splints, administering oxygen, bleeding control, treating minor wounds or abrasions, or administering artificial resuscitation. They assist the treatment center admitting staff by obtaining and recording information about the victim's vital statistics and the circumstances of the emergency.

Requirements:

Must successfully complete Arkansas Criminal History background check and possibly a national check.

Must complete an approved National EMS Educational Standards course.

Must challenge and successfully pass the NREMT certification exam (CBT).

Examinations and Fees:

National Registry (NREMT): \$104.00 for Computer Based Test (CBT)

Licensure fee: \$20.00 application fee

License renewal fee: \$20.00 every two years

Number of Licenses

5,185 active licenses as of June 2024

Advanced EMT

O*NET Code 29-2041.00

**Arkansas Department of Health
Emergency Medical Services
5800 West 10th Street, Suite 800
Little Rock, AR 72204
501-661-2262
adhems@arkansas.gov
<http://www.healthy.arkansas.gov/programs-services/topics/emergency-medical-services>**

Description

Advanced EMTs are Emergency Medical Technicians who administer advanced medical treatment and transport sick or injured persons to a medical facility. They respond to instructions from a medical dispatcher and drive specially equipped emergency vehicles. They monitor communication equipment to maintain contact with the dispatcher and aid in removing victims from the scene of an accident or catastrophe. They determine the nature and extent of an illness or injury and the magnitude of a catastrophe to determine appropriate medical procedures or the need for additional assistance. They administer prescribed medical treatment at the site of an emergency or during transport. This may include applying splints, administering oxygen, or intravenous fluids, treating minor wounds or abrasions, or administering artificial resuscitation. They assist the treatment center admitting staff by obtaining and recording information about the victim's vital statistics and the circumstances of the emergency.

Requirements:

Must successfully complete Arkansas Criminal History background check and possibly a national check.

Must be currently licensed as an Arkansas Emergency Medical Technician.

Must complete the National EMS Educational Standards course for Advanced EMT.

Must challenge and successfully pass the National Registry certification exam (CBT).

Examinations and Fees:

National Registry (NREMT): \$144.00 Computer Based Test (CBT)

Licensure application fee: \$20.00

License renewal fee: \$20.00 every two years

Number of Licenses

180 active licenses as of June 2024

Paramedic

O*NET Code 29-2041.00

**Arkansas Department of Health
Emergency Medical Services
5800 West 10th Street, Suite 800
Little Rock, AR 72204
501-661-2262
adhems@arkansas.gov
<http://www.healthy.arkansas.gov/programs-services/topics/emergency-medical-services>**

Description

Paramedics are Emergency Medical Service Providers who administer advanced prehospital medical treatment and transport sick or injured persons to a medical facility. They respond to instructions from an emergency medical dispatcher and drive a specially equipped emergency vehicle. They monitor communication equipment to maintain contact with the dispatcher and aid in the removal of victims from the scene of an accident or catastrophe. They determine the nature and extent of the illness or injury to establish appropriate medical procedures or need for additional assistance. They administer prescribed medical treatment at the site of an emergency or during transport, performing such activities as application of splints, administration of oxygen, intravenous fluids and injections, treatment of wounds or abrasions, defibrillation, and administration of artificial resuscitation. They assist the treatment center admitting personnel in obtaining and recording information relating to the patient's vital statistics and circumstances of the emergency.

Requirements:

Must successfully complete Arkansas Criminal History background check and possibly a national check.

Must be a currently licensed as an Arkansas Emergency Medical Technician or Advanced EMT. Must complete an approved National EMS Educational Standards course through a CoAEMSP/CAAHEP accredited paramedic program including current didactic, clinical, and field internship requirements.

Must challenge and successfully pass the NREMT certification exam (CBT).

Examinations and Fees:

National Registry (NREMT): \$160.00 for Computer Based Test (CBT).

Licensure application fee: \$20.00

License renewal fee: \$20.00 every two years

Number of Licenses

2,764 active licenses as of June 2024

Water Distribution Operator

O*NET Code 51-8031.00

Arkansas Department of Health
Engineering Section
Arkansas Drinking Water Advisory and Operator Licensing Committee
4815 West Markham Street, Slot 37
Little Rock, AR 72205
501-661-2623
safewater@arkansas.gov or adh.water.licensing@arkansas.gov
<http://www.healthy.arkansas.gov/programs-services/topics/drinking-water>

Description

Water Distribution Operators are responsible for the safety and quality of a public water distribution system. The Operators are required to operate and control electric motors, pumps, valves, and disinfection processes, and perform pipeline maintenance to maintain flow and quality of water in and out of the distribution system. They are also responsible for maintaining accurate records of all operations conducted on the water and distribution system.

Requirements:

Licenses are based on the size and complexity of the water distribution system.

They range from the Very Small System (VS) to Grade IV.

- 1) Must have a high school diploma or GED.
- 2) Must have completed all the mandatory training courses.
- 3) Must have completed a certification examination with a passing score.
- 4) Must have completed required water supply continuing education (24 hours per renewal).
- 5) Must have satisfactory work experience as determined in the application process.

Examination: \$25.00 per examination

License Fee: \$10.00

License Renewal Fee: \$10.00 (every 2-year renewal)

Late Renewal Penalty: \$5.00

Number of Licenses

1,953 active licenses as of June 2024

Water Treatment Operator

O*NET Code 51-8031.00

Arkansas Department of Health
Engineering Section
Arkansas Drinking Water Advisory and Operator Licensing Committee
4815 West Markham Street
Slot 37
Little Rock, AR 72205
501-661-2623
safewater@arkansas.gov or adh.water.licensing@arkansas.gov
<http://www.healthy.arkansas.gov/programs-services/topics/drinking-water>

Description

Water Treatment Operators are responsible for adding the correct amounts of chemicals into the water and monitoring the equipment to ensure that the water is properly treated. They are also responsible for performing laboratory examinations to ensure the safety and potability of the finished treated water. In addition, they are responsible for monitoring and adjusting all the controls for cleaning, repairing, and lubricating the water treatment equipment as required.

Requirements:

Licenses are based on the size and complexity of the water distribution system.

They range from the Grade I to Grade IV.

- 1) Must have a high school diploma or GED.
- 2) Must have completed all the mandatory training courses.
- 3) Must have completed a certification examination with a passing score.
- 4) Must have completed required water supply continuing education (24 hours per renewal)
- 5) Must have satisfactory work experience as determined in the application process.

Examination: \$25.00 per examination

License Fee: \$10.00

License Renewal Fee: \$10.00 (every 2-year renewal)

Late Renewal Penalty: \$5.00

Number of Licenses

1,028 active licenses as of June 2024

Lead-Based Paint Abatement Contractor/Consultant

O*NET Code 11-9021.00

**Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>**

Description

A Lead-based Paint Abatement Contractor/Consultant is any firm, partnership, corporation, sole proprietorship, association, or other business entity that performs lead-based paint activities in target housing and child-occupied facilities.

Requirements:

- 1) A completed application provided by the Department
- 2) Current insurance certificate covering lead-based paint activities
- 3) A letter attesting that the contractor or consultant shall employ only appropriately certified employees to conduct lead-based paint activities, that its employees shall follow the work practice standards contained in Arkansas State Board of Health's Rules Pertaining to Lead-based Paint Activities, and that a supervisor will be present during all lead-based paint activities.
- 4) Disclosure statement with original signatures and notary stamp
- 5) Required fee. License fee: \$1,200.00

Number of Licenses

9 active licenses as of June 2024

Lead-Based Paint Abatement Inspector

O*NET Code 19-4091.00

Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>

Description

A certified Lead-Based Paint Abatement Inspector samples for the presence of lead in dust and soil for the purpose of lead-based paint abatement in target housing and child-occupied facilities. A certified inspector must perform lead-based paint inspections for a licensed contractor or consultant, or as an in-house employee.

Requirements:

- 1) A completed application provided by Department
- 2) Must have successfully completed licensed inspector course.
- 3) Original certificate for most current training, either an initial or refresher course
- 4) Disclosure statement with original signatures and notary stamp
- 5) Required fee
- 6) Proof of passing third party certification exam.

Examination required: \$50.00, Certification fee: \$150.00

Number of Licenses

9 licenses issued during 2024

Lead-Based Paint Abatement Project Designer

O*NET Code 11-9021.00

**Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>**

Description

A Project Designer prepares lead-based paint project designs, occupant protection plans, and abatement reports for target housing or child-occupied facilities for a licensed contractor or consultant, or as an in-house employee.

Requirements:

- 1) A completed application provided by the Department
- 2) Must have successfully completed licensed supervisor and project designer training.
- 3) Original certificate for most current training, either an initial or refresher course
- 4) Proof of training, education, and work experience requirements
- 5) Disclosure statement with original signatures and notary stamp
- 6) Required fee.

Certification fee: \$150.00

Number of Licenses

1 active licenses as of June 2024

Lead-Based Paint Abatement Risk Assessor

O*NET Code 19-4091.00

Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>

Description

A Lead-Based Paint Abatement Risk Assessor performs lead-based paint risk assessments and sampling for lead in dust and soil for the purpose of abatement for target housing and child-occupied facilities and must work for a licensed contractor or consultant, or as an in-house employee.

Requirements:

- 1) A completed application provided by the Department
- 2) Must have successfully completed licensed inspector and risk assessor training.
- 3) Original certificate for most current training, either an initial or refresher course
- 4) Proof of training, education, and work experience requirements
- 5) Disclosure statement with original signatures and notary stamp
- 6) Required fee
- 7) Proof of passing third party certification exam.

Examination required: \$50.00, Certification fee: \$150.00

Number of Licenses

9 active licenses as of June 2024

Lead-Based Paint Abatement Supervisor

O*NET Code 47-1011.00

**Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>**

Description

A Lead-Based Paint Abatement Supervisor conducts and supervises lead-based paint abatements and prepares occupant protection plans and abatement reports for a licensed contractor or consultant, or as an in-house employee.

Requirements:

- 1) A completed application provided by the Department
- 2) Must have successfully completed licensed supervisor training.
- 3) Proof of training and work experience requirements
- 4) Original certificate for most current training, either an initial or refresher course
- 5) Disclosure statement with original signatures and notary stamp
- 6) Required fee
- 7) Proof of passing third party certification exam.

Examination required: \$50.00, Certification fee: \$150.00

Number of Licenses

7 active licenses as of June 2024

Lead-Based Paint Abatement Training Provider

O*NET Code 13-1151.00

**Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>**

Description

Lead-based Paint Abatement Training Providers must be licensed by the Department to offer lead-based paint activities courses or refresher courses in the state of Arkansas in any of the following disciplines: inspector, risk assessor, supervisor, project designer and abatement worker.

Requirements:

- 1) Must submit a completed application provided by the Department.
- 2) Must submit training provider fee.
- 3) Must provide course curriculum.
- 4) Must submit Disclosure form.
- 5) Must supply resumes of instructors.
- 6) Must provide sample course agendas.

License fee: \$900.00

Number of Licenses

2 active licenses as of June 2024

Lead-Based Paint Abatement Worker

O*NET Code 47-4041.00

Arkansas Department of Health
Environmental Epidemiology
Lead-Based Paint Program
4815 West Markham Street, Slot 32
Little Rock, AR 72205
501-671-1472
ADH.LBP@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program>

Description

A Lead-based Paint Abatement Worker performs lead-based paint abatements for target housing or child-occupied facilities for a licensed contractor or consultant, or as an in-house employee.

Requirements:

- 1) A completed application provided by the Department
- 2) Must have successfully completed licensed worker training.
- 3) Original certificate for most current training, either an initial or refresher course
- 4) Disclosure statement with original signatures and notary stamp
- 5) Required fee.

Certification fee: \$35.00

Number of Licenses

11 active licenses as of June 2024

Septic System Designer / Sewage Disposal Systems Designated Representative

O*NET Code 47-4011.00

**Arkansas Department of Health
Environmental Health
4815 West Markham Street
Slot 46
Little Rock, AR 72205
501-661-2171
adh.ehs@arkansas.gov
www.healthy.arkansas.gov/contact-us**

Description

A Septic System Designer or Sewage Disposal Systems Designated Representative (DR) is a person designated by the Division of Environmental Health of the Arkansas Department of Health to make percolation tests, system designs and inspections of individual sewage disposal systems and other alternate sewage disposal systems within the State. Prior to designation, the DR must demonstrate competence to the satisfaction of the Division of Environmental Health Protection or its authorized agent. Each DR who operates within the State of Arkansas must be registered by the Arkansas Department of Health.

Requirements:

- 1) The DR must be a Registered Professional Engineer, Registered Professional Land Surveyor, Licensed Master Plumber, Registered Professional Sanitarian, or hold other similar State-issued credentials.
- 2) The DR must attend at least one annual training course approved by the Arkansas Department of Health.

Examination required.

License fee: \$100.00,

Annual Renewal fee: \$100.00

Number of Licenses

146 active licenses as of June 2024

Septic Tank Installer

O*NET Code 49-9099.00

Arkansas Department of Health
Environmental Health
4815 West Markham Street
Slot 46
Little Rock, AR 72205
501-661-2171
adh.ehs@arkansas.gov
www.healthy.arkansas.gov/contact-us

Description

A Septic Tank Installer is a person who -- for compensation -- installs, alters, or repairs individual sewage disposal systems for others within the State.

Requirements:

- 1) Each installer who operates within the State of Arkansas, regardless of the location of his/her home office, must become registered by the Arkansas Department of Health.
- 2) Prior to registration, the installer must demonstrate competence to the satisfaction of the Division of Environmental Health or its authorized agent.
- 3) An installer must attend at least one annual training course approved by the Arkansas Department of Health.

Written Examination required.

License fee: \$100.00,

Annual Renewal fee: \$100.00

Number of Licenses

967 active licenses as of June 2024

Permanent Cosmetic Artist

O*NET Code 27-1019.00

Arkansas Department of Health
Cosmetology, Massage Therapy and Body Art Section
Cosmetology Technical Advisory Committee
4815 West Markham Street
Slot 8
Little Rock, AR 72205
501-661-2606
adh.bodyart@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/tattoo-and-body-art>

Description

Permanent Cosmetic Artists apply permanent pigmentation to the face for cosmetic purposes by the penetration of the skin with a needle or other instrument. Permanent Cosmetic Artists are required to have knowledge of and practice aseptic technique, which prevents or hinders the transmission of disease producing microorganisms from one person or place to another person or place. The Establishment where the application of permanent cosmetics is performed must be certified and inspected by the Department of Health.

Requirements:

- 1) Must file an application for permanent cosmetic artist certification with the Department.
- 2) Must complete a blood borne pathogens course (an OSHA approved online course may be used) prior to applying for the exam.
- 3) Must complete a minimum 6–24-month Artist in Training program, with a minimum of 400 clock hours in a licensed Permanent Cosmetic Institution approved by the Board of Health, under a licensed Permanent Cosmetic Instructor.
- 4) Must successfully complete a written and practical exam.
- 5) Must provide the following additional information to the Department at the time of the written exam: a) A copy of high school diploma or equivalent.

Pursuant to Act 990 of 2019, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be obtained.

Number of Licenses

437 Total licenses, as of June 2023

Septic Tank Cleaner

O*NET Code 47-4071.00

Arkansas Department of Health
Environmental Health
4815 West Markham Street
Slot 46
Little Rock, AR 72205
501-661-2171
adh.ehs@arkansas.gov
www.healthy.arkansas.gov/contact-us

Description

A Septic Tank Cleaner is a person or company who cleans septic tanks or transports septage or sewage within the State of Arkansas.

Requirements:

Each Septic Tank Cleaner must comply with the Arkansas Department of Health's Rules and Regulations pertaining to Septic Tank Cleaners.

Examination required.

License fee: \$25.00 per vehicle per year (Paid by owner of company [Licensee])

Number of Licenses

140 active licenses as of June 2024

Septic Tank Manufacturer

O*NET Code 11-3051.00

Arkansas Department of Health
Environmental Health
4815 West Markham Street
Slot 46
Little Rock, AR 72205
501-661-2171
adh.ehs@arkansas.gov
www.healthy.arkansas.gov/contact-us

Description

A Septic Tank Manufacturer is a person or company who manufactures or sells septic tanks to the public. These tanks are usually concrete, fiberglass, or polyethylene. All septic tank manufacturers doing business in Arkansas must hold a valid registration issued by the Arkansas Department of Health.

Requirements:

Each Septic Tank Manufacturer must comply with the Arkansas Department of Health's Rules and Regulations pertaining to Septic Systems.

License fee: \$100.00 per year

Number of Licenses

26 active licenses as of June 2023

Body Piercers

O*NET Code 39-9099.00

Arkansas Department of Health
Cosmetology, Massage Therapy and Body Art Section
Cosmetology Technical Advisory Committee
4815 West Markham Street
Slot 8
Little Rock, AR 72205
501-661-2606
adh.bodyart@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/tattoo-and-body-art>

Description

An Onsite Wastewater System Monitor is a person certified by the Arkansas Department of Health to monitor individual sewage disposal systems.

Requirements:

- 1) Each Onsite Wastewater System Monitor who operates within the State of Arkansas, regardless of the location of his/her home office, must become registered by the Arkansas Department of Health.
- 2) Prior to registration, the Onsite Wastewater System Monitor must demonstrate competence to the satisfaction of the Division of Environmental Health or its authorized agent.

Written examination required.

License fee: \$50.00,

Annual fee: \$50.00

Number of Licenses

59 Total licenses, as of June 2023

Onsite Wastewater System Monitor

O*NET Code 51-8031.00

Arkansas Department of Health
Environmental Health
4815 West Markham Street
Slot 46
Little Rock, AR 72205
501-661-2171
adh.ehs@arkansas.gov
www.healthy.arkansas.gov/contact-us

Description

An Onsite Wastewater System Monitor is a person certified by the Arkansas Department of Health to monitor individual sewage disposal systems.

Requirements:

- 1) Each Onsite Wastewater System Monitor who operates within the State of Arkansas, regardless of the location of his/her home office, must become registered by the Arkansas Department of Health.
- 2) Prior to registration, the Onsite Wastewater System Monitor must demonstrate competence to the satisfaction of the Division of Environmental Health or its authorized agent.

Written examination required. License fee: \$50.00, Annual fee: \$50.00

Number of Licenses

73 total licenses as of June 2021

Tattoo Artist

O*NET Code 27-1019.00

Arkansas Department of Health
Cosmetology, Massage Therapy and Body Art Section
Cosmetology Technical Advisory Committee
4815 West Markham Street
Slot 8
Little Rock, AR 72205
501-661-2606
adh.bodyart@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/tattoo-and-body-art>

Description

Tattoo Artists use any method of placing designs, letters, scrolls, figures, symbols or any other marks upon or under the skin by introducing pigments, or by the production of scars to form indelible marks with the aid of needles or other instruments. Tattoo Artists are required to have knowledge of and practice aseptic technique, which prevents or hinders the transmission of disease producing microorganisms from one person or place to another person or place. The Establishment where tattooing is performed must be licensed and inspected by the Department of Health.

Requirements:

- 1) Must file an application for tattoo artist licensure with the Department.
- 2) Must complete a blood borne pathogens course (an OSHA approved online course may be used) prior to applying for the exam.
- 3) Must complete a minimum 6–24-month Artist in Training program, with a minimum of 400 clock hours in a licensed establishment approved by the Department of Health, under a certified artist trainer who has been certified in Arkansas for a minimum of five years.
- 4) Must successfully complete a written and practical exam.

Pursuant to Act 990 of 2019, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be obtained.

Number of Licenses

437 Total licenses, as of June 2023

Orthotic/Prosthetic Assistant

O*NET Code 51-9082.00

Arkansas Department of Health
Health Facility Services
Orthotics, Prosthetic and Pedorthic Advisory Board
5800 West 10th Street, Suite 400
Little Rock, AR 72204
501-661-2201
adh.hfs@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>

Description

Under the supervision of an orthotist or orthotist/prosthetist, Orthotic Assistants assist with patient care services and fabrication of orthosis devices. Under the supervision of a prosthetist or orthotist/prosthetist, Prosthetic Assistants assist with patient care services and fabrication of prostheses devices. Orthotic/Prosthetic Assistants (OPA) are licensed for both disciplines.

Requirements:

- 1) Must possess a high school diploma or GED.
- 2) Must have a minimum of three years of experience in the field in which the person is seeking licensure as an assistant.
- 3) Must have written documentation from a licensed prosthetist or a licensed orthotist that the applicant is qualified to perform as an assistant in the field.
- 4) Must complete 15 hours of continuing education biennially if employed in one discipline or 20 hours biennially if employed in both.

License fee (initial and renewal): \$100.00 (every 2 years)

Number of Licenses

56 active licenses as of June 2023

Orthotist/Prosthetist

O*NET Code 29-2091.00

Arkansas Department of Health
Health Facility Services
Orthotics, Prosthetic and Pedorthic Advisory Board
5800 West 10th Street, Suite 400
Little Rock, AR 72204
501-661-2201
Frances.Jackson@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>

Description

Orthotists and Prosthetists assist patients with disabling conditions of limbs and spine or with partial or total absence of limb by fitting and preparing orthopedic braces or prostheses.

Requirements:

- 1) Must possess a baccalaureate degree or have successfully completed the number of semester hours equivalent to four years of study at a four-year college or university.
- 2) Must complete either an orthotics or a prosthetics education program which is accredited by the Commission on Accreditation of Allied Health Education Programs.
- 3) Must successfully complete a clinical National Commission on Orthotic and Prosthetic Education (NCOPE) residency in orthotics, prosthetics or both.
- 4) Must successfully complete and make a passing score on the American Board for Certification in Orthotics, Prosthetics and Pedorthics (ABCOPP) Certification examination or equivalent as required by the Advisory Board.
- 5) Must biennially complete thirty hours of continuing education in courses applicable to his/her profession. A person who is licensed in more than one profession shall biennially complete forty hours of continuing education in courses applicable to the professions in which he/she is licensed.

Examination required. License fee (initial and renewal): \$300.00 (every 2 years)

Number of Licenses

125 licenses issued during 2023

Pedorthist

O*NET Code 29-2091.00

**Arkansas Department of Health
Health Facility Services
Orthotics, Prosthetic and Pedorthic Advisory Board
5800 West 10th Street, Suite 400
Little Rock, AR 72204
501-661-2201
Frances.Jackson@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

Pedorthists are health care professionals who provide or manage therapeutic footwear, foot orthoses for use at the ankle or below, or footwear modified for therapeutic purposes; based on clinical assessment, technical judgement, and with an order from a health care practitioner authorized by law to write an order for a pedorthic device.

Requirements:

- 1) Must possess a high school diploma or GED.
- 2) Must successfully complete an approved pedorthic education program.
- 3) Must successfully complete the American Board for Certification in Orthotics, Prosthetics and Pedorthics (ABCOPP) Certification examination or equivalent as required by the Advisory Board.
- 4) Must complete 22 hours of continuing education biennially.

Examination required. License fee (initial and renewal): \$300.00 (every 2 years)

Number of Licenses

160 licenses issued during 2023

Perfusionist

O*NET Code 29-2031.00

Arkansas Department of Health
Health Facility Services
Orthotics, Prosthetic and Pedorthic Advisory Board
5800 West 10th Street, Suite 400
Little Rock, AR 72204
501-661-2201
Frances.Jackson@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>

Description

Perfusionists operate extracorporeal circulation equipment during any medical procedure in which it is necessary to artificially support or temporarily replace a patient's circulatory or respiratory functions, such as in open heart surgery or other heart procedures. Perfusionists routinely administer various types of blood products, medications and control the temperature of patients during surgery. In conjunction with attending physicians, they are responsible for the selection of the most appropriate equipment and extracorporeal techniques. They are trained in the administration of blood products and drugs.

Requirements:

- 1) Must successfully complete an approved perfusion education program.
- 2) Satisfactory performance on the American Board of Cardiovascular Perfusion (ABCP) certification examination.

Examination required. License fee (initial): \$150.00, License Renewal fee: \$100.00 (every 2 years)

Number of Licenses

100 licenses issued during 2023

Apprentice Plumber

O*NET Code 47-3015.00

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>

Description

Apprentice Plumbers are persons, other than journeyman plumbers or master plumbers, who are engaged in learning and assisting in the installation of plumbing drainage and natural gas. Under the supervision of a licensed plumber, apprentice plumbers install, alter, or repair pipe systems conducting liquids or gases such as water, steam, wastewater, natural gas or air. They install plumbing fixtures, appliances, gas appliances, and waste disposal systems. On a job, apprentice plumbers size, cut, thread, and bend pipes to exact specifications, and join the pipes using code approved methods. They must select the type and size of pipe and related materials according to job specifications. In the performance of their duties, they learn how to inspect and test for leaks in the system.

Requirements:

Must have a signed training agreement from an employer who is, or who employs, a licensed master plumber and must be enrolled in a state accredited plumbing apprenticeship training program.

License fee: \$25.00, Renewal fee: \$25.00 per year.

Number of Licenses

1,556 Total licenses, as of June 2024

Hospital Maintenance Plumber

O*NET Code 47-2152.02

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>**

Description

Hospital Maintenance Plumbers perform work on specialized hospital fixtures, appliances, devices and appurtenances such as sterilizers, autoclaves, laboratory equipment, therapeutic baths and other special hospital equipment using plumbing with water, waste and gas. In the performance of duties, hospital maintenance plumbers may service, replace, adjust the location, or remodel the special fixtures and equipment. Since hospitals are high-risk cross-connection buildings, all hospital maintenance plumbers may be trained in the knowledge of cross-connection and back flow control including the testing and repair of back flow devices. Hospital Maintenance Plumber Supervisors are skilled in planning, supervising, and performing practical hospital maintenance plumbing. They must be familiar with all laws, rules, and regulations that apply to hospital plumbing and be responsible for all plumbing work in the hospital where they are employed. Each hospital employs a supervising plumber who is legally responsible for proper maintenance, installations, and alterations of plumbing and gas equipment. Supervisors oversee hospital maintenance plumbers and trainees. In addition, supervisors may perform practical maintenance plumbing when required. Hospital Maintenance Plumber Trainees work under the supervision of a licensed Hospital Maintenance Plumber. During the first three years of training, trainees cannot perform work by themselves but may assist the licensed plumber. During the fourth year of training they may perform duties by themselves under supervision.

Requirements:

- 1) Hospital Maintenance Plumber Trainees must have a signed training agreement from an employer who is or who employs licensed hospital maintenance persons. They must serve a training period of four years. The State Committee of Plumbing Examiners may evaluate any equivalent experience, training and schooling, including correspondence courses that may be substituted for the experience requirements.
- 2) Hospital Maintenance Plumbers must have served a four-year training period. The State Committee of Plumbing Examiners may evaluate any equivalent experience, training, and schooling, including correspondence courses that may be substituted for the experience requirements.
- 3) Hospital Maintenance Plumber Supervisors must have a minimum of six years hospital maintenance plumbing experience or its equivalent. One year of the six must have been as a licensed Hospital Maintenance Plumber.

Examinations and Fees:

Hospital Maintenance Plumber Trainee: No examinations, Registration fee: \$25.00 per year.

Hospital Maintenance Plumber: Written and practical examinations: \$75.00, License fee: \$37.50 per year.

Hospital Maintenance Plumber Supervisor: Written and practical examinations: \$125.00, License fee: \$100.00 per year

Number of Licenses

9 Total licenses, as of June 2024

Backflow Preventer Testing Technician

O*NET Code 51-9061.00

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>**

Description

A Backflow Preventer Testing Technician performs all tests of the mechanical devices/assemblies of backflow and backpressure devices and is responsible for the competence and accuracy of all tests and reports. An "approved backflow preventer" means any permanent mechanical device or combination of permanent mechanical devices, of whatever material, which, after installation according to the state plumbing regulations, acts to prevent a reversal of the normal directional flow of potable water within the piping system in which it is installed.

Requirements:

Must Complete a 40 hour backflow preventer testing technician training certification course.
Must pass a written examination administered by the Arkansas Department of Health.

Written Examination administered by the Arkansas Department of Health. No License fees.

Number of Licenses

934 Total licenses, as of June 2024

Backflow Prevention Repairman

O*NET Code 47-2152.02

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>

Description

A Backflow Prevention Repairman is responsible for all repairs performed on a backflow prevention assembly. An "approved backflow preventer" means any permanent mechanical device or combination of permanent mechanical devices, of whatever material, which, after installation according to the state plumbing regulations, acts to prevent a reversal of the normal directional flow of potable water within the piping system in which it is installed.

Requirements:

- 1) Must hold the Backflow Preventer Testing Technician certification before being eligible for the Backflow Prevention Repairman certification.
- 2) Must Complete a 24-hour backflow prevention repair technician training certification course.
- 3) Must pass a written examination administered by the Arkansas Department of Health.
- 4) Must hold a Repair Certification if you intend to repair a backflow device or assembly within the scope of the plumbing system.

Written Examination administered by the Arkansas Department of Health. No License fees.

Number of Licenses

637 Total licenses, as of June 2024

HVAC/R Contractor

O*NET Code 49-9021.01

**Arkansas Department of Labor & Licensing
HVAC/R Board
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-9201
adll.hvac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/hvac-r/>**

Description

A Class A license entitles the licensee to perform all phases of Heating, Ventilation, Air Conditioning or Refrigeration (HVAC/R) work without limitation to BTUH or horsepower capacities. A Class B license entitles the licensee to perform all phases of HVAC/R work on air conditioning systems that develop a total of not more than fifteen (15) tons of cooling capacity per unit or one (1) million BTUH of heating input per unit and refrigeration systems of fifteen (15) H.P. or less, per unit. A Class C license entitles the licensee to perform servicing and repairing of heating, ventilation, air conditioning or refrigeration equipment and to service, repair, or replace components of HVAC/R equipment. The licensee is also entitled to perform HVAC/R work on air conditioning systems that develop a total of not more than 15 tons cooling capacity per unit on one (1) million BTUH heating input per unit and refrigeration systems of fifteen (15) horsepower or less per unit. A class C license holder shall not install any original HVAC/R equipment or replace any existing HVAC/R equipment. A Class D license entitles the licensee to perform all phases of sheet metal ductwork HVAC/R work without limitation to BTUH or horsepower capacities. A Class E license entitles the licensee to perform all phases of HVAC/R refrigeration work without limitation to BTUH or horsepower capacities. A Class L license entitles a licensee to obtain a restricted lifetime license without having to pay a license fee. Requirements: Applicant must submit notarized documentation with proof of minimum age of eighteen (18) years and a minimum of two (2) years work experience in order to qualify for the exam. Lifetime license holders must be at least sixty-five years of age and hold a current license in good standing with the Board. Examination Required.

Class A License fee and Renewal fee (per year): \$200.00,
Class B License fee and Renewal fee (per year): \$150.00,
Class C License fee and Renewal fee (per year): \$100.00,
Class D License fee and Renewal fee (per year): \$150.00,
Class E License fee and Renewal fee (per year): \$150.00,
Class L License fee: No Charge

Number of Licenses

9,789 Total licenses, as of June 2024

Gas Fitter

O*NET Code 47-2152.01

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>**

Description

Gas Fitters install, alter or repair gas pipe systems that conduct gases of various types. They install gas piping, appliances, fixtures, devices and appurtenances. On a job, gas fitters inspect the installation site, cut and bend pipes to exact specifications, and join the pipes in accordance with prescribed methods. They must select the type and size of pipe and related materials according to job specifications. They must also be proficient in testing procedures in order to locate and repair leaks. A Gas Fitter Supervisor is trained and skilled in the planning, supervision and practical installation of gas piping, appliances, fixtures, devices and appurtenances in connection with gas. A Gas Fitter Trainee works with a licensed Gas Fitter to achieve experience and knowledge so they may advance to a Gas Fitter status.

Requirements:

- 1) A Gas Fitter Trainee must have secured a training agreement from an employer and supervising Gas Fitter for a two-year training period.
- 2) A Gas Fitter must have served two years as a Registered Gas Fitter Trainee and have successfully passed the required examination.
- 3) A Gas Fitter Supervisor must have a minimum of one full year as a licensed Gas Fitter and have successfully passed the examination prescribed.

Written and practical examinations: Gas Fitter Trainee: No examinations, License fee: \$25.00 per year. Gas Fitter: Written and practical examinations: \$75.00, License fee: \$75.00. Gas Fitter Supervisor: Written examination: \$125.00, License fee: \$200.00 per year.

Number of Licenses

74 Total licenses, as of June 2024

Registrant

O*NET Code 49-9021.01

Arkansas Department of Labor & Licensing
HVAC/R Board
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-9201
adll.hvac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/hvac-r/>

Description

An HVAC/R (Heating, Ventilation, Air Conditioning or Refrigeration) Registrant is an individual who performs work for a class A, B or C license holder, within the limitations of that license, and is duly registered with the Department. Requirements: Must be legally employed by a licensed class A, B, C, D, E, or L contractor and be duly registered with the Department.

Examination Required. License fee: \$25.00 per year

Plumbing and Gas Inspector

O*NET Code 47-4011.00

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>

Description

Plumbing and Gas Inspectors inspect commercial and industrial plumbing systems for conformance to plumbing codes and approved plans and specifications. They may inspect water supply systems, drainage and sewer systems, water heater installations, fire sprinkler systems, and air and gas piping systems for approved materials, specified pipe sizes and connections, required braces, ventilation, and air-and-water tightness. They may be required to inspect building sites for soil type to determine fill conditions, water table level, site layout, seepage rate, and other conditions. They advise owners and contractors on acceptable locations for septic tanks, cesspools, and seepage pits. In addition, they check plumbers for valid occupational licenses, review plumbing permits, verify payment of fees, review complaints concerning alleged violations of plumbing codes, gather evidence, and appear in court if necessary. They must also keep complete records of inspections performed, actions taken, and corrections recommended.

Requirements:
Completed application required.

License fee: \$25.00 per year

Number of Licenses

890 Total licenses, as of June 2024

Restricted Water and Service Line Installer

O*NET Code 47-2152.02

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>**

Description

A Restricted Water and Service Line Installer may work only on water and sewer service lines from the point of public connection or meter and point of public disposal respectively to a point within (3) three to (5) feet of the building where any specific water and/or sewer utility system in the state is currently extending or renovating service into a major service area.

Requirements:

Must show evidence of training and experience in the phase of plumbing for which the license requested.

Written examination: \$125.00, License fee: \$200.00 per year

Number of Licenses

11 Total licenses, as of June 2024

Governmental Maintenance Plumber

O*NET Code 47-2152.02

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>**

Description

Governmental Maintenance Plumbers perform maintenance and repair of all piping, fixtures, appliances and appurtenances in connection with the water supply, consumer's gas piping and sanitary drainage systems of government housing, state buildings and educational institutions in the state.

Requirements:

Must show evidence of training and experience in the phase of plumbing for which the license is requested.

Written examination: \$125.00, License fee: \$100.00 per year

Number of Licenses

63 Total licenses, as of June 2024

Journeyman Plumber

O*NET Code 47-2152.02

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<http://www.healthy.arkansas.gov/programservices>**

Description

Journeyman Plumbers are engaged in the practical installation of plumbing. They must be thoroughly familiar with the laws, rules, and regulations governing the plumbing codes. In the performance of their duties, plumbers install, alter, or repair pipe systems conducting liquids or gases such as water, steam, wastewater, or air. They also install plumbing fixtures, appliances, and waste disposal systems. On a job, plumbers inspect the installation site, cut, thread, and bend pipes to exact specifications, and join the pipes using code approved methods. They must select the type and size of pipe and related materials according to job specifications. They must also be proficient in testing procedures in order to check for leaks.

Requirements:

- 1) Must show satisfactory evidence of completion of an approved apprenticeship training program. or
- 2) Must have a minimum of four years of experience in the plumbing and natural gas trade.

Written and practical examinations: \$75.00, License fee: \$75.00 per year.

Number of Licenses

1,560 Total licenses, as of June 2024

Master Plumber

O*NET Code 47-2152.02

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>

Description

Master Plumbers are persons skilled in the planning, supervision, and practical installation of plumbing. They must be thoroughly familiar with the laws, rules, and regulations governing the plumbing and natural gas codes. In the performance of their duties, plumbers install, alter, or repair pipe systems conducting liquids or gases such as water, steam, wastewater, exhaust or air. They also install plumbing and natural gas fixtures, appliances, and waste disposal systems. On a job, plumbers inspect the installation site, cut, thread, and bend pipes to exact specifications, and join the pipes using code approved methods. They design and size the proper piping and related materials according to job specifications. In addition, plumbers must be proficient at venting gas appliances and calculating and providing make up combustion air. Plumbers must also, be proficient in testing procedures in order to check for leaks.

Requirements:

- 1) Must have a minimum of five years of plumbing experience.
- 2) Must have one full year as a licensed journeyman plumber. And must pass written and practical examinations unless they qualify for reciprocity.

Application fee : \$125.00, License fee: \$200.00 per year.

Number of Licenses

2,153 Total licenses, as of June 2024

Nuclear Medicine Technologist

O*NET Code 29-2033.00

**Arkansas Department of Health
Radiation Control Section-Radiologic Technology Licensure Program
5800 West 10th Street, Suite 401
Freeway Medical Tower Building
Little Rock, AR 72204
501-661-2301
Bernard.Bevill@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

Nuclear Medicine Technologists prepare, administer, and measure radioactive isotopes in therapeutic, diagnostic, and tracer studies utilizing a variety of radioisotope equipment. They prepare stock solutions of radioactive materials and calculate doses to be administered by radiologists. They subject patients to radiation. They also execute blood volume, red cell survival, and fat absorption studies following standard laboratory techniques. Nuclear Medicine Technologists are only authorized to perform Nuclear Medicine procedures.

Requirements:

- 1) Must have graduated from an accredited Nuclear Medicine Technology School.
- 2) Must have passed either the American Registry of Radiologic Technologists Nuclear Medicine national registry examination or the Nuclear Medicine Technology Certification Board national certification examination.

Written examination required. License fee: \$45.00 for one category, \$65.00 for more than one category.

Number of Licenses

265 Total licenses, as of June 2023

Radiation Therapy Technologist

O*NET Code 29-1124.00

**Arkansas Department of Health
Radiation Control Section-Radiologic Technology Licensure Program
5800 West 10th Street, Suite 401
Freeway Medical Tower Building
Little Rock, AR 72204
501-661-2301
Bernard.Bevill@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

Radiation Therapy Technologists provide radiation therapy to patients as prescribed by a radiologist according to established practices and standards. Their duties may include reviewing prescription and diagnosis; acting as liaison with physician and supportive care personnel; preparing equipment, such as immobilization, treatment, and protection devices; and maintaining records, reports, and files. They may assist in dosimetry procedures and tumor localization. They are only authorized to perform Radiation Therapy procedures.

Requirements:

- 1) Must have graduated from an accredited Radiation Therapy School.
- 2) Must have passed the American Registry of Radiologic Technologists Radiation Therapy national registry examination.

Written examination required. License fee: \$45.00 for one category, \$65.00 for more than one category.

Number of Licenses

158 Total licenses, as of June 2023

Limited Licensed Technologist (LLT) / Limited Licensed X-ray Technologist

O*NET Code 29-2034.00

**Arkansas Department of Health
Radiation Control Section-Radiologic Technology Licensure Program
5800 West 10th Street, Suite 401
Freeway Medical Tower Building
Little Rock, AR 72204
501-661-2301
Bernard.Bevill@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

Limited Licensed Technologists, while under the supervision of a Licensed Practitioner, operate medical equipment emitting ionizing radiation for human diagnostic purposes for radiographic examination of the chest or skeletal areas. They are only allowed to perform radiographic exams in the categories they have passes in the Limited Scope of Practice in Radiography examination, excluding fluoroscopy and contrast studies.

Requirements:

Must be at least 18 years old, must be a high school graduate, and must have passed the Limited Scope Examination in either chest, extremity, skull/sinus, spine and/or podiatry.

Examinations and Fees:

Must have passed the American Registry of Radiologic Technologists Limited Scope Examination. License fee: \$45.00 for one category, \$65.00 for more than one category.

Number of Licenses

375 Total licenses, as of June 2023

Cardiovascular Invasive Specialist (LSL) / Limited Specialty License

O*NET Code 29-2031.00

**Arkansas Department of Health
Radiation Control Section-Radiologic Technology Licensure Program
5800 West 10th Street, Suite 401
Freeway Medical Tower Building
Little Rock, AR 72204
501-661-2301
Bernard.Bevill@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

A Cardiovascular Invasive Specialist with a Limited Specialty license is an individual other than a Licensed Practitioner, Radiologic Technologist, or Licensed Technologist, who while under the supervision of a License Practitioner, operates medical equipment emitting ionizing radiation for diagnostic purposes that are limited to specific Invasive Cardiovascular Imaging Procedures on human beings. They have Registered Cardiovascular Invasive Specialist (RCIS) credentialing.

Requirements:

Must have Registered Cardiovascular Invasive Specialist CCI-(RCIS) credentials.

Examinations and Fees:

CCI-RCIS Invasive Registry Examination required. License fee: \$45.00 for one category, \$65.00 for more than one category.

Number of Licenses

42 Total licenses, as of June 2023

Licensed Technologist License (LTL)

O*NET Code 29-2034.00

**Arkansas Department of Health
Radiation Control Section-Radiologic Technology Licensure Program
5800 West 10th Street, Suite 401
Freeway Medical Tower Building
Little Rock, AR 72204
501-661-2301
Bernard.Bevill@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

Licensed Technologist Licensees, while under the supervision of a Licensed Practitioner, operate medical equipment emitting ionizing radiation for human diagnostic purposes and may perform specific radiologic procedures and exams identified by a specific license for human diagnostic purposes. These individuals have had no formal didactic or clinical training. Licensed Technologist Licensees are individuals who were grandfathered in under Act 1071 of 1999.

*New Licensed Technologist Licenses are no longer issued.

Requirements:

Must have applied for grandfather provision before July 1, 2000.

\$45.00 for one license fee category, and \$65.00 for more than one category.

Number of Licenses

190 Total licenses, as of June 2023

Licensed Lay Midwife

O*NET Code 29-9099.01

**Arkansas Department of Health
Women's Health
5800 West 10th Street
Suite 810
Little Rock, AR 72204
501-661-2480
adh.whgen@arkansas.gov
<http://www.healthy.arkansas.gov/contact-us>**

Description

A Licensed Lay Midwife, while not a Physician or Certified Nurse Midwife, provides prenatal, delivery and postpartum care to women wishing to have a Licensed Lay Midwife assisted home birth. The Licensed Lay Midwife's clients are pregnant women who are determined to be at low risk for the development of medical or obstetrical complications of pregnancy or childbirth. The Licensed Lay Midwife ensures her client receives the required medical and laboratory testing and assessment from a Physician, Certified Nurse Midwife or an Arkansas Department of Health (ADH) clinician. The Licensed Lay Midwife develops a plan of care, providing support and education for the client and her family. They consult with the Physician, Certified Nurse Midwife or ADH clinician for identified risk conditions. They keep ongoing assessments and records.

Requirements:

- 1) Must have a high school diploma or equivalent.
- 2) Must be certified by the North American Registry of Midwives (NARM) as a Certified Professional Midwife (CPM).
- 3) Must obtain a passing score of 80 or higher on the licensing examination administered by the Arkansas Department of Health.

Written exam for licensure: Arkansas Rules Examination.

Number of Licenses

28 active licenses as of 2022

Audiologist

O*NET Code 29-1181.00

**Arkansas Department of Health
Public Health Programs
AR Board of Examiners in Speech-Language Pathology and Audiology
4815 West Markham, Slot 72
Little Rock, AR 72205
501-537-9151
abespa@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-board-of-examiners-in-speech-language-pathology-and-audiology>**

Description

The Audiologist primarily provides patient-centered care in the prevention, identification, diagnosis, treatment and management of hearing loss, tinnitus and balance disorders in people of all ages.

Requirements:

- 1) Must possess at least a Master's Degree in Audiology.
- 2) Must complete professional experience requirement.
- 3) Must Score at least 170 on Praxis Audiology Examination.
- 4) 10 hours of CEU's each year for renewal of license.

Application Fee: \$100.00, Annual Renewal fee: \$60.00

Number of Licenses

27 licenses issued during 2023

Speech-Language Pathologist

O*NET Code 29-1127.00

Arkansas Department of Health
Public Health Programs
AR Board of Examiners in Speech-Language Pathology and Audiology
4815 West Markham, Slot 72
Little Rock, AR 72205
501-537-9151
abespa@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-board-of-examiners-in-speech-language-pathology-and-audiology>

Description

The Speech-Language Pathologist primarily engages in professional practice in the areas of communication and swallowing across the life span. Practice includes speech production, fluency, language, cognition, voice, resonance, feeding, swallowing and hearing. Practice includes screening, diagnostic procedures, treatment and intervention including functional goals, collaborative practice, and prevention and wellness in clinical and educational settings.

Requirements:

- 1) Must possess at least a Master's Degree in Speech-Language Pathology.
- 2) Must score at least 162 on Praxis Speech Pathology Examination.
- 3) Must complete supervised Clinical Fellowship year.
- 4) 10 hours of CEU's each year for renewal of license.

Application fee: \$100.00, Annual Renewal fee: \$60.00

Number of Licenses

341 licenses issued during 2023

Speech-Language Pathology Assistant

O*NET Code 31-9099.01

**Arkansas Department of Health
Public Health Programs
AR Board of Examiners in Speech-Language Pathology and Audiology
4815 West Markham, Slot 72
Little Rock, AR 72205
501-537-9151
abespa@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-board-of-examiners-in-speech-language-pathology-and-audiology>**

Description

Speech-Language Pathology Assistants assist speech pathologists in the assessment and treatment of speech, language, voice, and fluency disorders. They implement speech and language programs or activities as planned and directed by speech pathologists. They monitor the use of alternative communication devices and systems.

Requirements:

- 1) Must possess a Bachelor's Degree in Speech-Language Pathology. Or Must complete a speech-language pathology assistant training program culminating in an associate degree from an institution accredited by the Arkansas Department of Higher Education. Programs must meet specified curriculum content and fieldwork experience.
- 2) Registration with the Arkansas Board of Examiners in Speech-Language Pathology (ABESPA) is required for any assistant working in a private practice setting or working in a public agency which provides services to children with disabilities from birth to 21. Registration with the Arkansas Department of Education (ADE) is required for any assistant (or aide) working in a public school setting.
- 3) 10 hours of CEU's each year for renewal of registration.

Number of Licenses

36 licenses issued during 2023

Licensed Associate Counselor (LAC)

O*NET Code 21-1011.00

**Arkansas Department of Health
Arkansas Board of Examiners in Counseling and Marriage & Family Therapy
101 East Capitol, Suite 202
Little Rock, AR 72201
501-683-5800
Lenora.Erickson@arkansas.gov
<http://www.abec.statesolutions.us>**

Description

Under the direct supervision of a Licensed Professional Counselor Supervisor, Licensed Associate Counselors provide counseling to individuals, groups, organizations, corporations, institutions, government agencies or the general public for monetary remuneration otherwise implying licensure, training, experience, and/or expertise in counseling and who holds a current, valid license to practice counseling under the supervision of a Licensed Professional Counselor. Counseling is not restricted to, but may include, counseling, appraisal, consultation, referral, and research. Counseling is the act of assisting an individual or groups of people to develop an understanding of their personal problems, to help define their goals, to plan their actions toward reaching these goals, and to bring out their interests, abilities, aptitudes, and needs.

Requirements:

- 1) Must possess a graduate degree that is primarily professional counseling in content from a regionally accredited institution. The graduate semester hours must meet the national academic and training content standards adopted by the Board or the Council for the Accreditation of Counseling and Related Educational Programs (CACREP)
- 2) Must demonstrate professional competencies by passing written examinations and/or oral interviews as prescribed by the Board.
- 3) Must arrange supervision with a Board-approved Licensed Associate Counselor supervisor and have the plan/agreement for supervision approved by the Board prior to license issue.
- 4) Must complete a criminal background check.

Application packet: Free from Web Site, Application fee: \$100.00, License fee: \$200.00, Renewal fee: \$200.00 each two years.

Number of Licenses

265 licenses issued during 2023

Licensed Professional Counselor (LPC)

O*NET Code 21-1011.00

**Arkansas Department of Health
Arkansas Board of Examiners in Counseling and Marriage & Family Therapy
101 East Capitol, Suite 202
Little Rock, AR 72201
501-683-5800
arboec@arkansas.gov
<http://www.abec.statesolutions.us>**

Description

Licensed Professional Counselors provide counseling to individuals, groups, organizations, corporations, institutions, government agencies, or to the general public for monetary remuneration or who otherwise implies licensure, training, experience, and/or expertise in counseling and who holds a current valid license to practice counseling/pschotherapy. Counseling is not restricted to, but may include, counseling, appraisal, consultation, referral, and research. Counseling is the act of assisting an individual or groups of people to develop an understanding of their personal problems, to help define their goals, to plan their actions toward reaching these goals, and to bring out their interests, abilities, aptitudes, and needs.

Requirements:

- 1) Must possess a graduate degree that is primarily professional counseling in content from a regionally accredited institution. The graduate semester hours must meet the national academic and training content standards adopted by the Board or the Council for the Accreditation of Counseling and Related Educational Programs (CACREP)
- 2) Must demonstrate professional competencies by passing written examinations and/or oral interviews as prescribed by the Board.
- 3) Must provide evidence of 3,000 clock hours of supervised full-time experience in professional counseling acceptable to the board.
- 4) Must complete a criminal background check.

Application Packet: Free from Web site, Application Fee: \$100.00, License Fee: \$250.00, Renewal Fee: \$250.00 each two years. nd the generic license and meet national standards.

Number of Licenses

181 licenses issued during 2023

Licensed Marriage and Family Therapist (LMFT)

O*NET Code 21-1013.00

**Arkansas Department of Health
Arkansas Board of Examiners in Counseling and Marriage & Family Therapy
101 East Capitol, Suite 202
Little Rock, AR 72201
501-683-5800
arboec@arkansas.gov
<http://www.abec.statesolutions.us>**

Description

Licensed Marriage and Family Therapists (LMFT) provides marriage and family therapy services to individuals, couples and families, singularly or in groups for monetary remuneration; and holds a current, valid license to practice marriage and family therapy services. Marriage and Family therapy means the use of scientific and applied marriage and family theories, methods and procedures for the purpose of describing, evaluating and modifying marital, family and individual behavior within the context of marital and family systems, including the context of marital formation and dissolution.

Requirements:

- 1) Must have received a graduate degree in marriage and family therapy or related field from a regionally accredited institution. The graduate semester hours must meet or exceed the national academic and training content standards adopted by the Board or the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE).
- 2) Must demonstrate professional competencies by passing written examinations and/or oral interviews as prescribed by the Board.
- 3) Must have 3,000 clock hours of supervised full-time experience, in marriage and family therapy acceptable to the board.
- 4) Must have a Criminal Background Check.

Application packet: free from Web site, Application fee: \$100.00, License fee: \$250.00, Renewal fee: \$250.00 (every two years).

Number of Licenses

32 licenses issued during 2023

Licensed Associate Marriage and Family Therapist (LAMFT)

O*NET Code 21-1013.00

**Arkansas Department of Health
Arkansas Board of Examiners in Counseling and Marriage & Family Therapy
101 East Capitol, Suite 202
Little Rock, AR 72201
501-683-5800
arboec@arkansas.gov
<http://www.abec.statesolutions.us>**

Description

Under the direct supervision of a Licensed Marriage and Family Therapist (LMFT), a Licensed Associate Marriage and Family Therapist (LAMFT) provides marriage and family therapy services to individuals, couples and families, singularly or in groups for monetary remuneration; and holds a current, valid license to practice marriage and family therapy services under the supervision of a Licensed Marriage and Family Therapist. Marriage and Family therapy means the use of scientific and applied marriage and family theories, methods and procedures for the purpose of describing, evaluating and modifying marital, family and individual behavior within the context of marital and family systems, including the context of marital formation and dissolution.

Requirements:

- 1) Must have received a graduate degree in marriage and family therapy or related field from a regionally accredited institution. The graduate semester hours must meet or exceed the national academic and training content standards adopted by the Board or the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE).
- 2) Must demonstrate professional competencies by passing written examinations and/or oral interviews as prescribed by the Board.
- 3) Must arrange supervision with a Board-approved Licensed Associate Marriage and Family Therapist supervisor and have the plan/agreement for supervision approved by the Board prior to license issue.
- 4) Must complete a criminal background check.

Application packet: Free from Web Site, Application fee: \$100.00, License fee: \$200.00, Renewal fee: \$200.00 each two years.

Number of Licenses

8 licenses issued during 2023

Hearing Instrument Dispenser

O*NET Code 29-2092.00

**Arkansas Department of Health
Arkansas Board of Hearing Instrument Dispensers
4815 W. Markham Street, Slot 2
Little Rock, AR 72205
501-661-2051
ar.hid.board@arkansas.gov
www.healthy.arkansas.gov/programs-services/topics/board-of-hearing-instrument-dispensers**

Description

Hearing Instrument Dispensers sell and fit hearing instruments to clients/patients in a retail environment. They must be able to adapt the hearing instruments to the special needs of the client/patient. They recommend type and style of instrument that will best fit the client/patient. They record and evaluate audiograms and take earmold impressions to ensure a proper fit. In addition, they may replace parts or make repairs to equipment returned by clients/patients. A hearing instrument dispenser must have the ability to do precision work. Further, they must have a good understanding of business practices and have the ability to work independently. Personal cleanliness and neatness are a must. Hearing instrument dispensers should be able to work well with people and be interested in improving their client's hearing. They must understand their client's/patient's problems and be able to keep them at ease.

Requirements:

- 1) Must be 20 years of age or older.
- 2) Must have an education equivalent to two years of accredited college-level course work from a regionally accredited college or university.
- 3) Must be of good moral character.
- 4) Must have satisfactorily submitted an application in the form and within the time prescribed by the Board.
- 5) Must pass the practical examination given by the Board.

Also, prior to applying for a license the applicant must meet one of the following requirements:

- 1) Complete a one-year internship.
- 2) Hold National Board of Certified Hearing Instrument Sciences Certificate.
- 3) Be registered as a hearing instrument dispenser in good standing in another state whose licensing requirements meet or exceed the licensing requirements of the State of Arkansas at the time of application.
- 4) Be a graduate of an American Conference of Audioprosthology program; or
- 5) Hold an Associate of Applied Science degree in Hearing Healthcare Practitioner or a similar degree from a regionally accredited college or university.

The fee schedule, as set by the Board, is as follows:

- (a) application fee \$100.00 (nonrefundable)

- (b) practical examination fees (nonrefundable)
 - ear mold \$25.00
 - audiometric \$25.00
 - law and rules \$25.00
- (c) re-examination fee same as fee for portion repeated (nonrefundable)
- (d) internship fee \$100.00 (nonrefundable)
- (e) registration fee \$50.00
- (f) annual license fee \$100.00 (nonrefundable)
- (g) late payment penalty of 10% of the annual license fee if paid within thirty (30) days after expiration.
- (h) license reinstatement fee of one and one-half (1 ½) times the annual license fee, if the renewal is not paid within the thirty (30) day grace period.
- (i) endorsement to another state \$20.00
- (j) replacement or duplicate license \$25.00
- (k) insufficient funds \$25.00
- (l) CEU approval \$50.00 per CE Unit

The Board shall waive the initial application fee if the applicant:

- (1) Is receiving assistance through the Arkansas Medicaid Program; the Supplemental Nutrition Assistance Program; the Special Supplemental Nutrition Program for Women, Infants, and Children; the Temporary Assistance for Needy Families Program; or the Lifeline Assistance Program;
- (2) Was approved for unemployment within the last twelve (12) months; or
- (3). Has an income that does not exceed two hundred percent (200%) of the federal poverty income guidelines.

Number of Licenses

75 active licenses as of June 2023

Podiatrist

O*NET Code 29-1081.00

**Arkansas Department of Health
Arkansas Board of Podiatric Medicine
2 Margeaux Court
Little Rock, AR 72212
501-367-8138
arpodiatryboard@gmail.com
www.podiatricmedicine.arkansas.gov**

Description

Podiatrists are physicians who practice podiatric medicine. They independently diagnose and treat diseases and deformities of the foot and ankle and its related and governing structures by appropriate medical, mechanical and surgical means.

Requirements:

- 1) Must be 21 years of age or older.
- 2) Must be of good moral character.
- 3) Must have at least the minimum requirements to matriculate in any of the Colleges of Podiatric Medicine approved by the Council on Podiatric Medical Education of the American Podiatric Medical Association.
- 4) Must be a graduate of any College of Podiatric Medicine approved by the Council on Podiatric Medical Education of the American Podiatric Medical Association.
- 5) Must have successfully completed a minimum of a one-year postgraduate residency program approved by the Council on Podiatric Medical Education of the American Podiatric Medical Association.
- 6) Must have a passing score on the American Podiatric Medical Licensing Examination (APMLE) Part I and II of the National Board Examination.
- 7) Must pass a State examination or have a passing score on Part III of the National Board Examination.

Written, oral, practical examinations not to exceed \$200.00. Renewal application fee: \$75.00

Number of Licenses

112 active licenses as of June 2024

Dietitian

O*NET Code 29-1031.00

Arkansas Department of Health
Arkansas Dietetics Licensing Board
5800 W 10th St
Ste 103
Little Rock, AR 72204
501-661-2530
ARDiet@arkansas.gov
<http://www.ardieteticslicbrd.net>

Description

Dietitians plan and conduct food service or nutritional programs to assist in the promotion of health and control of disease. They provide nutrition care services through nutritional assessment and counseling. They may supervise activities of a department providing quantity food services, counsel individuals or conduct nutritional research.

Requirements:

- 1) Must have a baccalaureate or post-baccalaureate degree from a regionally accredited U.S. College or University with a program in human nutrition, food and nutrition, dietetics or food system management.
- 2) Must successfully complete pre-professional dietetic experience that is approved by the Academy of Nutrition and Dietetics.
- 3) Must pass examination offered by the Commission on Dietetic Registration.

Written examination required. Initial License fee: \$110.00, Renewal fee: \$50.00, Reciprocity License fee: \$135.00, Provisional Licensed Dietitian for 18 months: \$150.00

Number of Licenses

1,141 active licenses as of June 2024

Psychological Examiner

O*NET Code 19-3031.02

**Arkansas Department of Health
Arkansas Psychology Board
101 East Capitol
Suite 415
Little Rock, AR 72201
501-682-6167
APB.Info@Arkansas.gov
<http://www.psychologyboard.arkansas.gov>**

Description

Psychological Examiners apply the recognized principles, methods and procedures of the science and profession of psychology. They are adept at interviewing individuals and they often administer tests and interpret the results in order to check the mental abilities, aptitudes, interests, and personality characteristics of those being tested. The results of these tests may be used for psychological evaluation or for educational or vocational selection, guidance or placement. In addition, the psychological examiner practices personality appraisal or classification, personality counseling, psychotherapy, or personality readjustment techniques only under the qualified supervision of a psychologist.

Requirements:

- 1) Must have a Master's Degree in Psychology or a closely related field.
- 2) Must have completed a minimum of 600 clock hours of supervised experience under a licensed Psychologist or Psychology Instructor who holds a Doctoral Degree in Psychology.
- 3) Current Psychological Examiners may request to be licensed as an Independent Psychological Examiner (LPE-I) with the approval of the Board and completion of 3,000 hours of supervised practice. A psychological examiner may submit the Licensee Supervision Completion form for approval once the 3,000 supervised hours are complete.

Renewal fee: \$210.00 per year **No new licenses will be issued for this occupation

Number of Licenses

396 active licenses as of June 2021

Psychologist

O*NET Code 19-3032.00

**Arkansas Department of Health
Arkansas Psychology Board
101 East Capitol
Suite 415
Little Rock, AR 72201
501-682-6167
APB.Info@Arkansas.gov
<http://www.psychologyboard.arkansas.gov>**

Description

Psychologists study mental processes and human behavior by observing, interpreting, and recording how people and other animals relate to one another and the environment. To do this, psychologists often look for patterns that will help them understand and predict behavior using scientific methods, principles, or procedures to test their ideas. Clinical, Counseling and School Psychologists diagnose and treat mental disorders; learning disabilities; and cognitive, behavioral, and emotional problems using individual, child, family, and group therapies. They may design and implement behavior modification programs.

Requirements:

- 1) Must have a Doctoral Degree in Psychology or a closely related field.
- 2) Must have 2,000 hours of internship experience and 2,000 hours of post-doc experience.
- 3) Must pass written and oral exams.
- 4) Must have a criminal background check.

Criminal Background fees (2 checks): \$25.00 and \$13.25, Written examination fee - EPPP: \$650.00 (\$600.00 service plus \$50.00 administration), Oral examination fees (Certification fee and Pro-Rated Licensure fee): Certification fee: \$200.00, Licensure Prorated fee: \$117.50 (January), \$58.75 (April), \$235.00 (July), \$176.25 (October), Renewal fee: \$235.00 per year

Number of Licenses

572 active licenses as of June 2021

Licensed Master Social Worker

O*NET Code 21-1021.00

Arkansas Department of Health
Arkansas Social Work Licensing Board
P. O. Box 251965, Little Rock, AR 72225
5800 West 10th St, Suite 100
Little Rock, AR 72204
501-372-5071
swlb@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-social-work-licensing-board>

Description

“Licensed Master Social Worker” means an individual who:

- (A) Applies specialized knowledge and advanced practice skills in the areas of assessment, diagnosis, treatment planning, implementation and evaluation, case management, information and referral, mediation, client education, counseling, advocacy, supervision of nonclinical, baccalaureate-level social workers and non-licensed master's level employees, nonclinical consultation, research, community organization and development, administration of social work policies, programs and activities, and outcome evaluation;
- (B) Practices social work under supervision within a recognized, organized setting such as a social, medical, or governmental agency;
- (C) (i) May engage only in supervised practice as set forth in rules established by the Arkansas Social Work Licensing Board. (ii) A licensed master social worker shall not practice privately or independently. The disciplined application of social work knowledge and skills includes, but is not restricted to, the following: counseling with individuals, couples, families, and groups for purposes of assessment and enhancement of the problem-solving and coping capacities of people; and the application of social work knowledge and skills in social planning, administration, and research. A license is required to practice.

Requirements:

- 1) Must have a Master's Degree in Social Work accredited by the Council on Social Work Education.
- 2) Must have passed an Examination approved by the Board.
- 3) Criminal background check required.

Written examination fee is set by approved examination company.

Application and license fee: \$100.00 (\$105.50 online), Renewal fee: \$80.00 biennially (\$82.50 online)

Number of Licenses

1,298 active licenses as of June 2023

Acupuncturist

O*NET Code 29-1199.01

**Arkansas Department of Health
Arkansas State Board of Acupuncture and Related Techniques
4815 W. Markham St., Slot 69
Little Rock, AR 72205
501-671-1569
ASBART@Arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/board-of-acupuncture-related-techniques>**

Description

Acupuncture means the insertion, manipulation, and removal of needles from the body, and the use of other modalities and procedures at specific locations on the body, for the prevention, cure, or correction of a malady, illness, injury, pain, or other condition or disorder by controlling and regulating the flow and balance of energy and functioning of the patient to restore and maintain health.

Requirements:

- 1) Must have 60 semester credit hours of college education, to include a minimum of 30 hours in the field of science.
- 2) Must have a diploma from an approved four-year academic educational program in acupuncture and oriental medicine, including not less than 800 hours of supervised clinical practice.
- 3) Must obtain a passing score on National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) Acupuncture and Herbal examinations.

Written and Practical Examinations required, fee not to exceed \$350.00, Application fee: \$250.00, Biennial Renewal: \$400.00, Late Renewal fee: \$100.00, Continuing Education Provider One-time Registration fee: \$200.00, Administrative Support fee (annual): \$100.00

Number of Licenses

38 active licenses as of April 2024

Athletic Trainer

O*NET Code 29-9091.00

Arkansas Department of Health
Arkansas State Board of Athletic Training
4815 W. Markham
Slot 73
Little Rock, AR 72205
(501)683-4076
aratb@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-state-board-of-athletic-training>

Description

Athletic Trainers evaluate, advise, and treat athletes to assist recovery from injury, avoid injury, or maintain peak physical fitness. An individual who plans to practice as an athletic trainer must secure a license prior to practicing in Arkansas.

Requirements:

- 1) Must possess a bachelor's degree from an accredited college or university.
- 2) Must meet other curriculum and internship requirements as specified by the board.
- 3) Must pass an examination for licensure as designated by the board to determine minimum competency in athletic training.
- 4) Applicants partially or fully practicing in a non-clinical setting must submit a Supervision/Standing Orders Agreement form.

Examination required. Application fee: \$25.00, Initial Licensure fee: \$100.00, Initial Licensure fee (graduate student already NATABOC certified): \$50.00, Temporary Permit Application fee: \$25.00, Temporary Permit Licensure fee: \$300.00 (quarterly), Renewal fee: \$50.00, Renewal fee (graduate student already NATABOC certified): \$25.00, Reactivation fee: \$75.00, Late fee: \$100.00

Number of Licenses

323 active licenses as of June 2024

Chiropractor

O*NET Code 29-1011.00

**Arkansas Department of Health
Health Related Boards and Commissions
Arkansas State Board of Chiropractic Examiners
101 East Capitol Avenue
Suite 209
Little Rock, AR 72201
501-682-9015
asbce@arkansas.gov
<http://www.arkansas.gov/asbce>**

Description

Chiropractors treat patients by adjusting the spinal column and other articulations of the body to correct abnormalities of the human body believed to be caused by interference with the nervous system. They manipulate spine or other involved area. They may utilize supplementary measures, such as exercise, rest, water, light, heat and nutritional therapy.

Requirements:

- 1) Must be at least 21 years of age.
- 2) Must be of good moral character.
- 3) Must have a Doctor of Chiropractic degree from an approved chiropractic institution which includes 120 classroom hours of physiological therapeutics and not less than 4,400 fifty minute resident class hours or not less than 4 years of 9 academic months. Undergraduate courses must include not less than a total of sixty semester hours credits, of which a minimum of thirty semester hour credits must be in science subjects such as biology, zoology, chemistry, math, or other like subjects, with no less than a "C" average.
- 4) Must possess a valid National Board of Chiropractic Examiners certificate to include Parts I, II, III and IV and the physiological therapeutics section.
- 5) Must not have had a license to practice chiropractic in any other state suspended or revoked nor have been placed on probation for any cause.
- 6) Must have a letter of recommendation.
- 7) Must not have been convicted of a felony.
- 8) Must not be an habitual user of intoxicants, drugs, or hallucinatory preparations.
- 9) Must complete a Criminal Background check.
- 10) Must complete Jurisprudence exam after Application for Licensure is made.

Written Jurisprudence examination required. Application fee: \$150.00, Orientation fee: \$50.00, Criminal Background Check: \$36.25 (Federal and State together), Renewal fee: \$250.00 per year for In-state Active, \$125.00 per year for Out-of-State Active, \$100.00 per year for Inactive, Late Renewal fee: \$200.00

Number of Licenses

716 Total licenses, as of June 2023

Registered Dental Assistant

O*NET Code 31-9091.00

**Arkansas Department of Health
Arkansas State Board of Dental Examiners
101 East Capitol Ave.
Suite 111
Little Rock, AR 72201
501-682-2085
asbde@arkansas.gov
healthy.arkansas.gov**

Description

Registered Dental Assistants aid dentists in diagnostic, operative, surgical, periodontal, preventive, orthodontic and fixed prosthodontia procedures during examination and treatment of patients. They set up patient and equipment, and keep records. Dental Assistants must become registered by the Arkansas State Board of Dental Examiners if they perform dental radiography, coronal polishing, administration/monitoring of nitrous oxide, and sedation monitoring in the dental office.

Requirements:

Radiography and/or Coronal Polishing:

1. Must be a graduate of a certified Dental Association accredited school OR must complete on-the-job training through an Arkansas-licensed dentist.
2. Successful passage of Arkansas Jurisprudence Exam over Arkansas Dental Laws.
3. State and federal criminal background checks required.
4. Must have cardiopulmonary resuscitation (CPR) certification. The Administration of Nitrous Oxide requires the completion of a nitrous oxide administration and monitoring course approved by the board. An additional course is required for sedation monitoring.

Registration fee: \$75.00, Renewal fee: \$50.00

Number of Licenses

4,516 active licenses as of June 2024

Dental Hygienist

O*NET Code 29-2021.00

Arkansas Department of Health
Arkansas State Board of Dental Examiners
101 East Capitol Ave.
Suite 111
Little Rock, AR 72201
501-682-2085
asbde@arkansas.gov
healthy.arkansas.gov

Description

Dental Hygienists are part of the dental health team. They are oral clinicians who aid the public in developing and maintaining good oral health. They perform preventive and therapeutic treatment under the supervision of a dentist or work in a school system or public health agency. They perform such duties as polishing teeth and applying fluoride treatments to prevent and control tooth decay. While cleaning teeth, dental hygienists record decay and disease for use by the dentist in diagnosis and care. Dental hygienists may take and develop x-rays, sterilize instruments, or maintain patient records. They may also mix filling compounds and act as chairside assistants handling supplies and instruments. A license is required to practice as a Dental Hygienist.

Requirements:

- 1) Must have graduated from a dental hygiene program accredited by the American Dental Association Commission on Dental Accreditation and approved by the Board.
- 2) Successful completion of National Board Examination for Dental Hygiene.
- 3) Satisfactory completion of clinical dental hygiene examination administered by a recognized testing agency.
- 4) Successful passage of Arkansas Jurisprudence Exam over Arkansas dental laws.
- 5) Complete criminal background check required.
- 6) Healthcare provider level cardiopulmonary resuscitation (CPR) certification required.

Written and Practical Examinations. Application: \$100.00, Renewal fee (every 2 years): \$100.00

Number of Licenses

1,895 active licenses as of June 2024

Dentist

O*NET Code 29-1021.00

**Arkansas Department of Health
Arkansas State Board of Dental Examiners
101 East Capitol Ave.
Suite 111
Little Rock, AR 72201
501-682-2085
asbde@arkansas.gov
healthy.arkansas.gov**

Description

Dentists prevent, diagnose and treat diseases, injuries, and malformations of the teeth and gums. Dentists take x-rays, locate and restore teeth, straighten teeth and treat gum and mouth diseases. They extract teeth when necessary and perform laboratory work such as making dentures and inlays. If necessary, the dentist will administer an anesthetic to deaden pain before doing dental work. Dentists may perform corrective surgery to the teeth and gums, or clean teeth. Most dentists are general practitioners who provide many types of dental care, but some dentists specialize in the various fields of the profession. A license is required to practice Dentistry.

Requirements:

- 1) Must be a graduate of a school for the education and training of dentists approved by the Board and accredited by the American Dental Association's Commission on Dental Accreditation.
- 2) Successful completion of the National Board Examination for Dentistry.
- 3) Satisfactory completion of the clinical dental examination given by a recognized testing agency.
- 4) Successful completion of Arkansas Jurisprudence Exam over Arkansas dental laws.
- 5) Complete criminal background checks required.
- 6) Must have current healthcare provider level cardiopulmonary resuscitation (CPR) certification.

Written and clinical examinations required. Application: \$150.00, Renewal fee (every 2 years): \$300.00

Number of Licenses

1,543 active licenses as of June 2024

Dispensing Optician

O*NET Code 29-2081.00

**Arkansas Department of Health
Arkansas State Board of Dispensing Opticians
P.O. Box 627
Helena, AR 72342
870-572-2847
www.abdo.arkansas.gov**

Description

Dispensing Opticians design, measure, fit, and adapt lenses and frames for client according to written optical prescription or specification. They assist client with selecting frames, measure for size of eyeglasses, and coordinate frames with facial and eye measurements and optical prescription. They prepare a work order for the optical laboratory containing instructions for grinding and mounting lenses in frames. They verify exactness of finished lens spectacles and adjust frame and lens position to fit client. They may shape or reshape lens.

Requirements:

Licensed Dispensing Opticians:

- 1) Must be over 21 years of age.
- 2) Must be of good moral character.
- 3) Must be a high school graduate or equivalent.
- 4) Must be a graduate of a school of opticianry whose curriculum is approved by the Board of Dispensing Opticians. OR Must have been engaged in ophthalmic dispensing for no less than five years immediately prior to making an application, of which no more than three years may consist of working in a qualified full-service optical laboratory; or providing ophthalmic dispensing services under the direct supervision of an Arkansas licensed or registered dispensing optician, Arkansas-licensed optometrist, or Arkansas physician skilled in diseases of the eye.
- 5) Must successfully complete the written and practical examination prepared and conducted by the Board.

Registered Dispensing Opticians:

- 1) Must be over 21 years of age.
- 2) Must be of good moral character.
- 3) Must be a high school graduate or equivalent.
- 4) Must have a minimum of three years of dispensing experience in Arkansas under the direct supervision of an Arkansas-licensed optometrist or Arkansas-licensed physician skilled in disease of the eye. OR Must have a minimum of three years of experience under the direct supervision of a licensed or registered dispensing optician holding a certificate of licensure or registry in the State of Arkansas, one year of which may be while working in a qualified full-service optical laboratory approved by the Board. OR Must be a graduate of an approved school of opticianry.
- 5) Must successfully complete the Board examination.

Written and practical examinations: \$250.00, Retest fee: \$125.00 per section. Renewal fee: \$60.00 per year

Number of Licenses

650 active licenses as of June 2023

Dispensing Optician Apprentice

O*NET Code 29-2081.00

Arkansas Department of Health
Arkansas State Board of Dispensing Opticians
P.O. Box 627
Helena, AR 72342
870-572-2847
www.abdo.arkansas.gov

Description

Apprentice Dispensing Opticians, working under the supervision of a licensed or registered dispensing optician, a physician skilled in the disease of the eye, or an optometrist; design, measure, fit, and adapt lenses and frames for client according to written optical prescription or specification. They assist client with selecting frames, measure for size of eyeglasses, and coordinate frames with facial and eye measurements and optical prescription. They prepare a work order for the optical laboratory containing instructions for grinding and mounting lenses in frames. They verify exactness of finished lens spectacles and adjust frame and lens position to fit client. They may shape or reshape lenses.

Requirements:

- 1) Application for registration as a Dispensing Optician Apprentice to the Board.
- 2) Must be working under the direct personal and physical supervision of an Arkansas Licensed Dispensing Optician.

Application for Apprenticeship: \$60.00, Renewal fee: \$60.00 per year

Number of Licenses

250 active licenses as of 2022

Advanced Practice Registered Nurse: Certified Nurse Practitioner

O*NET Code 29-1171.00

**Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Shannon.E.McKinney@arkansas.gov
www.arsbn.org**

Description

The Certified Nurse Practitioner provides for the health care needs of patients through advanced assessment, identification of health states including abnormal conditions, diagnosing, treatment and evaluation. As health care providers, they perform physical examinations; order and interpret lab and x-ray studies; diagnose and treat acute health problems such as infections and injuries; diagnose, treat and monitor chronic conditions such as diabetes and high blood pressure; and provide health maintenance, screenings and immunizations. Certified Nurse Practitioner specialties approved by the Board include Adult/Gerontological (Acute and Primary Care), Pediatric (Acute and Primary Care), Family, Neonatal, Women's Health, and Psychiatric/Mental Health.

Requirements:

- 1) Must possess an active license as a Registered Nurse in Arkansas or privilege to practice on a Registered Nurse compact state license.
- 2) Successful completion of an organized graduate level program of nursing education that prepares nurses for the advanced practice role of advanced nurse practitioner.
- 3) Hold a current certification by a national certifying body recognized by the Board.
- 4) Criminal background check and FBI fingerprint check required.
- 5) Exam applicants must have practiced a minimum of 2,000 hours as an RN.

Written and oral examinations required. License fee: \$125.00 initial, Renewal fee: \$65.00 biennially, Temporary Permit fee: \$30.00

Number of Licenses

4,266 Total licenses, as of June 2023

Advanced Practice Registered Nurse: Certified Nurse Midwife (CNM)

O*NET Code 29-1161.00

**Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Shannon.E.McKinney@arkansas.gov
www.arsbn.org**

Description

The Certified Nurse Midwife (CNM) manages health care of women with a focus on pregnancy, childbirth, and post delivery care of the mother and newborn. The CNM also provides family planning and gynecological care. They work within a health care system that provides for consultation, collaborative management, or referral as indicated by the health status of the patient.

Requirements:

- 1) Must possess an active license as a Registered Nurse in Arkansas or privilege to practice on a Registered Nurse compact state license.
- 2) Satisfactory completion of an organized graduate level program of nursing education that prepares nurses for advanced practice role of nurse midwife.
- 3) Certification by a national certifying body recognized by the Board.
- 4) If involved in intrapartum care, must possess an agreement with a consulting physician licensed under the Arkansas Medical Practices Act who has obstetrical privileges in a hospital.
- 5) Criminal background check and FBI fingerprint check required.
- 6) Exam applicants must have practiced a minimum of 2,000 hours as an RN.

Written and oral examinations required. License fee: \$125.00 initial, Renewal fee: \$65.00 biennially, Temporary Permit fee: \$30.00

Number of Licenses

33 Total licenses, as of June 2023

Advanced Practice Registered Nurse: Certified Registered Nurse Anesthetist

O*NET Code 29-1151.00

**Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Shannon.E.McKinney@arkansas.gov
www.arsbn.org**

Description

The Certified Registered Nurse Anesthetist (CRNA) administers anesthetics under the supervision of a licensed physician, licensed dentist, or other person lawfully entitled to order anesthesia. Hospitals or institutions may permit a CRNA to act as their agent and order controlled substances. CRNAs may then order drugs preoperatively and postoperatively in connection with the anesthetic and/or other operative procedure or invasive procedure. The CRNA is responsible for complying with all applicable state and federal laws and regulations related to medications.

Requirements:

- 1) Must possess an active license as a Registered Nurse in Arkansas or privilege to practice on a Registered Nurse compact state license.
- 2) Satisfactory completion, beyond general nursing preparation, of a formal graduate level education program which meets the standards of the Council on Accreditation of Nurse Anesthesia Educational Programs or other nationally recognized accrediting body.
- 3) Current certification by a national certifying body recognized by the Board.
- 4) Criminal background check and FBI fingerprint check required.
- 5) Exam applicants must have practiced a minimum of 2,000 hours as an RN.

Written and oral examinations required. License fee: \$125.00 initial, Renewal fee: \$65.00 biennially, Temporary Permit fee: \$30.00

Number of Licenses

714 Total licenses, as of June 2023

Advanced Practice Registered Nurse: Clinical Nurse Specialist (CNS)

O*NET Code 29-1141.04

**Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Shannon.E.McKinney@arkansas.gov
www.arsbn.org**

Description

The Clinical Nurse Specialist (CNS) has advanced knowledge and practice skills in a specialized area of clinical nursing practice. The CNS performs advanced assessments, analyses and evaluations of individuals, families and communities. As an advanced clinician in a specialty area, the CNS develops, implements and evaluates comprehensive treatment plans. The CNS also consults with the public and professionals in health care, business and industry in areas of research, case management, education and administration. Specialty certifications recognized by the Board include psychiatric and mental health, gerontological, adult health, acute/critical care, and pediatric.

Requirements:

- 1) Must possess an active license as a Registered Nurse in Arkansas or privilege to practice on a registered Nurse compact state license.
- 2) Hold a master's degree evidencing successful completion of a graduate program in nursing, which shall include supervised clinical practice and classroom instruction in a nursing clinical practice specialty.
- 3) Hold a current certification by a national certifying body recognized by the Board.
- 4) Criminal background check and FBI fingerprint check required.
- 5) Exam applicants must have practiced a minimum of 2,000 hours as an RN.

Written and oral examinations required. License fee: \$125.00 initial, Renewal fee: \$65.00 biennially, Temporary Permit fee: \$30.00

Number of Licenses

137 Total licenses, as of June 2023

Licensed Practical Nurse (LPN)

O*NET Code 29-2061.00

Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Karen.Mccumpsey@arkansas.gov
www.arsbn.org

Description

Licensed Practical Nurses (LPN) are qualified to perform services in the provision of supportive or restorative care under the supervision of a professional registered nurse, advanced practice registered nurse, dentist or a physician. In a hospital, this includes assisting patients; recording fluid and food intake and output, preparing patients for examination or treatment and administering prescribed drugs. Additional duties may involve laboratory work, answering patient calls, patient care, and caring for babies. Nurses who work in private homes provide routine care. In doctors' offices and clinics, licensed practical nurses prepare patients for examination and often perform clerical duties.

Requirements:

- 1) Must be of good moral character.
- 2) Must have completed an approved high school course of study or the equivalent.
- 3) Satisfactory completion of the prescribed curriculum in a state-approved program for the preparation of Licensed Practical Nurses.
- 4) Must pass subjects as the Board may determine for practical nurses.
- 5) Must have a criminal background check prior to exam.

Written examination required. License by examination: \$100.00, License by endorsement: \$125.00, Temporary Permit fee: \$30.00, Renewal fee: \$90.00 biennially

Number of Licenses

13,831 Total licenses, as of June 2023

Licensed Psychiatric Technician Nurse (LPTN)

O*NET Code 29-2053.00

**Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Karen.Mccumpsey@arkansas.gov
www.arsbn.org**

Description

Licensed Psychiatric Technician Nurses (LPTN) assist mentally ill patients under the direction of a professional registered nurse, an advanced practice registered nurse, a licensed physician or a licensed dentist. They assist patients in bathing, dressing, and grooming. They administer prescribed medications and accompany patients to and from wards for examination and treatment. To help promote rehabilitation, psychiatric nurse technicians assist patients in becoming accustomed to hospital routine, and encourage the patients to participate in social and recreational activities. They observe patients to insure that none wanders from the grounds. They observe patients to detect unusual behavior, and prevent injury to the patients or others. They escort patients to and from activities both on and off the grounds. *New licenses for Licensed Psychiatric Technician Nurses are no longer issued. LPTN licenses are being phased out and will now be combined with Licensed Practical Nurses. Current LPTNs may continue to renew their licenses.

Requirements:

- 1) Must be of good moral character.
- 2) Must complete State and federal criminal background checks.
- 3) Must hold a current License as a Licensed Psychiatric Technician Nurse (LPTN).

Renewal fee: \$90.00 biennially, License by endorsement: \$100.00, Temporary permit: \$30.00

Number of Licenses

41 Total licenses, as of June 2023

Registered Nurse (RN)

O*NET Code 29-1141.00

Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Karen McCumpsey@arkansas.gov
www.arsbn.org

Description

Registered Nurses (RN) are qualified to formulate nursing diagnoses and conduct nursing treatment of human responses to actual or potential health problems. The services used to treat health problems include case finding, referral, health teaching, health counseling, and supporting and restorative care. The nurse carries out the regimen prescribed by a physician or advanced practice nurse, administers medication, and maintains a physical and emotional environment that promotes recovery. Registered nurses also supervise and teach other personnel in the performance of activities related to nursing. The setting usually determines the scope of the nurse's responsibilities, with such possibilities as hospitals, private duty, office, public health, nurse education, home care and occupational health.

Requirements:

- 1) Must be of good moral character.
- 2) Must complete an approved high school course of study or the equivalent.
- 3) Must have satisfactorily completed an approved professional nursing education program.
- 4) Must pass the national licensure examination for registered nurses.
- 5) Must have a criminal background check prior to exam.

Written and oral examinations required. License by Examination: \$100.00, License by Endorsement: \$125.00. License Renewal fee: \$100.00 biennially. Temporary Permit Fee: \$30.00

Number of Licenses

44,715 Total licenses, as of June 2023

Registered Nurse Practitioner (RNP)

O*NET Code 29-1171.00

Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Shannon.E.McKinney@arkansas.gov
www.arsbn.org

Description

A Registered Nurse Practitioner (RNP) is a licensed professional nurse who provides direct care to individuals, families, and other groups in a variety of settings, including homes, hospitals, offices, industry, schools, and other institutions and health care settings. The service provided by the nurse practitioner is directed toward the delivery of primary, secondary, and tertiary care which focuses on the achievement and maintenance of optimal functions in the population. The nurse practitioner engages in independent decision making about the nursing care needs of clients, and collaborates with health professionals and others in making decisions about other health care needs. The practitioner plans and institutes health care programs as a member of the health care team. The nurse practitioner is directly accountable and responsible to the recipient for the quality of care rendered.

Requirements:

- 1) Must possess an active license as a Registered Nurse in Arkansas or privilege to practice on a Registered Nurse compact state license.
- 2) Must have successfully completed a nurse practitioner educational program.
- 3) Must have completed a preceptorship under a preceptor who meets Arkansas State Board of Nursing endorsement.
- 4) Must complete State and federal criminal background checks.

Written and Oral Examinations required. Must also hold a valid RN license. Renewal fee: \$40.00 biennially

Number of Licenses

310 Total licenses, as of June 2023

Medication Assistant (MA-C)

O*NET Code 31-1014.00

Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
Tammy.Vaughn@arkansas.gov
www.arsbn.org

Description

Medication Assistants (MA-C) are Certified Nursing Assistants who work in nursing homes. They administer certain nonprescription and other limited prescription drugs to residents, under the supervision of a licensed nurse.

Requirements:

- 1) Must be currently listed in good standing on the State's certified nurse aide registry.
- 2) Must have maintained registration on the State's certified nurse aide registry continuously for a minimum of one year.
- 3) Must complete at least one continuous year of full-time experience in a nursing home as a certified nurse aide.
- 4) Must have a high school diploma or the equivalent.
- 5) Must complete a criminal background check.
- 6) Must successfully complete a medication assistant-certified training course approved by the Board.
- 7) Must successfully pass a Board approved certification examination.

Certification Examination required. Certified by examination: \$35.00, Certified by endorsement: \$65.00, Certification Renewal fee: \$40.00

Number of Licenses

182 Total licenses, as of June 2023

Optometrist

O*NET Code 29-1041.00

Arkansas Department of Health
Arkansas State Board of Optometry
4815 W. Markham St.
Slot 70
Little Rock, AR 72205
501-534-6139
adh.OptometryBoard@arkansas.gov
<http://www.aoptometry.org>

Description

Optometrists are primary eye care providers who examine, diagnose, and treat conditions of the human eye, eyelids, adnexa (the structures surrounding the eye), and visual system.

The practice of optometry in the state of Arkansas includes, but is not limited to:

- 1) Treatment of eye disease with prescription medications.
- 2) Minor surgical procedures such as the removal of foreign objects from the eye.
- 3) Pre-operative and post-operative management of surgical patients, such as cataract patients.
- 4) Treatment of visual disorders by the prescribing and sale of eyeglasses or contact lenses, prisms, or low-vision aids.
- 5) Acting as primary eye care gatekeepers in insurance, third party, and safety vision programs, and being recognized as physician providers in Medicare and Medicaid.

Requirements:

- 1) Must be over 21 years of age.
- 2) Must be of good moral character.
- 3) Must be a graduate of a college of optometry, which has been accredited by the Council on Education of the American Optometric Association.
- 4) Must serve an internship program, supervised by a board-certified ophthalmologist which includes at least 100 hours of supervised clinical training.
- 5) Must have passed all parts of the National Board of Optometry Examination.
- 6) Must have passed all written and practical examinations given by the Arkansas State Board of Optometry.

Written and Practical Examinations Required. License Renewal fee: \$150.00

Number of Licenses

549 Total licenses, as of June 2024

Pharmacist

O*NET Code 29-1051.00

**Arkansas Department of Health
Arkansas State Board of Pharmacy
322 South Main Street, Suite 600
Little Rock, AR 72201
501-682-0190
asbp@arkansas.gov
<http://www.pharmacyboard.arkansas.gov>**

Description

Most Pharmacists work in community pharmacies compounding and dispensing drugs and medicines prescribed by physicians and other health practitioners. They also dispense medicines that do not require prescription and offer consultant services to physicians and patrons on the proper selection and use of medicines. Many community pharmacists are provided managerial, personnel, and administrative training opportunities in addition to their professional responsibilities. Also, pharmacists are employed by hospitals, institutions, manufacturers, wholesalers and the government, where they may be engaged in such activities as supervision, research, and the more traditional pharmacy duties. Pharmacists must understand the use, composition, and effect of drugs, and be able to test them for purity and strength.

Requirements:

- 1) Must be at least 21 years of age.
- 2) Must be of good moral character and temperate habits.
- 3) Must be a graduate of an accredited college or school of pharmacy approved by the Board.
- 4) Must complete an application for licensure and pay the appropriate fees.
- 5) Successful completion of State and federal criminal background checks.
- 6) Successful completion of the North American Pharmacist Licensure Examination (NAPLEX).
- 7) Successful completion of the Arkansas Jurisprudence Exam.
- 8) Successful completion of 2,000 hours of approved internship training.
- 9) Thirty hours of continuing education every biennium.

Examinations Required, Application fee: \$60.00, License fee: \$75.00 per year, Renewal fee: \$150.00 every 2 years, Reciprocity (License transfer) fee: \$236.25 - odd year / \$311.25 - even year

Number of Licenses

7,124 active licenses as of 2022

Pharmacist Intern

O*NET Code 29-2052.00

Arkansas Department of Health
Arkansas State Board of Pharmacy
322 South Main Street, Suite 600
Little Rock, AR 72201
501-682-0190
asbp@arkansas.gov
<http://www.pharmacyboard.arkansas.gov>

Description

Pharmacist Interns mix and dispense prescribed medicines and pharmaceutical preparations under the personal supervision of a pharmacist. They also dispense medicines that do not require prescription and may offer consulting services to physicians and patrons on the proper selection and use of medicines. Interns procure, store, and issue pharmaceutical materials and supplies. In addition, they may be required to maintain files and records and submit pharmacy reports. Intern pharmacists must understand the use, composition, and effect of drugs, and be able to test them for purity and strength. No credit for internship training will be allowed prior to licensure as an intern.

Requirements:

- 1) Must be of good moral character and temperate habits.
- 2) Must complete State and federal criminal background checks.
- 3) Must be enrolled as a student in a college of pharmacy approved by the Board. Or Must be a graduate of a foreign college of pharmacy and have obtained Foreign Pharmacy Graduate Examination Committee Certification.
- 4) The intern license remains valid as long as the intern maintains active student status in a Board approved College of Pharmacy and for six months after graduation from a College of Pharmacy.

Registration fee: \$81.25.

Number of Licenses

502 active licenses as of 2022

Pharmacy Technician

O*NET Code 29-2052.00

Arkansas Department of Health
Arkansas State Board of Pharmacy
322 South Main Street, Suite 600
Little Rock, AR 72201
501-682-0190
asbp@arkansas.gov
<http://www.pharmacyboard.arkansas.gov>

Description

Pharmacy Technicians assist the pharmacist in pharmaceutical services. All tasks performed by the pharmacy technician must be supervised, checked, and approved by a supervising pharmacist. The pharmacy technician may only perform specific tasks as defined in the Arkansas State Board of Pharmacy Regulations. His duties may include entering patient profiles and prescription information into the computer, retrieving medications from the shelves, placing the medication in the bottle, placing the label on the bottle, and accepting refill authorizations over the phone.

Requirements:

- 1) Must be a high school graduate or have obtained a GED.
- 2) Must be of good moral character.
- 3) Must complete a criminal background check.
- 4) Must complete application provided by the Board.

Registration application fee: \$106.25 - odd year / \$71.25 - even year, Renewal fee: \$70.00 every 2 years, Reinstatement application fee: \$146.25 with criminal background fees (if needed) - odd year or \$111.25 with criminal background fees (if needed) - even year

Number of Licenses

10,523 active licenses as of 2022

Physical Therapist (PT)

O*NET Code 29-1123.00

**Arkansas Department of Health
Arkansas State Board of Physical Therapy
P.O. Box 250254
Little Rock, AR 72225
501-228-7100
arptb@arkansas.gov
<http://www.arptb.org>**

Description

Physical Therapists are persons who practice physical therapy. Physical Therapists examine and evaluate patients with mechanical, physiological and developmental impairments, functional limitations, and disability or other health-related conditions in order to determine a physical therapy diagnosis, prognosis and planned therapeutic intervention. Physical Therapists alleviate impairments and functional limitations by designing, implementing, and modifying therapeutic interventions. These therapeutic interventions include: therapeutic exercise, functional training in self-care as it relates to patient mobility and community access, manual therapy techniques, assistive and adaptive devices and equipment as they relate to patient mobility and community access, physical agents, mechanical and electrotherapeutic modalities, and patient-related instruction.

Requirements:

- 1) Must be at least 21 years of age.
- 2) Must hold a Master's or Doctor of Physical Therapy degree from an accredited school of physical therapy approved by the Board.
- 3) Must pass the Arkansas State Board of Physical Therapy Jurisprudence Exam.
- 4) Background Check for Physical Therapist statute ACA § 17-93-303(b).
- 5) Must pass the National Physical Therapy Examination.

Written, oral and practical examinations required. Examination fee: \$485.00 plus \$85.00 paid at time of testing, Jurisprudence Exam fee: \$10.00, License application fee: \$50.00, License renewal fee: \$70.00 per year

Number of Licenses

2,513 active licenses as of June 2023

Physical Therapist Assistant (PTA)

O*NET Code 31-2021.00

Arkansas Department of Health
Arkansas State Board of Physical Therapy
P.O. Box 250254
Little Rock, AR 72225
501-228-7100
arptb@arkansas.gov
<http://www.arptb.org>

Description

Physical Therapist Assistants assist in the practice of physical therapy under the frequent, onsite supervision of a physical therapist. The physical therapist assistant may perform procedures as delegated by the licensed physical therapist: assist the physical therapist in carrying out procedures and programs completely; report to his supervisor the conditions, reactions, and responses related to his duties; assemble, disassemble, and care for equipment and supplies; transport patients; record equipment and supplies; and perform predetermined general office procedures. The physical therapist assistant cannot interpret physician orders or referrals, perform evaluation procedures, or assume responsibility for planning patient care.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be a graduate of a college level associate degree (AA) program approved by the Board.
- 3) Must pass the Arkansas State Board of Physical Therapy Jurisprudence Exam.
- 4) Background Check for Physical Therapist Assistant statute ACA § 17-93-304(b).
- 5) Must pass the National Physical Therapist Assistant Examination.

Examinations required. Examination fee: \$485.00 plus \$70.00 at the time of testing, Jurisprudence Exam fee: \$10.00, License application fee: \$50.00, License renewal fee: \$45.00 per year

Number of Licenses

1,666 active licenses as of June 2023

Registered Sanitarian

O*NET Code 19-4091.00

**Arkansas Department of Health
Arkansas State Board of Registered Professional Sanitarians
4815 West Markham, Slot 46
Little Rock, AR 72205
501-661-2171
Cary.Gray@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-state-board-of-registered-sanitarians>**

Description

Sanitarians apply technical and practical knowledge to solving problems of a sanitary and public health nature. They develop environmental health programs, conduct public training sessions, and investigate public health complaints. Sanitarians set and evaluate health and sanitation standards for private, public, community, and industrial settings in regard to food processing, solid waste disposal, sewage treatment, and water supplies. They evaluate existing programs and recommend and oversee improvements.

Requirements:

- 1) Must be a United States citizen.
- 2) Must be of good moral character.
- 3) Must have a Bachelor or Master of Public Health degree with specialization in sanitary sciences from an approved school of public health. Or Be a college graduate in one of the natural sciences (biology, chemistry, physics, math, earth and/or geology) or engineering, with a minimum of 30 semester hours or its equivalent in these subjects, plus one year's experience in environmental sanitation or approved training courses.
- 4) Any person meeting the educational qualifications, but who does not meet the experience requirements, may make application to the Board to become a "Sanitarian-In-Training".
- 5) Written examination required.

Reciprocity Requirements:

- 1) Must be of good moral character.
- 2) Must have at least 2 years of experience in the field of environmental sanitation.
- 3) Must be registered as a sanitarian in a state in which the qualifications for registration are not lower than the qualifications for registration in Arkansas at the time of application for registration.
- 4) Written examination not required.

Application fee: \$1.00,
Registration fee (first year): \$1.00,
Registration fee (subsequent years): \$1.00,
Registration fee (Reciprocity) \$1.00

Number of Licenses

98 Total licenses, as of June 2024

Occupational Therapist (OT)

O*NET Code 29-1122.00

Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>

Description

Occupational Therapists evaluate and treat individuals whose ability to cope with the tasks of living is threatened or impaired by developmental deficits, the aging process, poverty or cultural differences, environmental or sensory deprivation, physical injury or illness, or psychological and social disability. Occupational therapists utilize task oriented activities to prevent or correct physical or emotional deficits or minimize the disabling effect of these deficits in the life of the individual so that he might perform tasks normal to his state of development. Specific occupational therapy techniques include, but are not limited to, instruction in activities of daily living, design, fabrication, application, recommendation, and instruction in the use of selected orthotic or prosthetic devices and other adaptive equipment; perceptual-motor and sensory integrative activities; the use of specifically designed crafts; exercises to enhance functional performance; and prepositional evaluation and treatment. Such techniques are applied to the treatment of individual patients or clients, in groups, or through social systems.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be of good moral character.
- 3) Must have satisfactorily completed all educational requirements and have graduated with a bachelor's degree, master's degree, or advanced standing certificate from an accredited occupational therapy educational program.
- 4) Must complete a minimum of six months of supervised fieldwork.
- 5) Must successfully pass an examination conducted by the Board.
- 6) Must complete a criminal background check.
- 7) Must present indisputable identification.

Written examinations. Application for License fee: \$75.00, License Renewal fee (Annual): \$65.00, Late Renewal fee: \$25.00

Number of Licenses

2,050 active licenses as of June 2024

Occupational Therapist Assistant (OTA)

O*NET Code 31-2011.00

Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>

Description

Occupational Therapist Assistants are licensed to assist in the practice of occupational therapy under the frequent and regular supervision by or with consultation with an occupational therapist, whose license is in good standing.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be of good moral character.
- 3) Must have satisfactorily completed training and graduated with an associate level degree in occupational therapy from an approved American Occupational Therapy Association program.
- 4) Must complete a minimum of two months of supervised field work.
- 5) Must successfully pass the examination conducted by the board.
- 6) Must complete a criminal background check.
- 7) Must present indisputable identification.

Written examination required. Application for License fee: \$50.00, License Renewal fee: \$65.00 (annual), Late Renewal fee: \$25.00

Number of Licenses

1,187 active licenses as of June 2024

Physician Assistant (PA)

O*NET Code 29-1071.00

Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>

Description

A Physician Assistant is a medical practitioner who provides health care services under the supervision of a physician. They examine patients and perform comprehensive physical examinations. They also compile patient medical data, including health history and results of physical examinations.

Requirements:

- 1) Must have a bachelor's degree from a regionally accredited college or university, unless the applicant has other approved education.
- 2) Must successfully complete an accredited physician assistant or surgeon assistant program.
- 3) Must pass the Physician Assistant National Certifying Examination (PANCE).
- 4) Must be of good moral character.
- 5) Must be at least 21 years of age.
- 6) Must complete a criminal background check.
- 7) Must be mentally and physically able to engage safely in the role as a physician assistant.

Examination Required. Application for license fee: \$80.00, Licence renewal fee (annual): \$50.00, Late renewal fee: \$25.00

Number of Licenses

801 active licenses as of June 2024

Physician (M.D./D.O.)

O*NET Code 29-1061.00

**Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>**

Description

Physicians (Medical Doctors or Osteopathic Doctors) are involved in the diagnosis, treatment, and prevention of human disorders that result from disease, illness, and injury. Some are general practitioners while others are specialized in various recognized fields of medicine. Among the largest specialties are internal medicine, general surgery, obstetrics and gynecology, psychiatry, pediatrics, radiology, anesthesiology, ophthalmology, pathology, and orthopedic surgery. Most physicians treat patients in their own offices or in hospitals. Some combine their medical practice with research in medical schools, while others hold full-time research or teaching positions. A number of physicians work in an administrative capacity for hospitals, professional associations, and other organizations.

Requirements:

- 1) Must be at least twenty-one years of age.
- 2) Must be of good moral character and have not been guilty of acts constituting unprofessional conduct.
- 3) Must complete a criminal background check.
- 4) Must be a graduate of an approved medical school and request the school to provide a certified copy of your transcript to the Board.
- 5) Must have completed at least one year of internship or residency in an accredited medical program in the United States.
- 6) Must present indisputable identification.
- 7) Must have taken and passed within three attempts all steps of the USMLE (or other approved examination, such as FLEX, NBME, NBOME, COMLEX, LMCC or State Examination taken prior to 1975).
- 8) International Medical Graduates must:
 - a) Have completed three years of internship or residency in an ACGME approved program in the United States. Or Have served three years as an intern or resident in a postgraduate medical education program outside the United States and have completed at least one year of fellowship training in an ACGME approved program in the United States and received board certification by the American Board of Medical Specialties. Or Have completed at least one year of internship or residency in an ACGME approved program in the United States and be currently enrolled in a postgraduate training program in Arkansas.

b) Have taken and received a Standard Educational Commission for Foreign Medical Graduates (ECFMG) certification.

c) Have taken and passed all steps of the USMLE with no more than three attempts per step.

Examinations required. License fee: \$500.00 (\$400 application plus \$100 CCVS Assessment),
Temporary license: \$50.00, License renewal fee: \$220.00, Late fee: \$50.00

Number of Licenses

13,755 active licenses as of June 2024

Respiratory Therapist

O*NET Code 29-1126.00

Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@medicalboard.org
<http://www.armedicalboard.org>

Description

Respiratory Therapists assess, treat, and care for patients with breathing disorders. They assume primary responsibility for all respiratory care modalities, including the supervision of respiratory therapy technicians. They initiate and conduct therapeutic procedures. They also maintain patient records and select, assemble, check, and operate equipment.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be of good moral character.
- 3) Must have a high school diploma or equivalent.
- 4) Must have satisfactorily completed training in an approved respiratory care educational program.
- 5) Must successfully pass the CRT Exam.
- 6) Must complete a criminal background check.
- 7) Must present undisputable identification.

Examination Required. Application for license fee: \$75.00, Temporary Licence fee: \$35.00, License Renewal fee: \$40.00, Late Renewal fee: \$10.00

Number of Licenses

2,223 active licenses as of June 2024

Radiologist Assistant/Radiology Practitioner Assistant

O*NET Code 29-1071.00

**Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>**

Description

Radiologist Assistants/Radiology Practitioner Assistants work under the supervision of a radiologist to provide patient care. They take a leading role in patient management and assessment. Although each radiologist assistant's responsibilities will vary, a few of the procedures include assisting radiologists with invasive procedures, performing fluoroscopy for noninvasive procedures under direct supervision of the radiologist, placing nasogastric and orogastric feeding tubes in uncomplicated patients, and performing selected peripheral venous diagnostic procedures.

Requirements:

- 1) Must pass the Registered Radiologist Assistant examination by the American Registry of Radiologic Technologists.
- 2) Must be at least 18 years of age.
- 3) Must complete a criminal background check.
- 4) Must provide the names and signatures of the supervising and alternate supervising radiation practitioners licensed to practice in the State of Arkansas who agree to supervision of the Radiologist Assistant or the Radiology Practitioner Assistant.
- 5) Must provide a practice-specific document delineating the specific procedures and tasks to be performed by the Radiologist Assistant or the Radiology Practitioner Assistant in each facility utilized, including the level of supervision to be provided by the supervision licensed radiation practitioners.

Examination required. Initial licensure fee: \$75.00, License Renewal fee (annual): \$60.00

Number of Licenses

9 active licenses as of June 2024

Surgical Technologists

O*NET Code 29-2055.00

**Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>**

Description

Surgical Technologists assist in operations, under the supervision of surgeons, registered nurses, or other surgical personnel. May help set up operating room, prepare and transport patients for surgery, adjust lights and equipment, pass instruments and other supplies to surgeons and surgeon's assistants, hold retractors, cut sutures, and help count sponges, needles, supplies, and instruments.

Fees: Application for License fee: \$25.00, License Renewal fee: \$10.00

Number of Licenses

289 active licenses as of June 2024

Licensed Genetic Counselors

O*NET Code 29-9092.00

Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
<http://www.armedicalboard.org>

Description

Licensed Genetic Counselors assist individuals with understanding and adapting to the medical, psychological and familial implications of genetic contributions to disease.

Fees: Application for License fee: \$90.00, License Renewal fee \$100.00

Number of Licenses

361 active licenses as of June 2024

Child Care Provider

O*NET Code 11-9031.00

Arkansas Department of Human Services
Division of Child Care and Early Childhood Education
Child Care Licensing
P. O. Box 1437, Slot S140
700 Main Street, Slot S-140
Little Rock, AR 72203
501-682-8590
mary.oliver@dhs.arkansas.gov onika.luster@dhs.arkansas.gov
<https://humanservices.arkansas.gov/divisions-shared-services/child-care-early-childhood-education/child-care-licensing/>

Description

Child Care Providers provide care and supervision for individuals or groups of children in private homes or day care centers on a regular basis. They provide nutritious snacks and meals for children, depending upon the length of daily care provided. They may plan programs of activity for children according to age groups. The types of child care licenses are Infant/ Toddler, Preschool, School Age and Sick Care. There are four types of licenses: Licensed Child Care Centers, Licensed Out-of-School Time Facilities (for stand-alone, before-and-after care school age programs), Licensed Child Care Family Homes, and Registered Child Care Family Homes. Within the Child Care Center license, there are different license care types: infant, toddler, preschool, school-age and sick care. Requirements for each area and license vary slightly. Homes can care for all age types, and the ratios will vary based on the youngest child in care. All providers, or employees of licensed programs must submit to regulatory checks. Child Care Directors must be 21 years of age or older and have early childhood education and/or experience. Child Care Center staff must be 18 years of age or older and are required to have a GED or high school diploma. The primary care giver for licensed homes must be 21 years old. All staff must have continuous education or workshop training requirements in Early Childhood Education annually (15 hours).

NOTE: Individual persons are not licensed. The license to operate is issued to both the owner/operator and a specific location. If either the owner/operator or the location changes, a new license is required. No Examinations required. For 16 or less children the regular license fee amount is \$15.00 per year. For 17-99 children it is \$50.00 per year. For 100 children and above it is \$100.00 per year.

Number of Licenses

1,952 active licenses as of June 2022

Nursing Home Administrator

O*NET Code 11-9111.00

Arkansas Department of Human Services
Division of Provider Services and Quality Assurance
P.O. Box 8059, Slot S402
Little Rock, AR 72203
NHA.licensure@dhs.arkansas.gov
<https://humanservices.arkansas.gov/about-dhs/dpsqa>

Description

Nursing Home Administrators direct and coordinate all nursing home services. They are responsible for marketing, public relations, safety, and overseeing the entire resident care program. They are also responsible for compliance with state and federal regulations. They recruit and train personnel and confer with staff to formulate policies and regulations. They are required to compile and analyze operational and financial data and to prepare reports and budgets.

Requirements:

- 1) Must be 21 years of age.
- 2) Must be of good moral character.
- 3) Must be physically and mentally able to perform the duties.
- 4) Must have an associate degree or higher from a college or university.
- 5) Must have experience in a nursing home (3 months to 1 year depending on degree).
- 6) Must have work experience or education in the five basic core areas of accounting, management, personnel, writing, and resident care (one 3-hour college course per area or 18 weeks work experience per area).
- 7) Must pass a criminal record check.

Application fee: \$100.00, Written examination (State): included in application fee, Written examinations (National or NAB test): \$425.00, Renewal fee: \$100.00 active/50.00 inactive, Restoration Fee \$150 (\$100 application fee, \$50 restoration fee). Applicant must pass NAB prior to taking the State exam. Continuing education must include 20 hours of continuing education at approved workshops, 6 hours at an accredited college or university in courses covered by the NAB Domains of Practice, or complete an approved course in nursing home administration as a prerequisite for annual license renewal.

Number of Licenses

801 Total licenses, as of June 2021

Nursing Assistant (Certified)

O*NET Code 31-1014.00

**Arkansas Department of Human Services
Division of Provider Services and Quality Assurance
P.O. Box 8059, Slot S402
Little Rock, AR 72203
natpcertification@dhs.arkansas.gov
<http://humanservices.arkansas.gov/about-dhs/dpsqa>**

Description

Nursing Assistants help care for physically or mentally ill, injured, disabled, or infirm individuals confined to hospitals, nursing care facilities, and mental health settings. Some work in patients' homes or residential care facilities. They perform routine tasks under the supervision of nursing and medical staff. They answer patients' call lights, deliver messages, serve meals, make beds, and help patients eat, dress, and bathe. They also may provide skin care to patients; take their temperatures, pulse rate, respiration rate, and blood pressure; and help patients get in and out of bed and walk. They observe patients' physical, mental, and emotional conditions and report any change to the nursing or medical staff.

Requirements:

- 1) Nursing assistants must complete an Arkansas-approved nursing assistant training program consisting of a minimum of 90 hours of classroom and practical training.
- 2) Must pass the two-part State competency evaluation/examination within one year from the date of completion of training.
- 3) An Arkansas State Background check is required before being employed in a long term care facility. Nursing Assistants who have not lived in Arkansas for five consecutive years must undergo a national FBI fingerprint background check.

Nurse Aide Certification Exam required: Headmaster - www.hdmaster.com. Renewal every two years. Testing questions should call 888-401-0462. Registry questions should call 888-401-0465. Certification renewal requires proof of having worked as a nursing assistant in the prior two years of at least one documented day providing nursing or nursing related services for monetary compensation in any setting.

Number of Licenses

161,876 Total licenses, as of June 2022

Manufactured Home Retailer

O*NET Code 41-2031.00

**Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>**

Description

A Manufactured Home Retailer means any person in the business of accepting on consignment, buying for resale, selling or exchanging manufactured homes or offering same to the public for sale, exchange or lease-purchase, whether for himself or on behalf of any other person not certified as a retailer by the Arkansas Manufactured Home Commission. For certification and compliance purposes, each noncontiguous retail location shall be considered a separate entity and adhere to all requirements for retailer certification.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Commission.
- 2) Application must be accompanied by a Statement of Compliance and required fees.
- 3) Application must be accompanied by an assessment fee of five thousand dollars (\$5,000.00) per location deposited in the Manufactured Housing Recovery Fund.
- 4) Must provide proof of installation, anchoring and service capabilities, including compliance with installation testing and continuing education requirements; or provision of a written contract with a licensed installer to perform installation and anchoring of manufactured homes.
- 5) Must have salespersons' license applications with fees other than the owner(s) of the retail location.
- 6) Must provide a list of all directors, officers, limited and general partners, or controlling shareholders if the application is made on behalf of a corporation or partnership or a list of all principal owners of the retail location on a form provided by the Commission.
- 7) Must provide a general business/employment history for each person identified on the application form, including a sworn statement that none of the directors, officers, partners, shareholders or owners of the applicant have:
 - a) been found guilty, pleaded guilty or entered a plea of nolo contendere or suffered a judgement in a civil action for forgery, embezzlement, obtaining funds under false pretenses, extortion, conspiracy to defraud, bribery, fraud, misrepresentation or moral turpitude; or
 - b) had a license, permit or certification suspended or revoked by any government agency for violation of Federal or state laws or regulations.
- 8) Must show evidence of a net worth of at least \$100,000.
- 9) Must show evidence of having at least 2 years of experience as a licensed retailer or a salesperson working for a licensed retailer.

- 10) Must maintain a business office, separate and apart from any residence, connected to all applicable public utilities and in compliance with applicable local zoning regulations. The business must have a public restroom connected to all applicable public utilities and a valid landline business telephone, with the number listed under the name of the business.
- 11) Must have a state sales tax permit and master certification issued by the Arkansas Department of Finance and Administration.
- 12) Must provide proof of at least \$1 million in commercial general liability insurance issued in the name of the business.
- 13) Must have a permanent, all-weather business sign in view of public traffic bearing the name of the firm and identifying the firm with the housing industry. Sign letters must be at least eight inches in height.
- 14) The applicant must be in good standing with the Commission and not have any unpaid civil penalties or outstanding obligations to the Commission.
- 15) Initial applicants are subject to a criminal background check. If the criminal background check shows that the applicant has been convicted of a felony, the certification will not be granted without a hearing before the Commission and approval by the Commission.

Original certification fee: \$1,000.00, Renewal: \$250.00 (annually), Recovery Fund: \$5,000.00 (per location)

Number of Licenses

46 Total licenses, as of 2023

Manufactured Home Installer

O*NET Code 49-9095.00

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>

Description

A Manufactured Home Installer means any person, firm or corporation not certified as a dealer, installing and anchoring manufactured homes. Each installer must obtain a license to practice from the Administrative Authority. The license has an annual renewal. For licensing and compliance purposes, installers that occupy more than one business location shall have each location treated as a separate entity and adhere to all requirements for installer licensing.

Requirements:

- 1) Must have paid all fees set forth for licensing.
- 2) Must possess a Statement of Compliance.
- 3) Must have a two-thousand five-hundred dollar (\$2,500.00) deposit in the Manufactured Housing Recovery Fund.
- 4) Must be in good standing with the Commission.
- 5) Must not have any unpaid civil penalties or outstanding obligations to the Commission.
- 6) Must complete education requirement and pass the written exam prior to receiving a license.
- 7) Continuing education is required annually.

Written examination required, Original license fee: \$250.00, Renewal: \$250.00 (annually), Recovery Fund: \$2,500.00

Number of Licenses

48 Total licenses, as of 2023

Manufactured Home Manufacturer

O*NET Code 11-3051.00

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>

Description

A Manufactured Home Manufacturer means any person who manufactures manufactured homes. Each manufacturer, in or out of state, delivering in or shipping into the State manufactured homes for sale, shall apply to the Arkansas Manufactured Home Commission for certification. For certification and compliance purposes, manufacturers, firms or corporations that occupy more than one location shall have each location treated as a separate entity and adhere to all requirements for manufacturer certification.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Administrative Authority.
- 2) Must possess a Statement of Compliance
- 3) Must have a ten thousand dollar (\$10,000.00) deposit in the Manufactured Housing Recovery Fund.
- 4) Must have paid all fees set forth for certification.
- 5) Must possess a copy of the Manufacturer's Homeowner and Installation Manual.
- 6) Must be in good standing with the Commission.
- 7) Must not have any unpaid civil penalties or outstanding obligations to the Commission.

Original certification fee: \$1,000.00, Renewal: \$625.00 (annually), Recovery Fund: \$10,000.00

Number of Licenses

49 Total licenses, as of 2023

Manufactured Home Salesperson

O*NET Code 41-4012.00

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>

Description

A Manufactured Home Salesperson means any person employed by the dealer or manufacturer who is engaged in either wholesale or retail sales of manufactured homes. Each salesperson must apply for a license and be licensed as a manufactured home salesperson in order to sell manufactured homes.

Requirements:

- 1) Must have paid all fees set forth for licensing.
- 2) Must be in good standing with the Commission.
- 3) Must not have any unpaid civil penalties or outstanding obligations to the Commission.
- 4) Must work for a licensed Retailer, Installing Retailer or licensed manufacturer.

Original license fee: \$50.00, Renewal: \$50.00 (annually)

Number of Licenses

125 Total licenses, as of 2023

Manufactured Home Installing Retailer

O*NET Code 41-2031.00

**Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>**

Description

An Installing Retailer means any person in the business of accepting on consignment, buying for resale, selling or exchanging manufactured homes or offering same to the public for sale, exchange or lease-purchase, whether for himself or on behalf of any other person not certified as a retailer by the Arkansas Manufactured Home Commission. For certification and compliance purposes, each noncontiguous retail location shall be considered a separate entity and adhere to all requirements for retailer certification.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Commission.
- 2) Application must be accompanied by a Statement of Compliance and required fees.
- 3) Application must be accompanied by an assessment fee of five thousand dollars (\$5,000.00) per location deposited in the Manufactured Housing Recovery Fund.
- 4) Must provide proof of installation, anchoring and service capabilities, including compliance with installation testing and continuing education requirements; or provision of a written contract with a licensed installer to perform installation and anchoring of manufactured homes.
- 5) Must have salespersons' license applications with fees other than the owner(s) of the retail location.
- 6) Must provide a list of all directors, officers, limited and general partners, or controlling shareholders if the application is made on behalf of a corporation or partnership or a list of all principal owners of the retail location on a form provided by the Commission.
- 7) Must provide a general business/employment history for each person identified on the application form, including a sworn statement that none of the directors, officers, partners, shareholders or owners of the applicant have: a) been found guilty, pleaded guilty or entered a plea of nolo contendere or suffered a judgement in a civil action for forgery, embezzlement, obtaining funds under false pretenses, extortion, conspiracy to defraud, bribery, fraud, misrepresentation or moral turpitude; or b) had a license, permit or certification suspended or revoked by any government agency for violation of Federal or state laws or regulations.
- 8) Must show evidence of a net worth of at least \$100,000.
- 9) Must show evidence of having at least 2 years of experience as a licensed retailer or a salesperson working for a licensed retailer.
- 10) Must maintain a business office, separate and apart from any residence, connected to all applicable public utilities and in compliance with applicable local zoning regulations. The

business must have a public restroom connected to all applicable public utilities and a valid landline business telephone, with the number listed under the name of the business.

11) Must have a state sales tax permit and master certification issued by the Arkansas Department of Finance and Administration.

12) Must provide proof of at least \$1 million in commercial general liability insurance issued in the name of the business.

13) Must have a permanent, all-weather business sign in view of public traffic bearing the name of the firm and identifying the firm with the housing industry. Sign letters must be at least eight inches in height.

14) The applicant must be in good standing with the Commission and not have any unpaid civil penalties or outstanding obligations to the Commission.

15) Initial applicants are subject to a criminal background check. If the criminal background check shows that the applicant has been convicted of a felony, the certification will not be granted without a hearing before the Commission and approval by the Commission.

Written examination required, Original certification fee: \$1,000.00, Renewal: \$250.00 (annually), Recovery Fund: \$5,000.00 per location.

Number of Licenses

26 Total licenses, as of 2023

Modular Home Manufacturer

O*NET Code 11-3051.00

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>

Description

A Modular Home Manufacturer means any person who manufactures modular homes. Each manufacturer, in or out of state, delivering or shipping into the State modular homes for sale, shall apply to the Arkansas Manufactured Home Commission for certification. For certification and compliance purposes, manufacturers, firms or corporations that occupy more than one location, shall have each location treated as a separate entity and adhere to all requirements for manufacturer certification.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Administrative Authority.
- 2) Must possess a Statement of Compliance.
- 3) Must have paid all fees set forth for certification.

Original certification fee: \$1,000.00, Renewal: \$625.00 (annually), Recovery Fund: None

Number of Licenses

0 Total licenses, as of 2023

Modular Home Retailer

O*NET Code 41-2031.00

**Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>**

Description

A Modular Home Retailer means any person in the business of accepting on consignment, buying for resale, selling or exchanging modular homes or offering same to the public for sale, exchange or lease-purchase, whether for himself or on behalf of any other person not certified as a retailer by the Arkansas Manufactured Home Commission. For certification and compliance purposes, each noncontiguous retail location shall be considered a separate entity and adhere to all requirements for retailer certification.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Administrative Authority.
- 2) Must possess a Statement of Compliance.
- 3) Must have a business office with all utilities including public restroom and a business telephone.
- 4) Must have a permanent business sign in view of public traffic bearing the name of the firm and identifying the firm with the housing industry.
- 5) Must provide a photograph of entire dealer lot including, but not limited to, the front of the office and primary business sign.
- 6) Must have salespersons' license applications with fees other than the owner(s) of dealership.
- 7) Must have paid all fees set forth for certification.
- 8) Applicant shall be cleared by the Arkansas State Police showing that the person involved has not been convicted of a felony and shall submit a copy of the completed background check form to this agency.
- 9) Applicant shall be in good standing with the Commission and shall not have any unpaid civil penalties or outstanding obligations to the Commission.

Original certification fee: \$1,000.00, Renewal: \$250.00 (annually), Recovery Fund: None

Number of Licenses

0 Total licenses, as of 2023

Modular Home Installer

O*NET Code 49-9095.00

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>

Description

A Modular Home Installer means any person, firm, or corporation not otherwise certified or licensed, engaged in the business of installing modular homes for himself or on behalf of any other person not certified or licensed. The installation includes work done to stabilize, support or anchor a modular home or join sections of a multi-section modular home. Each installer must obtain a license to practice from the Commission. The license has an annual renewal.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Commission.
- 2) Application must be accompanied by a Statement of Compliance and required fees.
- 3) Must be in good standing with the Commission.
- 4) Must not have any unpaid civil penalties or outstanding obligations to the Commission.

Original license fee: \$250.00, Renewal: \$250.00 (annually)

Number of Licenses

7 Total licenses, as of 2024

Modular Home Salesperson

O*NET Code 41-4012.00

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
<https://portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/>

Description

A Modular Home Salesperson means any person employed by the dealer or manufacturer who is engaged in either wholesale or retail sales of modular homes. Licenses are the property of the manufacturer or retailer.

Requirements:

- 1) Must have on file a completed application on forms supplied by the Commission.
- 2) Application must be accompanied by required fees.
- 3) The Commission may require an examination of applicants for modular home salespeople based on knowledge of laws, rules and regulations pertaining to modular homes.
- 4) Applicant shall be in good standing with the Commission and shall not have any unpaid civil penalties or outstanding obligations to the Commission.
- 5) Initial applicants are subject to a criminal background check. If the criminal background check shows that the applicant has been convicted of a felony, the certification will not be granted without a hearing before the Commission and approval by the Commission.

Original license fee (payable by manufacturer or retailer): \$50.00, Renewal (payable by manufacturer or retailer): \$50.00 (annually)

Number of Licenses

125 Total licenses, as of 2023

Motor Vehicle Lessor, New

O*NET Code 11-1021.00

Arkansas Department of Labor and Licensing
Arkansas Motor Vehicle Commission
900 West Capitol , Suite 400
Little Rock, AR 72201
501-682-1428
amvc@arkansas.gov
<http://www.amvc.arkansas.gov>

Description

A New Motor Vehicle Lessor is a person engaged in the motor vehicle leasing or rental business.

Requirements:

- 1) Must have a \$25,000 Surety Bond per location.
- 2) Must obtain a License issued by the Arkansas Motor Vehicle Commission.

No examinations required. Lessor's License fee: \$100.00, Lessor Branch's License fee: \$50.00

Number of Licenses

66 active licenses as of June 2024

Motor Vehicle Manufacturer / Distributor Representative, New

O*NET Code 41-4012.00

**Arkansas Department of Labor and Licensing
Arkansas Motor Vehicle Commission
900 West Capitol , Suite 400
Little Rock, AR 72201
501-682-1428
amvc@arkansas.gov
<http://www.amvc.arkansas.gov>**

Description

A New Motor Vehicle Manufacturer / Distributor Representative is any person employed by a new motor vehicle manufacturer or distributor who visits, or is a point of contact for the purpose of taking orders for new motor vehicles from new motor vehicle dealers in the State of Arkansas. They have the authority to sign Franchise Agreements between Manufacturers / Distributors and established or prospective New Motor Vehicle Dealers.

Requirements:

- 1) Must submit a copy of valid picture ID or Driver's License.
- 2) Must obtain a license issued by the Arkansas Motor Vehicle Commission.

No examination required. License fee: \$400.00

Number of Licenses

390 active licenses as of June 2024

Motor Vehicle Dealer, New

O*NET Code 11-2022.00

**Arkansas Department of Labor and Licensing
Arkansas Motor Vehicle Commission
900 West Capitol , Suite 400
Little Rock, AR 72201
501-682-1428
amvc@arkansas.gov
<http://www.amvc.arkansas.gov>**

Description

A New Motor Vehicle Dealer is any person engaged in the business of selling, offering to sell, soliciting, or advertising the sale of motor vehicles, regardless of the medium used, or possessing motor vehicles for the purpose of resale, either on his or her own account or on behalf of another, either as his or her primary business or incidental thereto. Motor Vehicle Dealerships sell automobiles, trucks, commercial trucks, or RV type vehicles. Other Motor Vehicle Dealerships sell motorcycles, ATVs, LSVs, scooters, utility vehicles, and/or go cart type vehicles. Included is any person engaged in the business of selling, offering to sell, soliciting, or advertising the sale, regardless of the medium used, of commercial buses, school buses, or other multi-passenger motor vehicles, or possessing them for the purpose of resale.

Requirements:

- 1) Must obtain a license issued by the Arkansas Motor Vehicle Commission.
- 2) Must have current Franchise Agreement or Sales and Service Agreement.
- 3) Must have Liability Insurance on all vehicles to be offered for sale.
- 4) Must have a dedicated display area inside building (minimum of 120 sq. ft.)
- 5) Must have service facility on dealership for motor vehicles and parts (minimum of 120 sq. ft.)
- 6) Must have a \$50,000 Surety Bond (Motor Vehicle Dealerships for Automobile, Truck, Commercial Trucks or RV Type Vehicles) Or Must have a \$25,000 Surety Bond (Motor Vehicle Dealerships for Motorcycles, ATVs, LSVs, Scooters, Utility Vehicles, and/or Go Cart Type Vehicles).

No examinations required.

Dealer License fee: \$100.00,

Used Branch License fee: \$25.00

Number of Licenses

499 active licenses as of June 2024

Motor Vehicle Manufacturer, Distributor, or Branch, New

O*NET Code 11-3051.00

**Arkansas Department of Labor and Licensing
Arkansas Motor Vehicle Commission
900 West Capitol , Suite 400
Little Rock, AR 72201
501-682-1428
amvc@arkansas.gov
<http://www.amvc.arkansas.gov>**

Description

A New Motor Vehicle Manufacturer is any person, firm, association, corporation, or trust, resident or nonresident, who manufactures or assembles new motor vehicles. A New Motor Vehicle Distributor is any person, resident or nonresident, who, in whole or in part, sells or distributes new motor vehicles to motor vehicle dealers, or who maintains distributor representatives. A Manufacturer/Factory Branch means a branch or division office maintained by a person, firm, association, corporation, or trust who manufactures or assembles new motor vehicles for sale to distributors, to motor vehicle dealers, or for directing or supervising, in whole or in part, its representatives. A New Motor Vehicle Distributor Branch is any branch or division office similarly maintained by a distributor for the same purpose that a factory branch or division is maintained. A Second-stage manufacturer" or "converter" means a person, firm, or corporation that, prior to retail sale of a motor vehicle: Assembles, installs, or affixes a body, cab, or special equipment to a chassis; or substantially adds to, subtracts from, or modifies a previously assembled or manufactured motor vehicle.

Requirements:

- 1) Must obtain a license issued by the Arkansas Motor Vehicle Commission.
- 2) Must have current Blank Franchise Agreement or Dealer Sales and Service Agreement.
- 3) Must have current Dealer Preparation (or Dealer Prep. Check Sheet).
- 4) Must have current Dealer Delivery (or Dealer Delivery Check Sheet).
- 5) Must have current Warranty Compensation Payment Schedule. (If all makes/models have different warranty, submit each one.)
- 6) Must have Time Guide and Labor Rate for each Arkansas Dealer.
- 7) Must have current product brochures and spec sheets.
- 8) Must have appropriate employee applications.
- 9) Must have lists of all Arkansas dealers.
- 10) If you are a distributor, must submit a copy of the agreement between you and manufacturer.
- 11) If you are a distributor branch, must submit a copy of the agreement between you and the distributor.
- 12) Must have examples of a completed MCO for each type of vehicle: scooters, ATVs, UVs, go carts, pocket bikes, auto, trucks, etc.

No examination required.
License fee: \$900.00

Number of Licenses

189 active licenses as of June 2024

Real Estate Broker

O*NET Code 41-9021.00

**Arkansas Department of Labor and Licensing
Arkansas Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8010
Melissa.Goff@Arkansas.gov
<http://www.arec.arkansas.gov>**

Description

Real Estate Brokers represent clients who want to buy, sell, lease real estate or have their rental property managed by a broker. Brokers can be involved with many aspects of the sale and rental of all types of real property including but not limited to residential, commercial, industrial, agricultural, farm or recreational properties. Each real estate firm must have a Principal Broker, or Designated Executive Broker responsible for supervision of the persons licensed with the firm. Some offices have Executive Brokers who assist the Principal Broker in the supervision of the licensees associated with the firm.

Requirements:

- 1) Must be at least 18 years old.
- 2) Must successfully complete 60 classroom hours of real estate education, 45 hours of which must be the commission developed Broker Pre-License Education course from an accredited postsecondary school or a school or organization licensed by the Arkansas Real Estate Commission, within 36 months immediately preceding the date of application to take the broker's exam.
- 3) Must have been licensed as an active real estate salesperson or broker for a period of not less than 24 months within the previous 48 month period immediately preceding the date of application. (Other experience may be acceptable.)
- 4) Must pass the licensure examination.
- 5) Must complete federal and state criminal background checks.
- 6) Must submit the proper application forms and fees to the Arkansas Real Estate Commission no later than ninety days after passing the examination.

Examination: \$75.00, Application fee: \$50.00, Original License: \$70.00, Annual license fee: \$80.00, Recovery fund fee: \$25.00 (if not previously paid when the Broker obtained a Salesperson's license), State criminal background check: \$22.00, Federal criminal background check: \$14.25

Number of Licenses

4,483 active licenses as of June 2023

Real Estate Salesperson

O*NET Code 41-9022.00

**Arkansas Department of Labor and Licensing
Arkansas Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8010
Melissa.Goff@Arkansas.gov
<http://www.arec.arkansas.gov>**

Description

Real Estate Salespersons acting in a sub-agency capacity to a Principal Broker represent clients who want to buy, sell, lease real estate or have rental property managed by a brokerage firm. Salespersons are supervised by Brokers to perform real estate brokerage activities. Real Estate Salespersons may enter into listing agreements for the sale of real property, enter into buyer representation agreements and manage rental property. While salespersons often specialize in a particular type of property such as residential, commercial, industrial, agricultural, farm, recreational or rentals, no additional licensure is required for those specialized areas.

Requirements:

- 1) Must be at least 18 years old.
- 2) Must successfully complete 60 classroom hours of real estate education, 30 of which must be in basic principles of real estate, from an accredited postsecondary school or a school or organization licensed by the Arkansas Real Estate Commission.
- 3) Must pass the licensure examination.
- 4) Must complete federal and state criminal background checks.
- 5) Must submit the proper forms and fees to the Arkansas Real Estate Commission no later than ninety days after passing the examination.

Examination: \$75.00, Application fee: \$50.00, Original License Fee: \$50.00, Annual license fee: \$60.00, Recovery fund fee: \$25.00, State criminal background check: \$22.00, Federal criminal background check: \$14.25

Number of Licenses

9,040 active licenses as of June 2023

Real Estate Principal Instructor

O*NET Code 25-1194.00

**Arkansas Department of Labor and Licensing
Arkansas Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8010
Melissa.Goff@Arkansas.gov
<http://www.arec.arkansas.gov>**

Description

Real Estate Principal Instructor is a person who is responsible for approval and delivery of the education courses at a licensed real estate school and for compliance with rules enacted by the Commission. A Principal Instructor may contract with or employ an associate instructor or guest speaker; supervise an associate instructor or guest speaker; submit an education course to the Commission for approval; advertise as being engaged in the business of offering real estate education courses and charge tuition and fees for real estate education courses. The Principal Instructor may teach real estate courses that satisfy the education requirements for obtaining and maintaining an Arkansas real estate license.

Requirements:

1. Must be at least 21 years old.
2. Completion of not less than a high school diploma or GED.
3. Has successfully completed real estate education requirements for courses to be taught
4. Has in real estate five years of work experience within the immediately preceding six years.
5. Hold and maintain a current active Arkansas Real Estate Broker License.
6. Has no record of unprofessional conduct
7. Shows evidence of a reputation of honesty, trustworthiness, and integrity sufficient to safeguard the interest of the public.

Fees: Application fee: \$250.00. Annual license fee: \$150.00

Number of Licenses

36 Total licenses, as of June 2021

Real Estate Associate Instructor

O*NET Code 25-1194.00

Arkansas Department of Labor and Licensing
Arkansas Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8010
Melissa.Goff@Arkansas.gov
<http://www.arec.arkansas.gov>

Description

Real Estate Associate Instructor is a person who teaches real estate courses that satisfy the education requirements for obtaining and maintaining an Arkansas real estate license. The Associate Instructor must be under the supervision of an Administrator or Principal Instructor.

Requirements:

1. Must be at least 21 years old.
2. Completion of not less than a high school diploma or GED.
3. Has successfully completed real estate education requirements for courses to be taught
4. Has in real estate five years of work experience within the immediately preceding six years.
5. Hold and maintain a current active Arkansas Real Estate Broker License.
6. Has no record of unprofessional conduct.
7. Shows evidence of a reputation of honesty, trustworthiness, and integrity sufficient to safeguard the interest of the public.

Fees: Application fee: \$200.00, Annual license fee: \$100.00

Number of Licenses

67 Total licenses, as of June 2021

Real Estate Association Administrator

O*NET Code 25-9031.00

Arkansas Department of Labor and Licensing
Arkansas Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8010
Melissa.Goff@Arkansas.gov
<http://www.arec.arkansas.gov>

Description

Real Estate Association Administrator is a person employed by a real estate trade or professional association licensed by the Arkansas Real Estate Commission to offer approved real estate education that satisfies the educational requirements for obtaining and maintaining an Arkansas real estate license. The Association Administrator is responsible for the approval and delivery of education courses at a licensed association and for compliance with rules enacted by the Commission.

Requirements:

1. Must be at least 21 years old.
2. Has attended annual Educator Retreat Workshops held by the Commission and other semi-annual Instructor training Workshops.

Fees: Application fee: \$200.00, Annual license fee: \$100.00

Number of Licenses

1 active licenses as of June 2021

Athletic Manager

O*NET Code 13-1011.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4000
adll.asac@arkansas.gov
<https://www.labor.arkansas.gov/>

Description

Athletic Managers manage the affairs of professional athletes by negotiating with promoters or matchmakers to obtain favorable contracts for their clients. Athletic managers may prescribe exercises, rest periods and diets to be followed. They also direct the trainers to carry out preplanned conditioning programs. Athletic managers also determine the strategy to be followed in preparing for and participating in competition with others.

Requirements:

License based on experience listed on application.

No examination. License Fee: \$50.00, Renewal Fee: \$50.00 per year

Number of Licenses

4 Total licenses, as of June 2022

Athletic Promoter / Matchmaker

O*NET Code 13-1011.00

**Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4000
adll.asac@arkansas.gov
<https://www.labor.arkansas.gov/>**

Description

Athletic Promoters / Matchmakers assume the financial responsibility of a sporting event including contracting and matching-up the principals, renting the site, collecting gate receipts, paying prize monies to the participants, and paying salaries to workers. Often, the word Promoter is considered to be synonymous with the word Matchmaker; however, on occasion, Matchmakers perform only the duties of arranging matches between equally qualified contestants. Separate licenses are required for promoter and matchmaker.

Requirements:

License based on experience listed on application.

No examinations. License Fee (Promoter): \$100.00, License Fee (Matchmaker): \$100.00

Number of Licenses

7 Total licenses, as of June 2022

Boxer / Kick Boxer

O*NET Code 27-2021.00

**Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4500
john.webb@arkansas.gov
<https://www.labor.arkansas.gov/labor/code-enforcement/state-athletic-commission/>**

Description

Boxers participate in their particular class of boxing for the purpose of entertaining audiences. Boxers compete with their fists. "Kick boxing" means any forms of boxing in which blows are delivered with the hand and any part of the leg below the hip, including the foot. Boxers must pass a physical exam, must be knowledgeable of the established rules and regulations and must conform to them at all times. Boxers must have a government issued photo identification presented at the time of licensing in order to become a licensed boxer in Arkansas.

Requirments:

Must pass a thorough physical examination.

Federal Boxing ID fee: \$20.00

Number of Licenses

457 Total licenses, as of June 2023

Seconds / Corner

O*NET Code 29-9091.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4500
john.webb@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

Corner/seconds work the contestants corner to provide technical support when engaged in boxing/MMA contests.

Number of Licenses

474 Total licenses, as of June 2023

Competitive Sports Judge

O*NET Code 27-2023.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4500
john.webb@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

A Judge makes sure the fight runs smoothly. When the fight is close, they make the final decision on the outcome. A judge also makes decisions on disqualifications, when fight rules are broken during the fight.

Requirements:

License is based on experience listed on application.

No examinations. License fee: \$15.00, Renewal fee: \$15.00

Number of Licenses

31 Total licenses, as of June 2023

Referee

O*NET Code 27-2023.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4500
john.webb@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

Referees observe the actions of the participants to insure that they abide by the rules and regulations of the sport, and further insure that the participants be given the opportunity to perform to the best of their ability by maintaining control of the match. In cases of knockdowns in boxing matches, or pins in wrestling matches, the referees are responsible for maintaining the counts.

Requirements:

License based on experience listed on application.

No examination. License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

5 Total licenses, as of June 2022

Ring Announcer

O*NET Code 27-3012.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4000
adll.asac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

Before a boxing or wrestling match begins, Ring Announcers introduce ringside celebrities, announce all upcoming events, and tell the crowd about the competitors in the next fight. At the completion of the contest, they announce the final decision as decided by the judges.

Requirements:

License based on experience listed on application.

License fee: \$20.00, Renewal fee: \$20.00 per year

Number of Licenses

3 Total licenses, as of June 2021

Timekeeper

O*NET Code 27-2023.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4000
adll.asac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

Timekeepers are responsible for the official timing of rounds and rest periods between rounds. Prior to the start of each round, timekeepers are required to give a warning signal to the respective corners. At the start of each round, they sound a signal for the fighters to begin. In case of a knockdown during the round, the timekeeper will, along with the referee, count the time the fighter is on the mat. At the completion of each round, the timekeeper sounds a signal for the fighters to return to their respective corners.

Requirements:

License based on experience listed on application.

No examinations required. License fee: \$15.00, Renewal fee: \$15.00 per year

Number of Licenses

3 Total licenses, as of June 2021

Mixed Martial Artist

O*NET Code 27-2021.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4000
adll.asac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

Mixed Martial Artists participate in the sport of martial arts for the purpose of entertaining audiences. They utilize the exertion of pressure, grappling, holds, kicks, punches, blows, strikes, or other techniques, including, but not limited to, any form of judo, kung fu, karate, tae kwon do, ju jitsu, muay thai, or any other discipline.

Requirements:

License is based on experience listed on application. License is based on experience listed on application.

No examinations required. National Mixed Martial Arts ID fee: \$20.00

Number of Licenses

200 Total licenses, as of June 2022

Event Coordinator

O*NET Code 13-1121.00

Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol
Suite 400
Little Rock, AR 72201
501-682-4000
adll.asac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/state-athletic-commission/>

Description

Under the direction and control of the Promoter, Event Coordinators may perform, negotiate, and obtain or assist with the setup of the event site, required equipment or supplies, concessions, advertising or marketing, media coverage, ticketing, event staff, security, officials, and medical personnel.

Requirements:

License based on experience listed on application.

No examination required. License fee: \$100.00, Renewal fee: \$100.00 per year

Number of Licenses

0 Total licenses, as of June 2021

Boiler Inspector (Insurance)

O*NET Code 47-4011.00

**Arkansas Department of Labor and Licensing
Boiler Inspection Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4514
ADLL.Boiler@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/boiler-inspection-licensing-and-permits/>**

Description

Insurance Inspectors (Boiler) are employed by insurance companies authorized to inspect boilers in the state. They visually inspect boilers and water and steam connections, both internally and externally, to locate leaks and defective parts. In addition, they visually inspect all repaired boilers and insure that the repairs were satisfactorily performed. If any discrepancies are noted, they notify the appropriate authority to make the needed repairs. They also inspect the tools used for cleaning and maintenance. All work performed must be in accordance with the State of Arkansas Boiler and Pressure Vessel laws, rules, and regulations.

Requirements:

- 1) Must be employed by a company authorized to insure boilers against explosion.
- 2) Must meet all requirements and be approved by the State Insurance Commission to insure boilers and machinery in Arkansas.
- 3) Must pass the National Board written exam and be issued a certificate of competency as a boiler inspector.

Initial License fee: \$25.00, Renewal fee: \$15.00

Number of Licenses

148 Total licenses, as of June 2024

Boiler Inspector (State)

O*NET Code 47-4011.00

**Arkansas Department of Labor and Licensing
Boiler Inspection Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4553
ADLL.Boiler@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/boiler-inspection-licensing-and-permits/>**

Description

Boiler Inspectors visually inspect boilers, water and steam connection pipes, both internally and externally, to locate leaks and defective parts. In addition, they visually inspect all repaired boilers to ensure that the repairs were satisfactorily performed. If any discrepancies are noted, they notify the appropriate authority to make the needed repairs. No boiler operation will be resumed until all repairs have been made. They also, in their inspections, inspect the tools used for cleaning and maintenance. They also inspect pressure vessels in addition to boilers and water and steam connection pipes. All work performed must be in accordance with the State of Arkansas Boiler and Pressure Vessel laws, rules, and regulations.

Requirements:

1) Must have five years experience in construction, maintenance, installation, and repair of high-pressure boilers and unfired pressure vessels. Must be certified by the National Boiler Board of inspectors.

Number of Licenses

4 Total licenses, as of June 2024

Boiler Installer

O*NET Code 47-2011.00

**Arkansas Department of Labor and Licensing
Boiler Inspection Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4553
ADLL.Boiler@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/boiler-inspection-licensing-and-permits/>**

Description

Boiler Installers assemble boilers. They locate and mark reference points for columns or plates on foundations using straightedges, squares, transits, and measuring tapes. They assist in the rigging and lifting of boilers and aligning structures or plate sections to assemble boilers. They bolt or weld structures and sections together, position drums and headers into support and bolt or weld supports to the frame. In addition, they assist in the testing of assembled vessels by pumping water or gas under specified pressure into the vessel, and they observe the instruments for evidence of leakage. Installation of all boilers and pressure vessels must meet ASME and State Boiler Division laws, rules, and regulations.

Requirements:

Must furnish suitable evidence to the Boiler Inspection Division showing qualifications to perform such work.

No Examination. License Fee: \$75.00

Number of Licenses

405 Total licenses, as of June 2024

Boiler Operator

O*NET Code 51-8021.00

Arkansas Department of Labor and Licensing
Boiler Inspection Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4553
ADLL.Boiler@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/boiler-inspection-licensing-and-permits/>

Description

Boiler Operators operate manually and automatically fired boilers that generate steam used for heating or power in buildings or industries. They are responsible for lighting the gas or oil-fed burners and starting the pulverizer and stoker to grind and feed coal into the boiler furnace. They are required to observe the pressure, temperature, and draft meters to insure proper operation of all the automatic combustion control systems. They are responsible for making all required corrections to the valves and controls to set and maintain the proper specifications. They observe the boiler and auxiliary units to detect malfunctions and make the needed repairs. There are two types of boiler operator licenses. Low Pressure Boiler Operator licenses allow operation of low pressure boilers only. High Pressure Boiler Operator licenses allow operation of both low and high pressure boilers.

Requirements:

Before the applicant may participate in an examination, he shall have had not less than six months on-the-job training. Proof of which shall be furnished to the Department of Labor by the employer prior to the examination. A restricted license may be issued to an applicant who has passed the required examination but who has not met the additional requirements provided that:

- (a) The restricted license shall be effective for one year from the date of issue.
- (b) The licensee is to work under the direction and supervision of a regularly licensed operator.

Written and oral exam: \$25.00 Test fee (includes 1st year license), Yearly Renewal fee: \$17.00

Number of Licenses

6,866 Total licenses, as of June 2024

Boiler Repairer

O*NET Code 47-2011.00

Arkansas Department of Labor and Licensing
Boiler Inspection Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4553
ADLL.Boiler@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/boiler-inspection-licensing-and-permits/>

Description

Boiler Repairers are responsible for the maintenance and repair of steam boilers and boiler houses. They insure that boilers and auxiliary equipment are cleaned and maintained properly. They are further responsible for inspecting and repairing boiler fittings, regulators, automatic-control mechanisms, and auxiliary machines such as pumps, fans, stokers, and burners. They replace damaged boiler tubes and plates and repair or replace high-pressure piping using a power saw, gas torch, threading die, and welding equipment. They may also perform water pressure tests by pumping water into the system to determine the location of any leaks. In addition, they may be required to replace defective firebrick and may operate a lathe and milling machine to repair or manufacture parts.

Requirements:

Must furnish evidence to the Boiler Inspection Division showing qualifications to perform such work, including ASME Section IX, Welding Code Specifications, Procedures and Qualifications, if performing welding on boiler and vessels.

No Examination required. License Fee: \$75.00

Number of Licenses

248 Total licenses, as of June 2024

Elevator Inspector

O*NET Code 47-4011.00

Arkansas Department of Labor and Licensing
Elevator Safety Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4538
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/elevator-inspection-and-permits/>

Description

Elevator Inspectors inspect elevators, moving walks, dumbwaiters, and wheel chair lifts to verify their conformance to laws and ordinances regulating the design, installation, and safe operations. They are responsible for inspecting the mechanical and electrical features, cables, guide rails, counterweights, and buffers for conformance to governmental safety orders. They may observe timed tests of the speeds, and conformance to code of the apparatus, compute the allowable loads, and observe the tests of brakes and safety devices installed. They may recommend corrections for unsafe machinery. Only inspectors employed by the State may close down any unsafe equipment until corrections are made. In addition, they are required to maintain accurate logs of all their inspections and investigations for possible use by administrative and legal authorities.

Requirements:

- 1) Must have four years of verifiable experience designing, installing, maintaining or inspecting conveyances.
- 2) Must successfully pass a written examination approved by an accredited ASME Testing facility.
- 3) Must have proof of Qualified Elevator Inspector (QEI) Certification.
- 4) Must submit proof of an insurance policy issued by an insurance company authorized to do business in Arkansas and providing general liability coverage for at least \$1,000,000 for injury or death of a person and \$500,000 for property damage.
- 5) Must have eight hours of continuing education hours every two years in a course of training or instruction approved by the Board.

Written Examination: Qualified Elevator Inspector (QEI) Required (Not available from ADLL),
License fee: \$100.00,
Renewal fee: \$100.00

Number of Licenses

26 Total licenses, as of June 2024

Accessibility Technician

O*NET Code 47-4021.00

Arkansas Department of Labor and Licensing
Elevator Safety Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4538
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/elevator-inspection-and-permits/>

Description

An Accessibility Technician license is a restricted class of an elevator mechanic's license. Accessibility Technicians are restricted to performing work involving vertical platform lifts, wheelchair lifts and inclined stairway chairlifts including those for private residences.

Requirements:

- 1) Must have at least three years of verifiable work experience in constructing, maintaining, servicing or repairing conveyances.
- 2) Must successfully pass a written examination approved by the Elevator Safety Board for a restricted license.
- 3) Must complete eight hours of continuing education in a course of training or instruction every two years in a course approved by the Board.

Written Examination: \$75.00, License fee (annually): \$75.00

Number of Licenses

13 Total licenses, as of June 2024

Elevator Mechanic

O*NET Code 47-4021.00

Arkansas Department of Labor and Licensing
Elevator Safety Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4538
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/elevator-inspection-and-permits/>

Description

Elevator Mechanics assemble, install, repair and maintain electric or hydraulic freight or passenger elevators, escalators, moving sidewalks, and dumbwaiters, using hand and power tools, and testing devices such as test lamps, ammeters, and voltmeters. They test newly installed equipment to ensure that it meets specifications, such as stopping at floors for set amounts of time. They locate malfunctions in brakes, motors, switches, and signal and control systems, using test equipment. They check that safety regulations are met, and complete service reports verifying conformance to standards.

Requirements:

- 1) Must have three years of verifiable work experience in constructing, maintaining, servicing, or repairing conveyances.
- 2) Must successfully pass a written examination approved by the Board.
- 3) Must complete eight hours of continuing education every two years in a course of training or instruction approved by the Board.

Written Examination: \$75.00, License fee (annually): \$75.00

Number of Licenses

249 Total licenses, as of June 2024

Employment Counselor

O*NET Code 13-1071.00

**Arkansas Department of Labor and Licensing
Labor Standards Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4534
asklabor@arkansas.gov
www.labor.arkansas.gov/divisions/labor-standards/**

Description

Employment Counselors are employees of an employment agency who interview, counsel, or advise applicants or employers, or both on employment or allied problems. They make or arrange contracts between employers and employees. The term "employment counselor" includes employees who solicit job orders from prospective employers.

Requirements:

- 1) Must be a citizen of the United States.
- 2) Must be of good moral character.
- 3) Must not have had a license suspended or revoked in the last two years.
- 4) Must be able to demonstrate business integrity.
- 5) Must file a written application form and have two letters of character reference from persons of reputed business or professional integrity.

Written Examination: \$5.00, Temporary license fee: \$10.00, License fee: \$20.00 per year

Number of Licenses

1 licenses issued during 2023

Employment Agency Manager

O*NET Code 11-1021.00

Arkansas Department of Labor and Licensing
Labor Standards Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4534
asklabor@arkansas.gov
www.labor.arkansas.gov/divisions/labor-standards/

Description

Employment Agency Managers are designated by an employment agency to conduct the general management, administration, and operation of a designated employment agency office. Every employment agency must maintain a licensed agency manager at each of its separate office locations.

Requirements:

- 1) Must be a citizen of the United States.
- 2) Must be of good moral character.
- 3) Must be at least 21 years of age.
- 4) Must not have had a license suspended or revoked in the last two years.
- 5) Must have completed the twelfth grade or possess a satisfactory level of intellectual competency, judgment and responsibility.
- 6) Must demonstrate business integrity, financial responsibility, and judgement.
- 7) Must file a written application form and have two letters of character reference from persons of reputed business or professional integrity.

Written examination: \$5.00, Temporary license fee: \$10.00, License fee: \$25.00 per year

Number of Licenses

30 licenses issued during 2023

Employment Agent (Interviewer)

O*NET Code 13-1071.00

Arkansas Department of Labor and Licensing
Labor Standards Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4534
asklabor@arkansas.gov
www.labor.arkansas.gov/divisions/labor-standards/

Description

Employment Agents are engaged for hire, compensation, gain, or profit to furnish information and other services to persons seeking employment. Such information helps people find jobs through employer contact, or helps employers locate potential personnel.

Requirements:

- 1) Must be a citizen of the United States.
- 2) Must be of good moral character.
- 3) Must be at least 21 years of age.
- 4) Must not have had a license suspended or revoked in the last two years.
- 5) Must have completed the twelfth grade or possess a satisfactory level of Intellectual competency, judgment and responsibility.
- 6) Must demonstrate business integrity, financial responsibility, and judgement.
- 7) Must file a \$5,000.00 bond with the application.
- 8) Must present a copy of all forms and fee schedules to be used in the business.
- 9) Must get approval for location of business.

Written examination: \$5.00, Temporary license fee: \$100.00, License fee: \$250.00 per year

Number of Licenses

30 licenses issued during 2023

Architect

O*NET Code 17-1011.00

**Arkansas Department of Labor and Licensing
AR St Board Architects, Landscape Architects and Interior Designers
900 W. Capitol Ave Suite 400
Little Rock, AR 72201
501-682-3171
asbalaid@arkansas.gov
<http://asbalaid.arkansas.gov>**

Description

Architects provide services including planning, preliminary studies, designs, drawings, specifications, and other technical submissions, and administration of construction contracts in connection with the design and construction, enlargement or alteration of a building or group of buildings, and the space within and surrounding such buildings which are designed for human occupancy or habitation. Architects select and coordinate the services of appropriate specialty consultants such as structural, civil, mechanical, electrical engineers, landscape designers, interior designers, graphics, communications, lighting, acoustical and other related consultants.

Requirements:

- 1) Must be of good moral character.
- 2) Must hold a professional degree in architecture from a National Architectural Accrediting Board institution.
- 3) Must have completed the National Council of Architectural Registration Board's (NCARB) Intern Development Program (IDP).
- 4) Must have passed the Architecture Registration Examination (ARE).
- 5) Must complete an affidavit supplied by the Board attesting that he or she has read and understood the Arkansas Architectural Act and Rules and Regulations.

Examination Required, Application for Registration by Examination (ARE) fee: \$250.00, Application for Individual Reciprocal Registration fee: \$250.00, Annual Renewal of Individual Registration fee: \$100.00

Number of Licenses

2,049 Total licenses, as of June 2024

Landscape Architect

O*NET Code 17-1012.00

Arkansas Department of Labor and Licensing
AR St Board Architects, Landscape Architects and Interior Designers
900 W. Capitol Ave Suite 400
Little Rock, AR 72201
501-682-3171
asbalaid@arkansas.gov
<http://asbalaid.arkansas.gov>

Description

A Landscape Architect provides professional services such as consultation, investigation, research, associated planning, design, preparation of drawings, specifications and contract documents, and responsible supervision or construction management in connection with the development of land areas for the dominant purpose of preservation, enhancement or determination of proper land uses, naturalistic and aesthetic values; the determination of settings, grounds; and approaches for buildings and structures or other improvements and related drainage where structural or hydraulic design of system components is not required, environmental planning, the shaping and contouring of land and water forms and determination of landscape irrigation.

Requirements:

- 1) Must be of good moral character.
- 2) Must be a graduate of a degree program from an accredited institution, and must have completed at least 2 years of diversified and appropriate landscape architect experience. Or Must be a graduate of a design program in a field related to landscape architecture that is satisfactory to the Board, and must have completed at least four years of diversified and appropriate landscape architect experience. Or Must have seven years of experience in landscape architecture satisfactory to the Board.
- 3) Must have passed the Landscape Architect Registration Exam (LARE) in accordance with current Council of Landscape Architectural Registration Boards (CLARB) standards.
- 4) Must complete an affidavit supplied by the board attesting that he or she has read and understood the Landscape Architectural Practice Act and Rules and Regulations.

Examination required, Application for Registration by Examination (LARE) fee: \$250.00, Application for Individual Reciprocal Registration fee: \$250.00, Annual Renewal of Individual Registration fee: \$100.00

Number of Licenses

232 Total licenses, as of June 2024

Interior Designer

O*NET Code 27-1025.00

**Arkansas Department of Labor and Licensing
AR St Board Architects, Landscape Architects and Interior Designers
900 W. Capitol Ave Suite 400
Little Rock, AR 72201
501-682-3171
asbalaid@arkansas.gov
<http://asbalaid.arkansas.gov>**

Description

Interior Designers plan, design, and furnish interiors of residential, commercial, or industrial buildings. They formulate design which is practical, aesthetic, and conducive to intended purposes, such as raising productivity, selling merchandise, or improving life style. They may specialize in a particular field, style, or phase of interior design.

Requirements:

- 1) Must be of good moral character.
- 2) Must be a graduate of a five-year interior design program from an accredited institution, and must have completed at least one year of diversified and appropriate interior design experience. Or Must be a graduate of a four-year interior design program or a master's degree program in interior design from an accredited institution, and must have completed at least two years of diversified and appropriate interior design experience. Or Must be a licensed architect certified by the Board.
- 3) Must have passed the National Council for Interior Design Qualification (NCIDQ) examination.
- 4) Must complete an affidavit supplied by the Board attesting that he or she has read and understood the Registered Interior Designers Title Registration Act and Rules and Regulations.

Examination required, Application for Registration by Examination (NCIDQ) fee: \$250.00, Application for Individual Reciprocal Registration fee: \$250.00, Annual Renewal of Individual Registration fee: \$100.00

Number of Licenses

67 Total licenses, as of June 2024

Engineer Intern

O*NET Code 17-2011.00

Arkansas Department of Labor and Licensing
AR St Board Licensure for Professional Engineers & Professional Surveyors
P. O. Box 3750
623 Woodlane Ave.
Little Rock, AR 72201
501-682-2824
pelsboard@arkansas.gov
<http://www.pels.arkansas.gov>

Description

Engineer Interns contribute greatly to the public safety, welfare, scientific progress, and defense of the nation. The results of their work have a profound effect on every phase of modern society. Engineers design industrial machinery, develop scientific equipment, supervise the construction of buildings and highways, and design consumer products and various other innovations that help people adjust to modern society. They evaluate the overall effectiveness of their new devices, as well as the cost and reliability. Although most engineers develop a specific expertise, all require a basic knowledge of common engineering methodology. The emphasis on application of scientific principles, rather than on their discovery, is the main distinguishing factor of an engineer's work from that of a scientist. The engineer's work is not limited to design and development and may include inspection, quality control, management and administration. While under the supervision of a licensed engineer, an Engineer Intern performs the same design and development functions, as well as quality control, inspection, management and administration as a Professional Engineer.

Requirements:

- 1) Must be a graduate of an EAC of ABET accredited program, or equivalent engineering curriculum of four years or more.
- 2) Must pass NCEES Fundamentals of Engineering Exam.

Computer Based examination: Fees payable to NCEES, Application fee: \$50.00, Renewal fee (every 2 years): \$10.00

Number of Licenses

1,091 active licenses as of June 2023

Professional Engineer

O*NET Code 17-2011.00

Arkansas Department of Labor and Licensing
AR St Board Licensure for Professional Engineers & Professional Surveyors
P. O. Box 3750
623 Woodlane Ave.
Little Rock, AR 72201
501-682-2824
pelsboard@arkansas.gov
<http://www.pels.arkansas.gov>

Description

Professional Engineers contribute greatly to the public safety, welfare, scientific progress, and defense of the nation. The results of their work have a profound effect on every phase of modern society. Engineers design industrial machinery, develop scientific equipment, supervise the construction of buildings and highways, and design consumer products and various other innovations that help people adjust to modern society. They evaluate the overall effectiveness of their new devices, as well as the cost and reliability. Although most engineers develop a specific expertise, all require a basic knowledge of common engineering methodology. The emphasis on application of scientific principles, rather than on their discovery, is the main distinguishing factor of an engineer's work from that of a scientist. The engineer's work is not limited to design and development and may include inspection, quality control, management and administration.

Requirements:

- 1) Must be a graduate of an EAC of ABET accredited program, or equivalent engineering curriculum of four years or more, followed by four years of work experience in engineering acceptable to the board.
- 2) Must submit five references, three of which are from professional engineers.
- 3) Must pass the NCEES Fundamentals of Engineering and NCEES Principals of Practice of Engineering exams.

Fees:

Original Application fee: \$75.00,
Comity Application fee: \$200.00,
Temporary Permit: \$150.00,
Renewal fee (every 2 years): \$80.00

Number of Licenses

10,698 active licenses as of June 2023

Surveyor Intern

O*NET Code 17-1022.00

Arkansas Department of Labor and Licensing
AR St Board Licensure for Professional Engineers & Professional Surveyors
P. O. Box 3750
623 Woodlane Ave.
Little Rock, AR 72201
501-682-2824
pelsboard@arkansas.gov
<http://www.pels.arkansas.gov>

Description

Surveyor Interns perform a variety of duties in locating features and boundaries of property. They assemble information on the description of the land, locate land boundaries, and provide information about physical features and measurements for the development of maps and plats. The principal job of the surveyor is to establish precise measurements of property features and boundaries. Surveyors are often in charge of a field party and are responsible for the group's activities and the accuracy of their work. In conducting a field survey, the surveyor plans the field work, selects survey reference points, records information, makes mathematical calculations, verifies the accuracy of survey data, and prepares maps and reports. While under the supervision of a licensed surveyor, a Surveyor Intern performs the same activities as the Professional Surveyor.

Requirements:

- 1) Must obtain one of the following:
 - a. Bachelor of Science degree in Surveying, Geomatics, Geomatics Engineering or Spatial Information Systems with a minor or emphasis in Surveying; or
 - b. Associate of Science or Applied Science degree in Surveying or Surveying Technology ; or
 - c. Baccalaureate degree from a curriculum of 4 years or more combined with at least 30 hours of surveying or surveying related courses.
- 2) Must have passed the NCEES Fundamentals of Surveying exam.

Fees:

Application fee: \$50.00,
Renewal fee (every 2 years): \$10.00

Number of Licenses

62 active licenses as of June 2023

Professional Surveyor

O*NET Code 17-1022.00

**Arkansas Department of Labor and Licensing
AR St Board Licensure for Professional Engineers & Professional Surveyors
P. O. Box 3750
623 Woodlane Ave.
Little Rock, AR 72201
501-682-2824
pelsboard@arkansas.gov
<http://www.pels.arkansas.gov>**

Description

Professional Surveyors perform a variety of duties in locating features and boundaries of property. They assemble information on the description of the land, locate land boundaries, and provide information about physical features and measurements for the development of maps and plats. The principal job of the surveyor is to establish precise measurements of property features and boundaries. Surveyors are often in charge of a field party and are responsible for the group's activities and the accuracy of their work. In conducting a field survey, the surveyor plans the field work, selects survey reference points, records information, makes mathematical calculations, verifies the accuracy of survey data, and prepares maps and reports.

Requirements:

- 1) Must obtain one of the following: a. Bachelor of Science degree in Surveying, Geomatics, Geomatics Engineering or Spatial Information Systems with a minor or emphasis in Surveying, plus 3 years of progressive experience; or b. Associate of Science or Applied Science degree in Surveying or Surveying Technology from a program approved by the Board, plus 6 years of progressive experience; or c. Baccalaureate degree from a curriculum of 4 years or more, combined with at least 30 hours of surveying or surveying related courses, plus 3 years of progressive experience.
- 2) Must have five references, three of which are from Professional Surveyors.
- 3) Must have passed the NCEES Fundamentals of Surveying and NCEES Principals and Practice of Surveying exams.
- 4) Must have passed the Arkansas State Specific Exam.

Fees

Original Application fee: \$75.00
State Specific Exam: \$100.00,
Comity Application Fee: \$200.00.
Renewal fee (every 2 years): \$60.00

Number of Licenses

686 active licenses as of June 2023

Abstractor

O*NET Code 23-2093.00

Arkansas Department of Labor and Licensing
Arkansas Abstractors Board
900 West Capitol Ave Suite 400
Little Rock, AR 72201
(501) 682-4504
mary.sheridan@arkansas.gov
<https://abstractorsboard.arkansas.gov/>

Description

Abstractors of Land Titles are persons qualified to search records to determine the status of real estate titles. They compile all the pertinent recorded documents and information affecting a parcel of real estate into an abstract of title. Abstractors must have a working knowledge of legal descriptions of real estate, as well as Arkansas laws concerning the ownership of real estate.

Requirements:

- 1) Must have at least one year's experience under the supervision of a licensed abstractor.
- 2) Must pass the Abstractor's Examination.
- 3) Must be associated with or employed by a licensed abstract company.

Written Examination: \$25.00, License Fee: \$50.00 individual (active or inactive), \$145.00 firm.
Renewal Fee: \$50.00 per year individual, \$145.00 per year firm.

Number of Licenses

114 licenses issued during 2022

Auctioneer

O*NET Code 41-3099.00

**Arkansas Department of Labor and Licensing
Arkansas Auctioneers Licensing Board
900 W. Capitol, Suite 400
Little Rock, AR 72201
501-682-1156
kelli.black@arkansas.gov
<http://www.aralb.com>**

Description

Auctioneers sell articles at auction to the highest bidder; appraise merchandise before sale and assemble merchandise in lots according to estimated value of individual pieces or type of article. They select article to be auctioned at suggestion of bidders or by own choice and ask for starting bids; describe merchandise and give information about article, such as history and ownership, in order to encourage bidding; continue to ask for bids, attempting to stimulate buying desire of bidders; and close sale to highest bidder. They may write auction catalog and advertising copy for local or trade newspapers and periodicals.

Requirements:

- 1) Must be of good reputation, trustworthy, and competent to transact the business of an auctioneer.
- 2) Must provide two letters of reference to the board.
- 3) Must be at least 18 years of age.
- 4) Must provide a completed and notarized application for License.
- 5) Must provide a completed Arkansas State Police Identification form.
- 6) Must provide completed FBI fingerprint Cards (2) (if a non-resident otherwise if a resident of Arkansas additional information is requested after the application is received to continue with the background check process).
- 7) Must provide a small photograph (2" x 2").
- 8) Must provide a Consent to Service of Jurisdiction Form (Non-residents only).
- 9) Must provide letters of good standing from all states where current licenses are held.
- 10) Must successfully complete the exam process.

Written and Oral examination. Examination fee: \$100.00, License fee: \$100.00, Renewal fee: \$100.00 per year, Recovery Fund fee: \$100.00 first year, State Background Check fee: \$22.00, Federal Background Check fee: \$14.25

Number of Licenses

725 licenses issued during 2023

Electrical Contractor

O*NET Code 47-2111.00

Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4548
adll.electrical@arkansas.gov
www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/

Description

Electrical Contractor is any person, member, or employee of a firm, partnership, or corporation engaged in the business of installing, erecting, repairing, or contracting to install, erect, or repair electrical wires or conductors to be used for the transmission of electric light, heat, power, or signaling purposes, or to install or repair molding, ducts, raceways, or conduit for the reception or protection of such wires or conduits, or any electrical machinery, apparatus or systems to be used for electrical light, heat, power, or signaling purposes.

Requirements:

Must be a licensed master electrician or employ a master electrician as a superintendent or manager.

No Examination required. License fee: \$100.00, Renewal fee: \$100.00 per year

Number of Licenses

8 Total licenses, as of June 2024

Electrical Apprentice

O*NET Code 47-3013.00

Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4500
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>

Description

Electrical Apprentice means any person whose principal occupation is the learning of and assisting in the installation of electrical work under the direct supervision of a licensed journeyman electrician or master electrician. To do electrical construction, this registration with the state is mandatory.

Requirements:

- 1) Must make proper application and pay fee.
- 2) Must provide satisfactory proof of enrollment in a school or training course for electrical apprentices certified by the U.S. Department of Labor, Office of Apprenticeship and Training.

License fee: \$10.00, Renewal fee: \$10.00 per year

Number of Licenses

4,457 Total licenses, as of June 2024

Air Conditioning Electrician

O*NET Code 47-2111.00

Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4500
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>

Description

An Air Conditioning Electrician is an individual who is limited by license classification to the installation, maintenance, and extension of electrical conductors and equipment solely for the purpose of supplying heating and air conditioning and refrigeration units. This license is mandatory. It is needed to go past the 10 feet restriction placed on HVACR license holders.

Requirements:

- 1) Must have two years experience in wiring HVACR equipment. or
- 2) Any combination of experience and training, as approved by the Board, equivalent to that specified in number 1 above.
- 3) The experience required in number 1 above may be demonstrated by having held for two years: a HVACR electrician's license issued by an Arkansas municipality or a HVACR Class A or Class B license issued by the state HVACR Licensing Board.

Number of Licenses

121 Total licenses, as of June 2024

Industrial Maintenance Electrician

O*NET Code 47-2111.00

**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4548
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>**

Description

An Industrial Maintenance Electrician is an individual who is limited by license classification to the repair, maintenance, alteration, and extension of electrical conductors and equipment for electrical power and control systems on or within industrial, manufacturing, or similar type facilities. For employees of industrial facilities, it is not necessary to possess this or any other class of license.

Requirements:

- 1) Must have four years of experience under the supervision of an engineer, master electrician, journeyman electrician or industrial maintenance electrician in the maintenance of electrical conductors and equipment. Or,
- 2) Must have any combination of training and experience approved by the Board such as formal apprenticeship programs, on-the-job training programs, public or private electrical training programs such as those conducted by the Armed Forces, colleges, or vocational-technical schools, or a combination of training and electrical maintenance experience determined by the Board to be equivalent to that in number 1 above.

Number of Licenses

1,632 Total licenses, as of June 2024

Journeyman Electrician

O*NET Code 47-2111.00

**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4500
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>**

Description

Journeyman Electricians work under the supervision of a master electrician. They must be able to install and maintain electrical materials and equipment in and on buildings, structures, and premises. They must have thorough knowledge in the use of electrical testing equipment and procedures to check for defective or faulty electrical systems and to check electrical systems for conformance with safety and performance standards. They must have knowledge of electrical codes, standards, rules, and regulations of the electrical industry. They must be proficient in the use of various tools used in the electrical industry and be able to perform in all phases of the electrical industry such as new installations, repair of electrical materials and equipment, testing of electrical materials, equipment and systems and maintenance of electrical materials and equipment.

Requirements:

1. Applicants who have completed a 4-year electrical construction apprenticeship program approved by the U. S. Department of Labor, Office of Apprenticeship and Training must have:
 - a. a "Notice of Apprenticeship Committee Action – Released for Test/Completion" form from the applicant's training program and approved by the Arkansas Department of Career Education. Or b. if the applicant completed an apprenticeship program in another state, certification from the U.S. Department of Labor, Office of Apprenticeship and Training or the state agency responsible for oversight of apprenticeship programs of completion.
2. Applicants who have not completed a 4-year electrical construction apprenticeship program approved by the U.S. Department of Labor , Office of Apprenticeship and Training must have 8 years (16,000 hours) of electrical construction experience or training approved by the Board. This training or experience may include electrical experience gained in the military.

Examination: \$80.00 (computerized exam), License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

8,782 Total licenses, as of June 2024

Master Electrician

O*NET Code 47-2111.00

**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4500
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>**

Description

Master Electricians must be proficient in all areas of electrical work and be able to supervise and coordinate the work of others engaged in construction, maintenance, and repair of electrical power, lighting, control, and communication systems. They must plan and layout complete wiring systems according to instructions, blueprints, schematic drawings, and sketches. They must have thorough knowledge in the use of electrical testing equipment and procedures to check for defective or faulty electrical systems and to check electrical systems for conformance with safety and performance standards. They must be completely knowledgeable of electrical codes, standards, rules, and regulations of the industry. They must be capable of checking their work and the work of other electricians under them to insure that all electrical installations are correct and in compliance with applicable rules and regulations.

Requirements:

- 1) Must have a degree in Electrical Engineering plus two years construction related experience, or
- 2) Six years of experience in the construction industry, both residential and commercial, including two years experience as a licensed journeyman electrician, or
- 3) Any combination of training and experience as the Board may approve, such as formal electrical apprenticeship programs specifically approved by the Board, on-the-job training specifically approved by the Board, or a combination of training and construction experience that is determined by the Board to be equivalent to that as specified in number 1 or 2 above.

Examination fee: \$80.00 (computerized exam), License fee: \$50.00, Renewal fee: \$50.00 per year

Number of Licenses

8,792 Total licenses, as of June 2024

Residential Journeyman Electrician

O*NET Code 47-2111.00

**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4548
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>**

Description

A Residential Journeyman Electrician is an individual who is limited by license classification to install, maintain, alter, repair, or renovate electrical facilities for one and two family dwellings under the general supervision of a residential master electrician or a master electrician. A residential journeyman may perform electrical work on a commercial or other project under the direct supervision of a journeyman electrician or master electrician in the same manner and with same ratio as an electrical apprentice.

Requirements:

- 1) Must have two years of experience in the wiring of one or two family dwellings And
- 2) Two years of a combination of training and experience, such as formal apprenticeship programs, approved by the board.
- 3) Must have a signed letter from the applicant's school verifying the applicant's hours.

Examination fee: \$80.00 (computerized exam),
License Fee: \$25.00, Renewal Fee: \$25.00 per year

Number of Licenses

723 Total licenses, as of June 2022

Residential Master Electrician

O*NET Code 47-2111.00

**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4548
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>**

Description

A Residential Master Electrician is an individual who is limited by license classification to performing electrical work for one and two family dwellings, including planning and supervising the installation, maintenance and extension of electrical facilities. A residential master electrician may perform electrical work on a commercial or other project under the direct supervision of a journeyman electrician or master electrician in the same manner and with the same ratio as an electrical apprentice.

Requirements:

- 1) Must have three years of experience in the wiring of one and two family dwellings, including one year of experience as a licensed residential journeyman. Or
- 2) Must have any combination of Board approved training and experience equivalent to that which is specified in number 1 above.

Examination fee: \$50.00 (written exam), \$80.00 (computerized exam), License fee: \$50.00, Renewal fee: \$50.00 per year

Number of Licenses

522 Total licenses, as of June 2022

Specialist Sign Electrician

O*NET Code 47-2111.00

**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4548
adll.electrical@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/>**

Description

A Specialist Sign Electrician is an individual who is limited to a license classification possessing the necessary qualifications, training, and technical knowledge for installing, maintaining and repairing electrically illuminated or electrically operated signs and gaseous tubing for illumination, making all connection to an approved outlet of sufficient capacity within twenty-five feet of the sign to be connected. A specialist sign electrician may obtain a parking lot light endorsement to maintain and repair parking lot lights.

Requirements:

- 1) Must have two years experience working for an electrical sign company or a licensed electrical licensee performing the work of installing, maintaining and repairing electrically illuminated or operated signs and gaseous tubing for illumination, making all connection to an approved outlet of sufficient capacity within twenty-five feet of the sign to be connected. or
- 2) Any combination of experience and training, as approved by the Board, equivalent to that specified in number 1 above.
- 3) Must successfully pass a separate examination to qualify for an endorsement to maintain and repair parking lot lights.

Examination fee: \$50.00 (written exam), \$80.00 (computerized exam), License fee: \$25.00, Renewal fee: \$25.00 per year

Number of Licenses

229 Total licenses, as of June 2022

Home Inspector

O*NET Code 47-4011.00

**Arkansas Department of Labor and Licensing
Arkansas Home Inspector Registration Board
900 W. Capitol Ave. Ste. 400
Little Rock, AR 72201
501-683-3710
ahib@arkansas.gov
www.ahirb.org**

Description

Home Inspectors inspect the condition of a private residence for compensation. They visually inspect a residential unit, its attached carports and garages, and check the operation of the building systems by using the controls normally operated by the owner. They document the results of the home inspection in a written report.

Requirements:

- 1) Must have a good reputation for honesty, truthfulness, and fair dealing, and be competent to transact the business of a registered Home Inspector in such a manner as to safeguard the interests of the public.
- 2) Must be at least 18 years old.
- 3) Must have a High School Diploma or a Graduate Equivalent Diploma (GED).
- 4) Must meet current educational and experience requirements for registration prior to the time of application for registration.
- 5) A non-resident applicant shall be in good standing as a Home Inspector in every jurisdiction where licensed or registered. Applicant must still meet Arkansas qualifications.
- 6) Application for registration or renewal may be denied if the applicant has been convicted, found guilty or pled guilty, regardless of adjudication, in any jurisdiction of a misdemeanor involving moral turpitude, of any felony, or is currently adjudicated as being insane.
- 7) Must have general liability insurance of at least one hundred thousand dollars (\$100,000).
- 8) Successful completion of 80 hour or more Board approved preregistration home inspector education course.
- 9) Successful passage of two part competency examination.

Examination and Fees: 80 hour classroom seminar is required, Examination includes two parts: National Home Inspector Examination (NHIE) and Standards and Ethics Examination (ASHI), Initial Registration fee: \$250.00 (January 1 thru June 30), \$375.00 (July 1 thru December 31), Annual Renewal fee: \$250.00, Pre-Registration Course Provider fees (per curriculum): Initial qualifying fee: \$200.00 for first year, Annual renewal fee: \$100.00/year, Continuing education provider fees (per course): Initial qualifying fee: \$45.00 for first year, Additional course filing fee: \$25.00 for first year, Annual renewal fee per course: \$25.00/year

Number of Licenses

453 active licenses as of April 2022

Bail Bondsman

O*NET Code 13-2099.00

**Arkansas Department of Labor and Licensing
Arkansas Professional Bail Bondsman Licensing Board
900 West Capitol
Suite 400
Little Rock, AR 72201
501-682-9050
randy.murray@arkansas.gov
<http://arbaillbonds.statesolutions.us>**

Description

A Bail Bondsman investigates arrested persons to determine bondability, interviews bond applicants to ascertain character and financial status, and furnishes bond for prescribed fee upon determining intention of accused to appear in court. A bail bondsman posts and signs bond with court clerk to obtain release of client and forfeits the amount of bond if client fails to appear for trial. A Professional bail bondsmen must be licensed.

Requirements:

- 1) A professional Bail Bondsman acts through authority of a licensed Professional Bail Bond company.
- 2) Must submit a completed license application.
- 3) Must submit a completed Company Statement.
- 4) Must submit a completed Personal Reference form.
- 5) Must have a Qualifying Power of Attorney issued by the Company.
- 6) Must have a criminal background check which includes fingerprints.
- 7) Must complete an 8 hour Bail Bond Agent Pre-licensing Course.
- 8) Must pass a written examination.

Written examination: \$25.00, Agent Application fee: \$100.00, Agent Transfer fee: \$250.00, Additional Bailbondsman fee: \$100.00

Number of Licenses

396 licenses issued during 2024

Barber

O*NET Code 39-5011.00

Arkansas Department of Labor and Licensing
Arkansas State Board of Barber Examiners
900 W. Capitol., Suite 400
Little Rock, AR 72201
501-682-4035
barber.examiners@arkansas.gov
<http://www.arbarber.com>

Description

Licensed Barbers cut and style hair, trim beards and mustaches, do shaves, massages, facials, scalp treatments, permanent waving, hair coloring and fit hair pieces. They are skilled in the use of equipment such as scissors, razors, and clippers. They must be conscious of the condition of their tools and surroundings; keeping them clean and sanitized at all times to prevent the spread of disease. Licensed barbers may also sell grooming products. All working barbers must be currently licensed by the Board of Barber Examiners.

Requirements:

- 1) Proof of eighth grade education or its equivalent. (12th grade for Post-Secondary)
- 2) Must be at least 16 ½ years of age.
- 3) Must be of good moral character and temperate habits.
- 4) Must have at least 1,500 hours of instruction from an approved school of barbering.
- 5) Must pass written and practical examination given by the Board.

Written, oral, and practical examinations: \$75.00, License fee: \$50.00, Renewal fee: \$50.00 per year, Restoration of expired license: \$75.00 per year of delinquency (up to three years), then re-examination.

Number of Licenses

2,700 active licenses as of June 2022

Barber Instructor

O*NET Code 25-1194.00

Arkansas Department of Labor and Licensing
Arkansas State Board of Barber Examiners
900 W. Capitol., Suite 400
Little Rock, AR 72201
501-682-4035
barber.examiners@arkansas.gov
<http://www.arbarber.com>

Description

A Barber School Instructor provides instruction to the barber student in the various methods of cutting and styling hair; trimming beards and mustaches, giving shaves, massages, facials, and scalp treatments; and fitting hairpieces. The barber school instructor also provides instruction in sanitation practices, proper hygiene procedures, salesmanship, and general business practices. Permanent waving, hair coloring and chemical relaxing are also taught.

Requirements:

- 1) Must complete a postgraduate course (600 hours) in barber-teacher theory at an approved barber school.
- 2) Must pass a written and practical examination given by the Board.

Written, Oral and Practical Examinations: \$80.00,

License fee: \$40.00,

Renewal fee: \$40.00 per year,

Restoration of expired license: \$48.00 per year of delinquency (up to three years), then reexamination.

Number of Licenses

74 active licenses as of June 2022

Barber Technician

O*NET Code 39-5093.00

**Arkansas Department of Labor and Licensing
Arkansas State Board of Barber Examiners
900 W. Capitol., Suite 400
Little Rock, AR 72201
501-682-4035
barber.examiners@arkansas.gov
<http://www.arbarber.com>**

Description

Barber Technicians work under the direct personal supervision of a currently licensed barber in licensed barber shops. They assist barbers in shampooing hair and sanitizing and disinfecting tools. Barber Technicians shall not be permitted to cut or style hair or otherwise engage in the practice of barbering.

Fees: License Fee \$35.00 Renewal Fee \$35.00 Restoration Fee \$42.00.

Number of Licenses

1 active licenses as of June 2023

Collection Agency Collector

O*NET Code 43-3011.00

Arkansas Department of Labor and Licensing
Arkansas State Board of Collection Agencies
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
501-371-1434
rhonda.hetland@arkansas.gov
<http://www.asbca.org>

Description

Collection Agency Collectors contact debtors to collect delinquent accounts, bills, or other forms of indebtedness, including but not limited to Non-Sufficient Funds checks. The collectors contact the debtors and attempt to persuade them to pay the amount due. Accurate records must be kept of all collections received and of the status of accounts. Additionally, collectors must be knowledgeable of and comply with State and Federal Law regarding the conduct of collectors.

Requirements:

- 1) Must be an employee of a licensed collection agency.
- 2) Must possess patience, persistence, and tact, and be skilled in various modes of communications.
- 3) Must be knowledgeable of the Federal Fair Debt Collection Practices Act and A.C.A. -^o17-24-101 et seq. No examinations are required for the collectors. The Agency Manager is required to educate and supervise the collectors.

Registration fee: \$20.00, Renewal fee: \$20.00 per year. The Licensed Collection Agency is responsible for making sure the registration fee is paid.

Number of Licenses

600 licenses issued during 2023

Collection Agency Manager

O*NET Code 11-1021.00

Arkansas Department of Labor and Licensing
Arkansas State Board of Collection Agencies
900 West Capitol Avenue
#400
Little Rock, AR 72201
501-371-1434
rhonda.hetland@arkansas.gov
<http://www.asbca.org>

Description

A Collection Agency Manager supervises all phases of activity within a collection agency, trains collectors and other personnel who engage in the business of collections, has fiduciary responsibility for his or her clients' funds which they have collected, must be knowledgeable of Federal and State Law, must educate his or her employees as to proper conduct, etc. The Collection Agency Manager is affiliated with a licensed Collection Agency.

Requirements:

- 1) Must be an employee of a licensed collection agency.
- 2) Must be at least 21 years of age.
- 3) May not be a sheriff, deputy sheriff, constable or other law enforcement officer.
- 4) Must be knowledgeable of the Arkansas Fair Debt Collection Practices Act and other applicable state and federal laws and regulations.
- 5) Must pass a credit check; OR provide proof of licensure from another state with a collection agency regulatory statute substantially similar to Arkansas.

Registration fee: \$20.00, Renewal fee: \$20.00 per year

Number of Licenses

35 licenses issued during 2023

Certified Public Accountant

O*NET Code 13-2011.01

**Arkansas Department of Labor and Licensing
Arkansas State Board of Public Accountancy
900 W. Capitol
Suite 400
Little Rock, AR 72201
501-682-1520
ASBPA@arkansas.gov
asbpa.arkansas.gov**

Description

CPAs analyze business records and financial reports. They audit profit and loss statements, balance sheets, cost studies, and prepare tax reports. Accountants may also develop, install, and supervise accounting systems and operations. There are three major fields of accounting employment: Public Accounting whereby CPAs have their own firm or work for accounting firms; Private Industry whereby CPAs handle the financial records of the companies for whom they work; and CPAs who are employed by the government.

The requirements for Licensure are as follows:

- 1) Must pass all parts of the CPA examination.
- 2) Must provide fingerprints and authorize the Board to conduct a criminal background check for verification.
- 3) Must complete 150 semester credit hours of education.
- 4) Must have 1 year of experience verified by a CPA.

Education Requirements to sit for the CPA Examination:

An applicant will be deemed to have met the education requirement if the applicant earned a graduate or an undergraduate degree from a college or university that meets the criteria for accreditation and has completed sufficient hours to meet the accounting and business components. The accounting component must include at least 30 semester credit hours (SCH) of undergraduate accounting courses above the principles level or 20 SCH of graduate-level accounting courses, or a combination thereof. The accounting component must include coverage of financial accounting, management accounting, governmental and not-for-profit accounting, federal taxation, auditing and attestation, and accounting information systems. The applicant must earn a grade of "C" or better in each course included in the accounting component. The business component of the applicant's educational program must include at least 30 SCH of undergraduate courses in business, other than accounting, or 20 SCH of graduate business courses, other than accounting, or a combination thereof. The applicant must earn a grade of "C" or better in each course included in the business component.

Internship credit: The accounting or business component (but not both) may include a maximum of 3 SCH earned for an accounting internship. Internship credit may not be used to fulfill the subject matter requirements.

Independent study: The accounting or business component (but not both) may include a maximum of 3 SCH earned for an independent study. When appropriately documented by the institution, these hours may be used to fulfill part of the subject matter requirements.

CPA Examination Fees:

Initial (first-time) Application Fee: \$50.00,
Section Fees - 4 Exams: \$120.00,
Section Fees - 3 Exams: \$105.00,
Section Fees - 2 Exams: \$90.00,
Section Fees - 1 Exam: \$75.00.

A fee of \$238.15 per section is also collected by the Board and passed on to NASBA, Prometric, and the AICPA. This fee will increase to \$254.80 beginning January 1, 2024. Once eligibility to take the exam is determined, the Board will send an Authorization to Test to the National Candidate Database at NASBA. NASBA will then issue a Notice to Schedule (NTS). An eligible candidate has 6 months from the date of the NTS to schedule and take the approved examination sections. Utilizing the NTS, candidates are required to contact Prometric for site locations and test times. The Accountancy Board does not control space availability or locale of the testing centers.

Other Fees:

CPA License Application Fee: \$50.00,
Reciprocal License Application Fee: \$50.00,
CPA Firm Registration Application Fee: \$110.00,
Annual Registration Fee - License to Practice: \$110.00,
Annual Registration Fee – Firm Registration: \$110.00,
Annual Registration Fee – Inactive License: \$55.00.
Visit the ASBPA Web site for additional fees.

Number of Licenses

4,493 active licenses as of June 2024

Registered Geologist

O*NET Code 19-2042.00

**Arkansas Department of Labor and Licensing
Arkansas State Board of Registration for Professional Geologists
900 W. Capitol, Suite 400
Little Rock, AR 72201
501-683-0100
pgboard@arkansas.gov
<http://www.arpboard.org>**

Description

Geologists study the composition, structure and history of the Earth's crust. They examine rocks, minerals, and fossil remains to identify and determine the sequence of processes affecting development of the Earth. They apply knowledge of chemistry, physics, biology, and mathematics to explain these phenomena and to help locate mineral, geothermal, and petroleum deposits and underground water resources. "Public practice of geology" means the performance of geological service or work such as consultation, investigation, evaluation, planning, mapping, and inspection of geological work in which the performance is related to public welfare or safeguarding of life, health, property, and the environment.

Requirements:

- 1) Must be of good ethical character.
- 2) Must have graduated from an accredited college or university with a major in either geology, engineering geology, or geological engineering or have completed 30 semester hours in geological science courses leading to a major in geology.
- 3) Must have at least seven years of professional geological work, which shall include a minimum of three years of professional geological work under the supervision of a Registered Geologist. Or Have a minimum of five accumulative years of experience in responsible charge of geological work.
- 4) Must have three references from registered professional geologists.
- 5) Must have two personal references.
- 6) Must successfully pass ASBOG exam.

Examinations and fees: National Association of State Boards of Geology (ASBOG) examinations. Fundamentals of Geology Exam: \$200.00, Practice of Geology Exam: \$250.00, Application for Registered Geologist: \$20.00, Initial registration fee: \$60.00, Annual Registration renewal fee: \$60.00, Geologist-in-Training application and annual fee: \$20.00, Geologist in Training registration fee: \$30.00.

Number of Licenses

474 licenses issued during 2023

Commercial Contractor

O*NET Code 11-9021.00

**Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
<http://www.arkansas.gov/clb>**

Description

Commercial Contractors perform specified construction work of \$50,000 or more (including but not limited to labor and material) in accordance with the architect's plans, blueprints, codes, and other specifications on construction projects, except single family residential projects. They estimate the cost of materials, labor, and required equipment in order to prepare bids. They also confer with their clients to negotiate terms of the contract. On occasion, they may make arrangements with subcontractors to handle specialized construction not in their area of expertise. They must be knowledgeable in purchasing procedures and must supervise and coordinate the entire building process.

Requirements:

- 1) A complete application required.
- 2) Must have one to five years of experience, depending upon the type of license applied for, in the type of work to be performed in Arkansas.
- 3) Must have proof of financial responsibility (A reviewed or audited financial statement for a regular license OR a compiled financial statement for a restricted license-projects under \$750,000.) Financials must be from an independent CPA showing a positive working capital and the minimum net worth which will be based on the classification applying for. In the alternative, an applicant may submit a Bond in lieu of the required financial statement. The Bond will be from \$50,000 to \$500,000 depending upon the type of license applied for.
- 4) Must submit the completed reference forms showing experience in the classification(s) requested (for new application); in the alternative, the applicant may take and pass an examination in lieu of showing experience for many classifications.
- 5) Must have a fully executed \$10,000 Contractors Surety Bond.
- 6) Must have a passing test score for the Arkansas Business and Law exam.
- 7) Worker's Compensation insurance coverage is required, if there are employee(s).

Examination: (Arkansas and Business Law) \$84.00 Fees: New application fee \$100. Renewal application fee \$50.00. Late Renewal fee: \$100.00.

Number of Licenses

9,433 Total licenses, as of June 2023

Residential Building Contractor

O*NET Code 11-9021.00

Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
<http://www.arkansas.gov/clb>

Description

Residential Building Contractors construct, contract, undertake to construct, assume charge in a supervisory capacity, or otherwise manage the construction of a single family residence consisting of one but not more than four units of new construction.

Requirements:

- 1) A complete application required.
- 2) Must submit the completed reference forms showing at least 4 years of experience (for new application); in the alternative, the applicant may take and pass an examination in lieu of showing experience.
- 3) Must submit current compiled balance sheet less than one year old showing positive net worth.
- 4) Must have a passing test score for the Arkansas Business and Law exam.
- 5) Worker's Compensation coverage is required, if there are employee(s).

Examination and Fees: Examination (Arkansas Business and Law): \$84.00. New application fee: \$100.00, Renewal application fee: \$50.00, Renewal application late fee: \$100.00.

Number of Licenses

2,364 Total licenses, as of June 2023

Residential Home Improvement Specialty Contractor

O*NET Code 11-9021.00

**Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
<http://www.arkansas.gov/clb>**

Description

Residential Home Improvement Specialty Contractors manage the reconstruction, alteration, renovation, repair, modification, improvement, removal, or demolition, to any preexisting single family residence, in their individual areas of specialty. They do not build new residences or perform remodeling projects or additions. In general (there are exceptions) doing specialty work at a single family residence, when the cost is more than \$2,000, must be licensed. A contractor holding a "limited" Home Improvement license can only do home improvement projects less than \$50,000, labor and material. A contractor holding an "unlimited" Home Improvement license can do home improvement projects of any dollar amount.

Requirements:

- 1) A completed application required.
- 2) Must have experience in classification requested by reflecting jobs completed on the experience section of the new application.
- 3) For an "Unlimited" license, must submit a current compiled balance sheet less than one year old showing a positive net worth.
- 4) For an "Unlimited" license, must have proof of Workers Compensation insurance, if there are employee(s).

New application fee: \$50.00, Renewal application fee (Limited and Unlimited): \$25.00, Late Renewal application fee (Limited and Unlimited): \$50.00

Number of Licenses

4,383 Total licenses, as of June 2023

Residential Remodeler Contractor

O*NET Code 11-9021.00

Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
<http://www.arkansas.gov/clb>

Description

Residential Remodeler Contractors manage the reconstruction, alteration, renovation, repair, modification, improvement, removal, demolition, or addition to any preexisting single family residence. In general (there are exceptions) doing remodeling or repair work at a single family residence, when the cost is more than \$2,000 (including but not limited to labor and material), must be licensed. A contractor holding a "limited" Remodeler license can only do home improvement projects less than \$50,000, (including but not limited to labor and material). A contractor holding an "unlimited" Home Improvement license can do home improvement projects of any dollar amount.

Requirements:

- 1) A complete application required.
- 2) Must have 2 years of appropriate experience; in the alternative, the applicant may take and pass an examination in lieu of showing experience for Residential Remodeling.
- 3) Residential Remodelers must pass the Arkansas Business and Law test.
- 4) For an "unlimited" license, must submit current compiled balance sheet less than one year old showing positive net worth.
- 5) Worker's Compensation coverage is required, for an "Unlimited" license, if there are employee(s).

Examinations and Fees: Examination (Arkansas Business and Law): \$84.00, New application fee: \$50.00, Renewal application fee: \$25.00; Late Renewal Fee: \$50.00

Number of Licenses

1,868 Total licenses, as of June 2023

Registered Commercial Subcontractor

O*NET Code 47-1011.00

Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
aclb.arkansas.gov

Description

Registered Commercial Subcontractor: Registered Commercial Subcontractors manage and perform specialized construction in their area of expertise, under the supervision of a licensed contractor.

Requirements:

- 1) A complete application required.
- 2) Self certify that they have the appropriate knowledge and skills to perform the classification for which they are registering.
- 3) Must have a fully executed \$10,000 Contractors Surety Bond.
- 4) Worker's Compensation insurance coverage is required, if there are employee(s).

Examination: None. Fee \$100 per year.

Number of Licenses

528 active licenses as of June 2023

Tow Business License / Tow Vehicle Safety Permit

O*NET Code 53-3032.00

**Arkansas Department of Labor and Licensing
State of Arkansas Towing and Recovery Board
7418 North Hills Blvd.
North Little Rock, AR 72116
501-682-3801
steven.rogers@arkansas.gov
artowing.arkansas.gov**

Description

All vehicles and related equipment used to tow, recover, upright, transport, or otherwise facilitate the movement of vehicles on (Arkansas') public highways must display a current Tow Vehicle Safety Permit issued by the Arkansas Towing and Recovery Board, verifying the tow vehicle is registered with the Board and meets minimum safety equipment standards established by the Board. The Tow Vehicle Safety Permit is renewed annually. Towing businesses are required to obtain from the Board, and renew annually, a Tow Business License and any tow vehicle must have a valid Tow Vehicle Safety Permit. A Consent Towing Business is any person engaged in towing, storage, or recovery of any vehicle in which towing, storage, or recovery is done with the permission of the owner or other person in charge of the vehicle. A Non-consent Towing Business is any person engaged in towing, storage, or recovery of any unattended or abandoned vehicle, or any disabled or inoperative vehicle for which the owner preference is waived by the owner or person in charge. A Vehicle Immobilization Service is a person using a wheel clamp or similar device attached to a wheel of a vehicle that renders the vehicle immobile.

Requirements:

- 1) A completed Business Application must be filed with the Board.
- 2) A valid Certificate of Insurance reflecting coverage required by the Board through its Rules including general liability, cargo and on-hook coverages.
- 3) Each application for a Tow Vehicle Safety Permit must be completed. Applications must include pictures of tow vehicle and a signature of the examining law enforcement officer or agency investigator.
- 4) All outstanding civil penalties and/or restitution to complainants must be paid in full before an application or renewal is processed.

Tow Vehicle Safety Permit fee: \$72.00 renewable annually. Tow Business Safety License fee: \$150.00 renewable annually.

Number of Licenses

685 active licenses as of June 2021

Law Enforcement Officer

O*NET Code 33-3051.01

**Arkansas Department of Public Safety
Arkansas Commission on Law Enforcement Standards and Training
4 State Police Plaza Drive
Little Rock, AR 72209
501-682-2260
Chris.Chapmond@dps.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/clest/>**

Description

“Law Enforcement Officer” as recognized by the Commission for certification will be an appointed law enforcement officer who is responsible for the prevention and detection of crime and the enforcement of the criminal, traffic or highway laws of this state, excluding only those officers who are elected by a vote of the people.

- (3) Every officer employed by a law enforcement agency shall:
- (a) Be a citizen of the United States or a nonimmigrant legally admitted to the United States under the Compact of Free Association (Marshall Islands).
 - (b) Be at least 21 years of age.
 - (c) Be fingerprinted and a search initiated of state and national fingerprint files to disclose any criminal record.
 - (d) Be free of a felony record. A felony record means having entered a plea of guilty, been found guilty, or otherwise having been convicted of an offense, the punishment for which could have been imprisonment in a federal penitentiary or a state penitentiary. The fact that an individual has received a pardon, or their record has been expunged shall not release the individual from having a felony record for the purposes of this rule.
 - (e) Be of good character as determined by a thorough background investigation
 - (f) Be a high school graduate or have passed the General Education Development (GED) Test indicating high school graduation level. Home school diplomas will not substitute for the above unless approved by the Commission.
 - (g) Be examined by a licensed physician and meet the physical requirements.
 - (h) Be interviewed personally prior to employment by the department head or their representative, or representatives to determine such things as the applicant’s motivation, appearance, demeanor, attitude, and ability to communicate. Commission Form F-11, Qualifications Appraisal Guide, or other appropriate form may be used to record the interview.
 - (i) Be examined by an individual licensed to practice psychiatry or psychology and qualified to perform such evaluations in the State of Arkansas, who after examination finds the law enforcement officer to be competent and recommends the law enforcement agency hire the individual.
 - (j) Possess a valid driver’s license.
 - (k) Successfully complete a CLEST firearms qualification and review departmental policies, specifically policies covering the use of force, criminal law, and emergency vehicle operations. (No law enforcement officer may carry a firearm in the course of employment or in the

performance of official duties until this requirement is met and reported, in a manner adopted by the Commission, to the Office of Law Enforcement Standards.)

(l) For continued employment, must successfully complete a minimum of twenty four (24) hours of CLEST approved training annually (to include firearms qualification, duty to intervene training, and 4 hours of racial profiling.)

(m) Be free of a misdemeanor domestic violence conviction, in accordance with 18 USC section 922,

Number of Licenses

11,388 Total licenses, as of June 2023

State Police Trooper

O*NET Code 33-3051.01

**Arkansas Department of Public Safety
Arkansas State Police-Administrative Services Division
Trooper Recruiting
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8314
vala.ledbetter@asp.arkansas.gov
asp.arkansas.gov/recruiting/trooper-recruiting**

Description

State Police Troopers patrol the highways, make arrests, and give warnings to motorists who violate vehicle regulations and safe driving practices. They provide assistance to motorists and direct activities in accident or disaster areas. In the performance of their duties, they may do investigative work, serve as escort officers for commissioned officer's funerals or convoys, or aid in the apprehension of criminals. They may be required to appear in court as a witness for either traffic violations or criminal cases. They are required to maintain accurate and detailed logs of all their activities.

Requirements:

1. Must be at least 21 years of age.
2. Must be a United States Citizen.
3. Must have a high school diploma, G.E.D. or equivalent.
4. Must have a current and valid driver's license.
5. Must successfully complete a background investigation.
6. Must not have been convicted of any felony.
7. Must not have been convicted of any misdemeanor or crime of domestic violence.
8. Must meet visual acuity requirements.
9. Must not have visible tattoos (wearing an Arkansas State Police Short Sleeved uniform).
10. Must be able to pass medical, physical, psychological and polygraph exams.
11. Must have registered with the Selective Service System or otherwise be exempt from such registration.
12. Must have a passing grade on the initial written screening exam.
13. Oral interviews with State Police personnel required.
14. Must complete the Arkansas Law Enforcement Certification training program and qualify annually on the firing range.

Written and oral examinations required, No fees, Certification obtained after extensive training

Number of Licenses

529 Total licenses, as of June 2023

Used Motor Vehicle Dealer

O*NET Code 41-2031.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Used Motor Vehicle Dealer License
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/used-motor-vehicle-dealer-license>**

Description

Used Motor Vehicle Dealers - A person who sells or attempts to sell five (5) or more used motor vehicles registered in their name in any one calendar year must obtain a Used Motor Vehicle Dealer license. This individual may sell used cars, trucks, motorcycles, buses and other motor vehicles. They finance, or handle financing, for used motor vehicles purchased on credit. These licensed Used Motor Vehicle Dealers must maintain records of sales and used motor vehicle titles. Travel mobile home sales businesses that take motor vehicles as trade also are required to be licensed as used motor vehicle dealers. Salvage Parts Dealers are required to obtain a separate certificate from the Arkansas Department of Finance and Administration.

Requirements:

- (1) Must have a photograph of the business location.
- (2) Must have a corporate surety bond in the sum of at least twenty-five thousand dollars (\$25,000)
- (3) Must have proof of liability insurance coverage on all vehicles to be offered for sale in an amount equal to or greater than the amount required by the Motor Vehicle Safety Responsibility Act, § 27-19-101 et seq.
- (4) Must have a list of the persons or entities having any ownership interest in the used vehicle dealership.
- (5) Must have a list of salespersons to be employed.
- (6) Must have a bona fide established place of business used primarily for the sale of used motor vehicles.
- (7) Must have a telephone number listed in the name of the business.
- (8) Must have a sign identifying the establishment as a used motor vehicle dealership legible from the street, road, or highway, and a picture thereof
- (9) Must have a filing cabinet or other repository adequate to secure the business records of the establishment under lock and key or combination. Additional requirements can be found in A.C.A § 23-12-607.

New License Dealer fee: \$250.00 per year, Renewal fee: \$250.00 per year, New Satellite Location fee: \$125.00, Satellite Renewal fee: \$125.00, Late fees: \$35.00

Number of Licenses

3,332 active licenses as of June 2022

Alarm Systems Agent

O*NET Code 41-3099.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

Alarm Systems Agent means an individual employed by an alarm systems company who sells on site, performs a survey of the premises to be protected, or responds to alarm signal devices, burglar alarms, or cameras.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted: a) A felony, b) A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department. c) An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.
- 9) Must complete one of the following courses: NICET-Level II, ESA-Level1, NESA-Level 1, Elite CEU-Level 1, Complete Electrical Academy. (Not required for Class "E-S" Companies.)
- 10) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Credential Application fee: \$40.00,
Credential Renewal Application fee: \$40.00 every 2 years,
Background check fees: \$36.25 every 2 years

Number of Licenses

345 Total licenses, as of June 2022

Class "E" Alarm Systems Manager

O*NET Code 49-1011.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

Manager means in the case of a corporation, an officer or supervisor or, in the case of a partnership, a general or unlimited partner meeting the experience qualifications for managing a security services contractor, private business, or an investigations company. Class "E" Unrestricted Alarm System Companies install alarm systems, including those in structures that are required by the AFPC to have a fire alarm system. Class "E" Restricted Alarm Systems Companies install alarm systems in structures that are not required by the AFPC to have a fire alarm system. All Class E licensees shall register a manager. The manager must be in a supervisory position with the company on a daily basis.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted: a. A felony, b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department. c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) A manager of a Class "E" Unrestricted Alarm System Company must have completed all of the courses from one of the following organizations: NICET Level III or Level IV; ESA Level I, Level IIA-Electronics or ABAT, and FAIM; NESA Electronics and Fire Installation and Wiring Codes, Elite Continuing Education University, Elite CEU Level I; Advanced Electronic Intrusion Technician (AEIT) and; Fire Alarm Installation Techniques (FAIT).

10) A manager of a Class "E" Restricted Alarm System Company must have completed all of the courses from one of the following organizations: NICET Level II; ESA Level 2A-Electronics or ABAT and Level 2B fire systems installation standards or FAIM; or NESA Electronics and Fire Installation and Wiring Codes; Elite Continuing Education University, Elite CEU Level I; Advanced Electronic Intrusion Technician (AEIT) and; Fire Alarm Installation Techniques (FAIT).

11) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Written State examination: No fee (\$50.00 re-exam), Credential Application fee: No fee, Credential Application Renewal fee: No fee, Background check fees: \$36.25 every 2 years

Number of Licenses

802 licenses issued during 2022

Polygraph Examiner

O*NET Code 19-4092.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

- (1) "Intern" means a person who holds a valid intern polygraph examiner license issued by the Director of the Division of Arkansas State Police;
- (2) "Internship" means the study of polygraph examinations and of the administration of polygraph examinations by an intern under the personal supervision and control of a licensed polygraph examiner as authorized by the law or any rule issued by the director;
- (3) "Person" means a natural person, firm, association, copartnership, or corporation; and
- (4) "Polygraph examiner" means a person who uses any device or instrument to test or question individuals for the purpose of verifying the truth of statements.

A polygraph examiner license or an intern polygraph examiner license may be issued to an applicant who:

- (1) Is at least twenty-one (21) years of age at the time of application;
- (2) (A) Has successfully completed a criminal background check and has not been found guilty of or pleaded guilty or nolo contendere to one (1) or more of the following in any court in the State of Arkansas or a comparable offense in another state or in a military or federal court, for which a pardon has not been granted:
 - (i) Felony;
 - (ii) Class A misdemeanor;
 - (iii) Crime involving violence; or
 - (iv) Crime involving moral turpitude.
- (B) For the purposes of this subdivision (2), the criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court;
- (3) Holds a baccalaureate degree from a college or university that is accredited by an accrediting agency approved by the United States Secretary of Education or has at least five (5) consecutive years of active law enforcement experience;
- (4) Is a graduate of a polygraph examiners course approved by the Director of the

Division of Arkansas State Police and has satisfactorily completed an internship of not less than six (6) months;

(5) Submits two (2) recent passport-style photographs of the applicant;

(6) Is not required to register as a sex offender under the Sex Offender Registration Act of 1997, § 12-12901 et seq.; and

(7) (A) (i) Has furnished evidence of a surety bond or insurance policy to the director or proof that the applicant is covered by a business insurance policy.

(ii) The surety bond or insurance policy shall be in the sum of five thousand dollars (\$5,000).

(iii) The surety bond shall be conditioned that the obligor therein pay to the extent of the face amount of the surety bond or insurance policy all judgments recovered against the licensee by reason of any wrongful or illegal acts committed by him or her in the course of conducting a polygraph examination.

(B) An applicant who is conducting a polygraph examination solely in the course of his or her employment with a law enforcement agency may submit a letter from the county sheriff, municipal chief of police, or director of a state agency that states that any liability incurred will be covered under that entity's membership in the Arkansas Fidelity Bond Trust Fund, a risk management pool, or liability coverage, if any, in order to meet the requirement under this subdivision (7).

Number of Licenses

38 active licenses as of June 2022

Private Investigator

O*NET Code 33-9021.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

A Private Investigator is a person who engages in the business or accepts employment to obtain or furnish information with reverence to: a crime or wrong done or threatened against the United States or any state or territory of the United States; the identity, habits, conduct, business, occupation, honesty, integrity, credibility, knowledge, trustworthiness, efficiency, loyalty, activity, movement, whereabouts, affiliations, associations, transactions, acts, reputation, or character of a person; the location, disposition, or recovery of lost or stolen property; the cause or responsibility of fires, libels, losses, accidents, damages, or injuries to persons or to property; or the securing of evidence to be used before a court, board, officer, or investigating committee.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted: a. A felony, b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department. c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.

8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) Must have two consecutive years of experience before the date of the application in the investigative field as an agent, employee, manager, or owner of an investigations company; two years of experience as a licensed bail bondsman; and a baccalaureate degree from a four-year institution of higher education; Satisfied other requirements as may be set by the director.

10) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Examination (Applicants who have 5 years of consecutive experience in law enforcement and are either currently employed in law enforcement or retired or former law enforcement within the last 5 years are exempt from examination requirements. A P.I. Affidavit must be included.): No fee (\$50.00 re-exam), License fee: \$300.00, Renewal fee: \$150.00 every 2 years, Background check fees: \$36.25 every 2 years

Number of Licenses

313 licenses issued during 2022

Alarm Systems Technician

O*NET Code 49-2098.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

"Alarm Systems Technicians" means an individual employed by an alarm systems company who installs, services, or repairs on site an electrical, electronic, or mechanical alarm signal device, burglar alarm, television camera, or still camera used to manually or automatically signal or detect burglary, fire, breaking or entering, shoplifting, pilferage, theft, holdup, or other illegal or unauthorized activity.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted: a. A felony, b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department. c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.
- 9) Must complete one of the following courses: NICET-Level II, ESA-Level1, NESA-Level 1, Elite CEU-Level 1, The Complete Electrical Academy. (Not required for Class "E-S" Companies.)

10) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Credential Application fee: \$40.00,

Credential Renewal Application fee: \$40.00 every 2 years,

Background check fees: \$36.25 every 2 years

Number of Licenses

1,555 Total licenses, as of June 2022

Alarm Systems Monitor

O*NET Code 49-2098.00

Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>

Description

"Alarm Systems Monitor" means an individual employed by an alarm systems company who monitors or responds to an electrical, electronic, or mechanical alarm signal device, burglar alarm, television camera, or still camera used to manually or automatically signal or detect burglary, fire, breaking or entering, shoplifting, pilferage, theft, holdup, or other illegal or unauthorized activity.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c) An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Credential Application fee: \$40.00, Credential Renewal Application fee: \$40.00 every 2 years,
Background check fees: \$36.25 every 2 years

Number of Licenses

832 Total licenses, as of June 2022

Voice Stress Analysis Examiner

O*NET Code 19-4092.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

A person who desires to be licensed as a certified voice stress analysis examiner and conduct voice stress analysis examinations within this state shall apply for licensure to the Director of the Division of Arkansas State Police and shall submit with the application documentation that the applicant:

- (1) Is at least twenty-one (21) years of age at the time of application;
- (2) Has paid the fees required under § 17-39-305;
- (3) Submits two (2) recent passport-style photographs of the applicant;
- (4) Is not required to register as a sex offender under the Sex Offender Registration Act of 1997, § 12-12901 et seq.;
- (5) (A) Has successfully completed a state and national criminal background check and has not been found guilty of or pleaded guilty or nolo contendere to one (1) or more of the following in any court in the State of Arkansas or a comparable offense in another state or in a military or federal court, for which a pardon has not been granted:
 - (i) Felony;
 - (ii) Class A misdemeanor;
 - (iii) Crime involving violence; or
 - (iv) Crime involving moral turpitude.
- (B) For purposes of this subdivision (5), the state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court;
- (6) Holds a baccalaureate degree from a college or university that is accredited by an accrediting agency approved by the United States Secretary of Education or has at least five (5) years of active law enforcement or correctional employee experience;
- (7) Has successfully completed a course of training that has been approved by the Director of the Division of Arkansas State Police offering a certification in the operation of the voice stress analysis machine and submits a copy of the certification with the application; and
- (8) (A) Has provided evidence of a surety bond or insurance policy to the director

in the amount of five thousand dollars (\$5,000) or proof that the applicant is covered by a business insurance policy.

(B) The surety bond shall be issued on the condition that the obligor will pay to the extent of the face value of the surety bond or insurance policy all judgments which may be recovered against the applicant by reason of a wrongful or illegal act committed by him or her in the course of conducting voice stress analysis examinations.

(C) An applicant who is conducting voice stress analysis examinations in the course of his or her employment with a law enforcement agency, in lieu of a surety bond, may submit a letter from the county sheriff, chief of police, or director of the law enforcement agency that states that any liability incurred will be covered under that entity's membership in the Arkansas Fidelity Bond Trust Fund, a risk management pool, or liability coverage, if any, in order to meet the requirement under this subdivision (8).

Surety Bond or Insurance Policy: \$5,000.00,
Original License fee (2-year): \$120.00,
Renewal fee (2-year): \$50.00,
Background check fees: \$36.25 every 2 years,
Wallet-sized card (optional): \$15.00,
Duplicate license: \$10.00, Late fee (less than 6 months): \$20.00

Number of Licenses

29 Total licenses, as of June 2022

Alarm Systems Apprentice

O*NET Code 49-2098.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

"Alarm Systems Apprentice" means an individual employed by an alarm systems company who installs, services, or repairs on site and who is supervised by an alarm systems technician, a supervisor of technicians, or a manager.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted: a. A felony, b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department. c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.
- 9) An individual may be employed as an alarm system apprentice for a period of six months without providing proof of NICET Level II, ESA Level I, NESAs Level I, The Complete Electrical Academy, or Elite CEU Level 1 certification to the Department. (Not required for Class "E-S" Companies.) At the expiration of the six month period, the alarm system company must provide proof of certification to the

Department, or the individual must cease work as an apprentice.

10) Must work under the direct supervision of an alarm system agent or technician.

11) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Credential Application fee: \$40.00,

Background fees: \$36.25

Number of Licenses

82 Total licenses, as of June 2022

Class "B" Security Contractor Manager

O*NET Code 49-1011.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

"Manager" means in the case of a corporation, an officer or supervisor or, in the case of a partnership, a general or unlimited partner meeting the experience qualifications for managing a security services contractor, private business, or an investigations company. A Class "B" Security Services Contractor is a guard company or armored car company.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.
- 9) An applicant who makes application to engage in the business of a security services contractor, private business, or this manager shall have 2 consecutive years of experience as

an agent, employee, manager, or owner of a security services contractor company or satisfy other requirements as may be set by the director.

10) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Written State Examination: No fee (\$50.00 re-exam), Credential Application fee: No fee, Credential Application Renewal fee: No fee, Background check fees: \$36.25 every 2 years

Number of Licenses

107 Total licenses, as of June 2022

Class "C" Security Contractor/Investigator Manager

O*NET Code 49-1011.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

"Manager" means in the case of a corporation, an officer or supervisor or, in the case of a partnership, a general or unlimited partner meeting the experience qualifications for managing a security services contractor, private business, or an investigations company. A Class "C" is a license that includes the operations within a Class A and a Class B license. It is a combination of a security services contractor and investigations company.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.

8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) An applicant who applies for a license to engage in the business of an investigations company or his or her manager shall have two consecutive years of experience as an agent, employee, manager, or owner of an investigations company; two years of experience as a licensed bail bondsman; and a baccalaureate degree from a four-year institution of higher education; Satisfied other requirements as may be set by the director.

10) An applicant who makes application to engage in the business of a security services contractor, private business, or this manager shall have 2 consecutive years of experience as an agent, employee, manager, or owner of a security services contractor company or satisfy other requirements as may be set by the director.

11) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Written State Examination: No fee (\$50.00 re-exam), Credential Application fee: No fee, Credential Application Renewal fee: No fee, Background check fees: \$36.25 every 2 years

Number of Licenses

31 Total licenses, as of June 2022

Class "E-S" Single Station Manager

O*NET Code 49-1011.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

A Single-station Alarm Systems Company Manager manages a company that for a fee or other valuable consideration installs, services, or sells on site fire, smoke, or heat detectors to be installed in a one-family or two-family dwelling or that performs a survey of the premises to be protected if the detectors are single-station installations and not a part of or connected to any other detection devise or system.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.
- 8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) The company licensed or the licensee's manager shall be required to successfully pass a written examination administered by the Arkansas State Police. The examination will test the manager's knowledge in fire protection and proper use and placement of single station fire and heat detectors pursuant to the AFPC and NFPA.

10) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Written State examination: No fee (\$50.00 re-exam), Credential Application fee: No fee, Credential Application Renewal fee: No fee, Background check fees: \$36.25 every 2 years

Number of Licenses

1 Total licenses, as of June 2022

Class "G" Security Contractor/Investigator/Alarm Manager

O*NET Code 49-1011.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

"Manager" means, in the case of a corporation, an officer or supervisor or, in the case of a partnership, a general or unlimited partner meeting the experience qualifications for managing a security services contractor, private business, or an investigations company. A Class "G" is a general license for operations included within Class A, Class B, Class E Restricted, and Class E Unrestricted licenses.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.

8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) An applicant who applies for a license to engage in the business of an investigations company or his or her manager shall have two consecutive years of experience as an agent, employee, manager, or owner of an investigations company; two years of experience as a licensed bail bondsman; and a baccalaureate degree from a four-year institution of higher education; Satisfied other requirements as may be set by the director.

10) An applicant who makes application to engage in the business of a security services contractor, private business, or this manager shall have 2 consecutive years of experience as an agent, employee, manager, or owner of a security services contractor company or satisfy other requirements as may be set by the director.

11) A manager must have completed all of the courses from one of the following organizations: NICET Level III or Level IV; ESA Level I, Level IIA-Electronics or ABAT, and FAIM; NESA Electronics and Fire Installation and Wiring Codes. Elite Continuing Education University, Elite CEU Level I; Advanced Electronic Intrusion Technician (AEIT) and; Fire Alarm Installation Techniques (FAIT).

12) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Written State examination: No fee (\$50.00 re-exam), Credential Application fee: No fee, Credential Application Renewal fee: No fee, Background check fees: \$36.25 every 2 years

Number of Licenses

3 Total licenses, as of June 2022

Commissioned School Security Officer (CSSO)

O*NET Code 33-9032.00

Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>

Description

A Commissioned School Security Officer means a private security officer who provides security for a school and has received an authorization issued by the Director to carry a firearm in the course of his or her employment.

- (a) A commission as a commissioned security officer or a commissioned school security officer shall not be issued under this chapter to an individual who:
- (1) Is under twenty-one (21) years of age;
 - (2) Has been found guilty of or who has pleaded guilty or nolo contendere to any of the following offenses, whether or not those offenses have been sealed or expunged;
 - (A) An offense listed under §17-40-306(d);
 - (B) A crime involving the use of a firearm; or
 - (3) A crime involving the use of alcohol while in possession of a firearm; Has committed an act which would be grounds for suspension or revocation under this chapter;
 - (4) Does not meet the qualifications for a commission as determined by the Director of the Division of Arkansas State Police;
 - (5) May not lawfully possess a firearm;
 - (6) (A) Has not successfully completed a state and national criminal background check to be conducted by the Division of Arkansas State Police and the Federal Bureau of Investigation.
(B) Criminal history records from the Arkansas Crime Information Center shall be available to the director for review of the applicant's qualifications.
 - (C) The state and national criminal background check shall conform to applicable federal standards and shall include the taking of fingerprints.
 - (D) The individual applicant shall sign a release of information to the director and shall make payment of any fee associated with the state and national criminal background check;
 - (7) Has been adjudicated as mentally incompetent, or has been

involuntarily committed to a mental institution or mental health treatment facility;

(8) Is a registered sex offender or required to be registered as a sex offender under the Sex Offender Registration Act of 1997, § 12-12-901 et seq.;

(9) Is suffering from habitual drunkenness or from narcotics addiction or dependence;

(10) Has been discharged from the United States Armed Forces under dishonorable conditions;

(11) Is not in compliance with any other reasonable qualification that the director may set by rule.

(b) The director shall not issue a commission as a commissioned security officer or as a commissioned school security officer to an applicant employed by a licensee or the security department of a private business unless the applicant submits evidence satisfactory to the director that he or she meets all qualifications established by this chapter and by the rules of the director.

Number of Licenses

1,698 Total licenses, as of June 2022

Commissioned Security Officer (CSO)

O*NET Code 33-9032.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

Commissioned Security Officer means a private security officer to whom an authorization to carry a firearm in the course of his or her employment has been issued by the Director. The individual is employed by a security services contractor or the security department of a private business or armored car company to perform at least one of the following duties: (A) Prevention of intrusion, entry, larceny, vandalism, abuse, fire, or trespass on private property; (B) Prevention, observation, or detection of any unauthorized activity on private property; (C) Control, regulation, or direction of the flow or movements of the public, whether by vehicle or otherwise, only to the extent and for the time directly and specifically required to assure the protection of property; (D) Protection of individuals from bodily harm; or (E) Providing of armed security transportation and protection of money, currency, coins, bullion, securities, bonds, jewelry, or other valuable items from one place to another place.

(a) A commission as a commissioned security officer or a commissioned school security officer shall not be issued under this chapter to an individual who:

- (1) Is under twenty-one (21) years of age;
- (2) Has been found guilty of or who has pleaded guilty or nolo contendere to any of the following offenses, whether or not those offenses have been sealed or expunged;
 - (A) An offense listed under §17-40-306(d);
 - (B) A crime involving the use of a firearm; or
- (3) A crime involving the use of alcohol while in possession of a firearm; Has committed an act which would be grounds for suspension or revocation under this chapter;
- (4) Does not meet the qualifications for a commission as determined by the Director of the Division of Arkansas State Police;
- (5) May not lawfully possess a firearm;
- (6) (A) Has not successfully completed a state and national criminal background check to be conducted by the Division of Arkansas State Police and the Federal Bureau of Investigation.
(B) Criminal history records from the Arkansas Crime Information Center shall be available to the director for review of the applicant's

qualifications.

(C) The state and national criminal background check shall conform to applicable federal standards and shall include the taking of fingerprints.

(D) The individual applicant shall sign a release of information to the director and shall make payment of any fee associated with the state and national criminal background check;

(7) Has been adjudicated as mentally incompetent, or has been involuntarily committed to a mental institution or mental health treatment facility;

(8) Is a registered sex offender or required to be registered as a sex offender under the Sex Offender Registration Act of 1997, § 12-12-901 et seq.;

(9) Is suffering from habitual drunkenness or from narcotics addiction or dependence;

(10) Has been discharged from the United States Armed Forces under dishonorable conditions;

(11) Is not in compliance with any other reasonable qualification that the director may set by rule.

(b) The director shall not issue a commission as a commissioned security officer or as a commissioned school security officer to an applicant employed by a licensee or the security department of a private business unless the applicant submits evidence satisfactory to the director that he or she meets all qualifications established by this chapter and by the rules of the director.

Number of Licenses

38 Total licenses, as of June 2022

Private Security Officer (PSO)

O*NET Code 33-9032.00

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

A Private Security Officer is an individual employed by a security services contractor or the security department of a private business or armored car company to perform at least one of the following duties: (A) Prevention of intrusion, entry, larceny, vandalism, abuse, fire, or trespass on private property; (B) Prevention, observation, or detection of any unauthorized activity on private property; (C) Control, regulation, or direction of the flow or movements of the public, whether by vehicle or otherwise, only to the extent and for the time directly and specifically required to assure the protection of property; (D) Protection of individuals from bodily harm; or (E) Providing of armed security transportation and protection of money, currency, coins, bullion, securities, bonds, jewelry, or other valuable item from one place to another place.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo

contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.

8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Credential Application fee: \$40.00, Credential Renewal Application fee: \$40.00 every 2 years,
Background check fees: \$36.25 every 2 years

Number of Licenses

3,446 Total licenses, as of June 2022

Security Department of a Private Business or School Manager

O*NET Code 11-9199.07

**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/private-investogators-security-companies-alarm-installation-monitoring/>**

Description

A Manager means, in the case of a corporation, an officer or supervisor or, in the case of a partnership, a general or unlimited partner meeting the experience qualifications for managing a security services contractor, private business, or an investigations company. The manager of a security department of a private business or school is employed in a security department where the general purpose is the protection and security of its own property, grounds, or students. The security department does not offer or provide security services to any other person or school.

Requirements:

- 1) Must be at least 18 years of age at the time of application.
- 2) Must not be suffering from habitual drunkenness or from narcotic addiction or dependence.
- 3) Must not have been discharged from the United States Armed Services under dishonorable conditions.
- 4) Must not have been adjudicated as mentally incompetent or have been involuntarily committed to a mental institution or mental health treatment facility.
- 5) Must not be a registered sex offender or be required to register as a sex offender under the Sex Offender Registration Act of 1997.
- 6) Must not have been found guilty of or pleaded guilty or nolo contendere to one or more of the following in any court in the State of Arkansas or to a comparable offense in another state, or in a military or federal court for which a pardon has not been granted:
 - a. A felony,
 - b. A Class A misdemeanor involving theft, sexual offenses, violence, an element of dishonesty, or a crime against a person as determined by the department.
 - c. An attempted felony or solicitation or conspiracy to commit a felony that is classified as a Class A misdemeanor.
- 7) An individual shall not be denied issuance of a license or credential or renewal of an existing license or credential if the individual by any court has been found guilty of or pleaded guilty or nolo contendere to any misdemeanor if the person was found guilty of or pleaded guilty or nolo

contendere to the misdemeanor 10 or more years before the date of the application for issuance or renewal.

8) The state and national criminal background check shall include a record of all offenses that have been previously sealed or expunged by any court.

9) Must be in compliance with any other reasonable qualifications that the Director of the Department of Arkansas State Police may set by rule.

Written State examination: No fee (\$50.00 re-exam), Credential Application fee: No fee, Credential Application Renewal fee: No fee, Background check fees: \$36.25 every 2 years

Number of Licenses

71 Total licenses, as of June 2022

Firearms Safety Training Instructor

O*NET Code 25-3021.00

Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Concealed Handgun Carry License Section
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8500
chclinfo@asp.arkansas.gov
<https://asp.arkansas.gov/services-and-programs/detail/concealed-handgun-licensing>

Description

Firearms Safety Training Instructors or Concealed Handgun Safety Instructors train and evaluate the level of competence of a prospective Concealed Handgun Carry License applicant or licensee to ensure that the individual meets a basic level of knowledge, understanding, and practical operation for safe handling of a handgun.

Requirements:

- 1) Must be at least 21 years old. (18 years old if an active or former member of the U.S. military)
- 2) Must meet the qualification requirements set forth in Arkansas law for a person to be licensed to carry a concealed handgun.
- 3) Must hold a firearms instructor training certificate from a department recognized instruction course.
- 4) Must submit a properly completed registration application.
- 5) Must submit the background check fees required for state and national background checks.
- 6) Must submit fingerprints via Livescan electronic submission.
- 7) Must successfully complete the examination administered by the Department. Written examination required.

Background check fees required.

Number of Licenses

857 Total licenses, as of June 2023

Fire Sprinkler Inspector

O*NET Code 47-4011.00

Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>

Description

The Fire Sprinkler Inspector is an experienced and trained individual who is employed full-time by a licensed fire protection sprinkler system firm to visually examine and verify an installed sprinkler system appears to be in operating condition and free of physical damage in accordance with nationally adopted standards. The Inspector also acts as a liaison and informant for the fire department by signing off on systems.

Requirements:

- 1) Must pass the Sprinkler Inspector Examination with a score of 80% or above.
- 2) Must be an employee of an Arkansas licensed sprinkler firm.

Examination required. Fire Sprinkler Inspector License fee: \$150.00, Fire Sprinkler Inspector License (Renewal): \$150.00, Exam fee for each Inspector: \$150.00, Exam fee for each exam retake: \$25.00

Number of Licenses

203 active licenses as of June 2023

Fire Sprinkler Responsible Managing Employee (RME)

O*NET Code 47-1011.00

**Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>**

Description

The Fire Sprinkler Responsible Managing Employee (RME) is a full time employee of a licensed sprinkler firm who plans and oversees a fire sprinkler system to assure that each system as installed, maintained or serviced meets the standards provided by law. All drawings, executed by a contracting firm, require authentication from a licensed RME. The RME is physically involved with insuring the Design Process has been executed in a manner agreeable with the rules and regulations. In addition, the RME may perform the role of an inspector.

Requirements:

- 1) Must be at least 23 years of age.
- 2) Must be a full-time employee of an Arkansas licensed sprinkler firm.
- 3) Must hold a NICET LEVEL III certification or hold a Bachelor of Science Degree in Fire Protection Engineering (or Engineering Technology) from a recognized institution, along with a signed affidavit from an Arkansas licensed sprinkler contractor verifying a minimum of 3 years subsequent experience in the fire sprinkler layout.
- 4) Must submit an application and pass a sprinkler examination with a score of 80% or above prior to issuance of a license.

Examination required. RME License fee: \$300.00, RME License (Renewal) fee: \$300.00, Exam fee for each exam retake: \$25.00

Number of Licenses

116 Total licenses, as of June 2023

Class A and B Hydrostatic Testing Technician

O*NET Code 51-9061.00

**Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>**

Description

Class A and B Hydrostatic Testing Technicians pressure test portable or fixed fire extinguishers by hydrostatic means.

Requirements:

- 1) Individuals must obtain a grade of 80% to pass the examinations.
- 2) Must be employed by a certified firm.
- 3) Individuals requesting a Class A Hydrostatic license must be certified by the Department of Transportation.

Written examination required. Examinations are based on information obtained from the Fire Protection Licensing Board Rules and Regulations, Act 743 of 1977, as amended, and various National Fire Protection Association (NFPA) pamphlets. Hydrostatic License fee: \$60.00, Class A Hydrostatic License (Renewal): \$15.00, Class B Hydrostatic License: \$60.00, Class B Hydrostatic Testing (Renewal): \$10.00, Exam fee for each exam retake: \$25.00

Number of Licenses

208 licenses issued during 2023

Fixed Fire Protection System Technician

O*NET Code 47-2152.01

Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>

Description

Fixed Fire Protection Technicians install, inspect or service any fixed fire protection system in any business.

Requirements:

- 1) Individuals must obtain a grade of 80% to pass the examinations.
- 2) Must be an employee of a licensed fixed fire protection firm.

Written examination required. Examinations are based on information obtained from the Fire Protection Licensing Board Rules and Regulations, Act 743 of 1977, as amended, and various National Fire Protection Association (NFPA) pamphlets. Fixed Systems License fee: \$60.00, Fixed Systems Renewal fee: \$30.00, Exam fee for each exam retake: \$25.00

Number of Licenses

238 licenses issued during 2023

Portable Fire Extinguisher Technician

O*NET Code 49-9099.00

Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>

Description

Portable Fire Extinguisher Technicians sell, service, inspect or install any type of portable fire extinguisher in any business.

Requirements:

- 1) Must be employed by a certified Portable Fire Extinguisher firm.
- 2) Must obtain a grade of 80% to pass the examinations.

Written examination required. Examinations are based on information obtained from the Fire Protection Licensing Board Rules and Regulations, Act 743 of 1977, as amended, and various National Fire Protection Association (NFPA) pamphlets. Portable License fee: \$60.00, Portable License (Renewal) fee: \$30.00, Exam fee for each exam retake: \$25.00

Number of Licenses

417 licenses issued during 2023

Sprinkler Fitter

O*NET Code 47-2152.01

**Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>**

Description

Sprinkler Fitters are qualified persons who oversee the initial installation or servicing of fire protection sprinkler systems and who oversee corrections of deficiencies from an inspection. They also oversee Fire Sprinkler Apprentices.

Requirements:

- 1) Must be an employee of an Arkansas licensed sprinkler firm.
- 2) Must obtain a grade of 70% or above to pass the examination.
- 3) An affidavit is required testifying to the competency of the individual's training and having 6,000 hours of experience with fire protection sprinkler systems. Or Must have proof of registration with the U.S. Department of Labor Fire Sprinkler Fitter Program.

Written examination required, Sprinkler Fitter License fee: \$50.00, Exam fee for each exam retake: \$25.00

Number of Licenses

472 licenses issued during 2023

Sprinkler Apprentice Permits

O*NET Code 47-2152.01

**Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>**

Description

A Sprinkler Apprentice is an individual to whom a permit has been issued by the Board to perform various acts of service under direct supervision of a person holding a valid license to perform such acts.

Requirements:

Must be an employee of an Arkansas licensed sprinkler firm.

Fees: Permit fee \$25.00. Permit renewal \$25.00

Number of Licenses

377 active licenses as of June 2023

Portable/Fixed Apprentices Permits

O*NET Code 49-9099.01

Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>

Description

An individual to whom a permit has been issued by the Board to perform various acts of service under direct supervision of a person holding a valid license to perform such acts.

Requirements:

Must be an employee of an Arkansas licensed Portable/Fixed firm.

Permit fee (only valid for one year, no renewal): \$15.00

Number of Licenses

20 active licenses as of June 2022

Portable Fixed Systems and Sprinkler Systems Firms

O*NET Code 47-2152.01

**Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>**

Description

Each firm or person desiring to engage in or to continue to engage in the business of installing, inspecting, or servicing portable fire extinguishers, selling, inspecting, installing, or servicing fixed fire protection systems, performing hydrostatic testing of fire extinguishers or fire extinguisher cylinders, or planning, selling, installing, maintaining, inspecting, or servicing fire protection sprinkler systems in the State of Arkansas as a condition of engaging or continuing to engage in such a business shall obtain from the board a certificate of registration and appropriate individual licenses.

PORTABLE/FIXED SYSTEM FIRM FEES: Portable: \$300.00, Fixed: \$300.00, Class A: \$100.00, Class B: \$50.00, Branch Office: \$25.00, Portable Renewal: \$300.00, Fixed Renewal: \$300.00, Class A Renewal: \$100.00, Class B Renewal: \$50.00, Branch Office Renewal: \$25.00 SPRINKLERS SYSTEM FIRM FEES: Initial Fee: \$700.00, Application Fee (onetime fee): \$100.00, Renewal Fee: \$700.00, Branch Office: \$25.00, Firm Renewal: \$700.00, Branch Office Renewal: \$25.00

Number of Licenses

155 active licenses as of June 2022

Court Interpreters and Translators

0*NET Code 27-3091.00

**Arkansas Judiciary
Office of Court Interpreter Services
Arkansas Justice Building, 625 Marshall Street
Little Rock, AR 72201
501-682-9400
aoc.interpreter.services@arcourts.gov
www.arcourts.gov/administration/interpreters**

Description

The Administrative Office of the Courts (AOC) provides interpreting services for individuals who have a limited ability to understand English, are deaf or hard of hearing, or are unable to speak. Removing barriers to communication helps ensure that all persons receive fair and equal access to justice.

Requirements:

- 1) Sign Language interpreters must be able to work and provide interpreting services to Arkansas state courts and are required to complete the following requirements before being eligible to interpret in any Arkansas court proceeding.
- 2) An applicant must hold one of the following certifications from the Registry of Interpreters for the Deaf (RID): SC:L, NIC, NIC-A, NIC-M CI, CT, NAD V, CDI, and/or Board for Evaluation of Interpreters (BEI) Court Interpreter Certification and/or Level V Intermediary, and provide documentation of at least 30 hours of formal legal interpreter training.
- 3) Applicant must be at least 21 years old
- 4) Applicant must have the legal right to live and work in the United States. 5) Applicant must submit a completed Personal Information Form and must attach: a recent passport-style photo; current Registry of Interpreters for the Deaf (RID) membership and/or Board for Evaluation of Interpreters (BEI) annual certificate renewal; and license as pursuant to Ark. Code Ann. §20-14-801.

Examinations:

- 1) Each applicant must successfully complete an orientation training. On the final day of the Orientation, the applicant must take the English Language Assessment Exam, which is an objective, multiple choice test developed under the auspices of the National Center for State Courts
- 2) English Language Assessment Exam: Part I - English Proficiency Part II – Court-Related Terms & Usage and Ethics and Professional Responsibility. A passing score is a combined score of 80% on Parts I through II of the English Language Assessment Exam. This exam will be waived for those applicants who possess the following certifications: RID SC:L and/or BEI Court Interpreter Certificate and/or Level V Intermediary. Orientation fee: \$200.00 for materials and exam processing

Number of Licenses

1 active licenses as of June 2023

Certified Court Reporter

O*NET Code 23-2091.00

**Arkansas Judiciary
Arkansas Board of Certified Court Reporter Examiners
Arkansas Justice Building, 625 Marshall Street
Little Rock, AR 72201
501-425-5995
arboccre@arcourts.gov
www.arcourts.gov/boccre**

Description

Certified Court Reporters use verbatim methods and equipment to capture, store, retrieve, and transcribe pretrial and trial proceedings or other information.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be of good moral character.
- 3) Must not be a convicted felon or have been convicted of a misdemeanor that reflects adversely on the applicant's honesty, trustworthiness, or fitness as a reporter.
- 4) State Criminal background check required
- 5) Must demonstrate the ability to make a verbatim record of court proceedings.
- 6) Must pass the Certified Court Reporter Examination consisting of five minutes of one-voice dictation of literacy at 180 words per minute, five minutes of one-voice dictation of jury charge at 200 words per minute, five minutes of two-voice dictation of questions and answers at 225 words per minute. Must transcribe all dictation with a minimum of 95 percent accuracy and pass a written knowledge test with a minimum of 70 percent accuracy.

Written and oral exams: \$75.00 in-state applicants, \$150.00 out-of-state applicants, Renewal of Certification fee: \$50.00 per year. Criminal Background Check: \$25.00

Number of Licenses

366 licenses issued during 2024

Notary Public

O*NET Code 43-9199.00

**Arkansas Secretary of State
Business and Commercial Services Division
1401 West Capitol, Suite 250
Little Rock, AR 72201
501-682-1010
notary@sos.arkansas.gov
<http://bcs.sos.arkansas.gov>**

Description

A Notary Public verifies the identity on an individual who appears before them. The Notary acts as an official and unbiased witness to the identity of a person whether the person is taking an oath giving oral or written testimony, or acknowledging his/her signature on a legal document. For an Electronic Notary Public, the process allows notarizations to be conducted electronically and transmitted quickly from one location to another. For further information, reference the Arkansas Notary Public Handbook on the Office of Secretary of State, Business and Commercial Services/Notary Public web site page.

Requirements:

- 1) Must be 18 years of age or older.
- 2) Must be a citizen of the United States or permanent resident alien (must include recorded Declaration of Domicile).
- 3) Must be a legal resident of Arkansas, or resident of adjoining state, and employed in Arkansas. Must provide address of business or residence in this state.
- 4) Must be able to read and write English.
- 5) Must read and understand the duties of a Notary Public.
- 6) Must not have had a commission as a Notary Public revoked within the last 10 years.
- 7) Must have a \$7,500 surety bond.
- 8) Must not have been convicted of a felony.
- 9) To become an e-notary, the applicant must already be an Arkansas notary public in good standing. Arkansas notary laws fully apply to e-notaries.

Application fee: \$20.00 (Commission is for 10 years) Online Examination: Must acquire an 80% passing score on a required exam for all new and renewing applicants. Exam is online and multiple choice.

Number of Licenses

49,800 Total licenses, as of June 2022

Lobbyist

O*NET Code 27-3031.00

Arkansas Secretary of State
500 Woodlane, State Capitol
Suite 256
Little Rock, AR 72201
501-682-1010
Sid.Rosenbaum@sos.arkansas.gov
www.sos.arkansas.gov

Description

A Lobbyist is a person who receives or expends four hundred dollars (\$400.00) or more in a calendar quarter for purposes of communicating directly or soliciting others to communicate with any public servant with the purpose of influencing legislative action or administrative action. The term public servant includes all public officials (i.e., legislators or other persons holding elective office), public employees (i.e. individuals employed by a governmental body), and public appointees (i.e., individuals appointed to a governmental body).

Requirements:

- 1) A lobbyist shall register online no later than 5 days after beginning lobbying.
- 2) Each registered lobbyist shall re-register by January 15 each year.
- 3) Must file online activity reports (monthly when in legislative session; otherwise, quarterly). All accounts, bills, receipts and any other documents needed to substantiate these reports must be held for 4 years and must be made available upon request for inspection by the Ethics Commission.

No Examinations or Fees.

Number of Licenses

387 Total licenses as of June 2012

Attorney

O*NET Code 23-1011.00

**Supreme Court of Arkansas
Office of Professional Programs
Arkansas State Board of Law Examiners
2100 Riverfront Drive, Suite 110
Little Rock, AR 72202
501-374-1855
barexamapplicants@arcourts.gov
www.arcourts.gov/administration/professional-programs**

Description

Attorneys may be thought of as the link between the legal system and society. They interpret the laws pertaining to each individual's particular circumstance. Attorneys must be well versed in current knowledge of the law. They must be able to speak and write clearly and concisely about their views on cases. They also may write legal briefs and reports as a part of their duties. There are many specializations ranging from legal aid counselors to judgeships within the legal profession. The practice of law may be a stepping-stone to a career in politics.

Requirements:

- 1) Must be a graduate of a law school accredited by the American Bar Association.
- 2) Must successfully pass the Arkansas Bar Examination.
- 3) Must be of "good moral character" and "mentally and emotionally stable".
- 4) An attorney may be admitted on motion, if they are licensed in a reciprocal jurisdiction and have actively practiced law for three of the last five years.
- 5) An Attorney may be admitted by transfer of a Uniform Bar Examination score of 270 or better obtained within three years of the date the application is received by the State Board of Law Examiners.

Written examination given by the Arkansas State Board of Law Examiners. First time examination: \$1000.00, Subsequent retakes, if required: \$1000.00, Motion Application fee / UBE Score Transfer Fee \$1500, License fee: \$125.00, Renewal fee: \$125.00 - licensed less than 3 years, \$200.00 - licensed for 3 or more years.

Number of Licenses

10,187 active licenses as of June 2024

Apprentice

O*NET Code 47-5021.00

Arkansas Department of Agriculture
State of Arkansas Water Well Construction Commission
Cone Building 1, 10421 West Markham
Little Rock, AR 72205
501-682-3900
Jackie.Broach@agriculture.arkansas.gov
www.awwcc.arkansas.gov

Description

17-50-103 (2) Apprentice means a natural person who under the supervision of a registered pump installer or registered water well driller is obtaining the knowledge, skills, and abilities necessary to obtain a certificate of registration as a pump installer or water well driller.

Number of Licenses

7,266 Total licenses, as of June 2022

Body Art Artist (Tattoo Artist and Body Piercer both)

O*NET Code 27-1019.00

**Arkansas Department of Health
Cosmetology, Massage Therapy and Body Art Section
Cosmetology Technical Advisory Committee
4815 West Markham Street
Slot 8
Little Rock, AR 72205
501-661-2606
adh.bodyart@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/tattoo-and-body-art>**

Description

Body Art Artists use any method of placing designs, letters, scrolls, figures, symbols or any other marks upon or under the skin by introducing pigments, or by the production of scars to form indelible marks with the aid of needles or other instruments and can create an opening in the body of a human being for the purpose of inserting jewelry or other decoration. Not included is the piercing of earlobes with disposable, single-use studs or solid needles that are applied using a mechanical device to force the needle or stud through the earlobe. Body Art artists are required to be licensed in Arkansas. and have knowledge of and practice aseptic technique, which prevents or hinders the transmission of disease producing microorganisms from one person or place to another person or place. The Establishment where Body Art is performed must be licensed and inspected by the Department of Health.

Requirements:

- 1) Must file an application for body art artist licensure with the Department.
- 2) Must complete a blood borne pathogens course (an OSHA approved online course may be used) prior to applying for the exam.
- 3) Must complete a minimum 6-24 month Artist in Training program, with a minimum of 400 clock hours in a licensed establishment approved by the of Department of Health, under a certified artist trainer who has been certified in Arkansas for a minimum of five years.
- 4) Must complete an additional minimum 4 month Artist in Training program, with a minimum of 250 clock hours in a licensed establishment approved by the of Department of Health, under a certified artist trainer who has been certified in Arkansas for a minimum of five years.
- 5) Must pass practical exam conducted at the end of the training period.
- 6) Must successfully complete a written and practical exam.

Pursuant to Act 990 of 2019, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be obtained.

Number of Licenses

231 Total licenses, as of June 2023

Certified General Appraiser

O*NET Code 13-2021.02

**Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>**

Description

“State Certified General Appraiser” which applies to the appraisal of all types of real property. All Certified General real property appraisers are bound by the Competency Rule of the Uniform Standards of Professional Appraisal Practice.

Number of Licenses

239 licenses issued during 2022

Certified Residential Appraiser

O*NET Code 13-2021.02

**Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>**

Description

“State Certified Residential Appraiser” which applies to the appraisal of one-to-four residential units without regard to transaction value or complexity. (Note: This classification applies to the appraisal of one-to-four residential units without regard to transaction value of complexity based on the consensus of the Appraiser Qualifications Board of The Appraisal Foundation. The Federal Financial Institutions Regulatory Agencies as well as other agencies and regulatory bodies permit the Certified Residential classification to appraise properties other than those specified by the Appraiser Qualifications Board. All Certified Residential appraisers are bound by the Competency Rule of the Uniform Standards of Professional Appraisal Practice.)

Number of Licenses

339 licenses issued during 2022

Community Paramedic

O*NET Code 29-2041.00

Arkansas Department of Health
Emergency Medical Services
5800 West 10th Street, Suite 800
Suite 800
Little Rock, AR 72204
501-661-2261
christine.kresse@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/new-ems-applications>

Description

Paramedics are Emergency Medical Service Providers who administer advanced prehospital medical treatment to sick or injured persons enhancing the role of EMS as a partner in public health and community healthcare delivery. Community paramedics may perform health screenings, home inspections, and other services while in the field or in a client's home. They address access to primary care and reduce the usage of emergency care resources.

Requirements:

- 1) Must be at least 18 years of age.
- 2) Must be a licensed Paramedic.
- 3) Must complete an approved Community Paramedic course with training consisting of a minimum of 210 clinical hours and required number of patient contacts.

Number of Licenses

38 active licenses as of June 2024

Crematory Retort Operator

O*NET Code 39-4021.00

**Arkansas Department of Commerce
Arkansas Insurance Department
State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services
1 Commerce Way, Suite 502
Little Rock, AR 72202
501-682-0574
aid.efd@arkansas.gov
<https://insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/embalmers-funeral-directors-burial-association/licensing/>**

Description

1. Any person desiring to become licensed as a crematory retort operator in this state shall be at least eighteen (18) years of age and have received a high school diploma or a Certificate of General Educational Development.
2. The applicant shall make written application to the Board on forms provided by the Board. The application shall be accompanied by the required fee.
3. The applicant shall also take and pass the appropriate examinations as determined by the Board, and provide any additional information required by the Board.
4. The license shall be granted to the applicant if he or she possesses a knowledge of the operation of a crematory retort and meets the qualifications for the licensing thereof.
5. At least thirty (30) days prior to the operation of a crematory, any person intending to own or operate a crematory shall apply for a crematory retort operator license by submitting an application accompanied by the required fee.
6. All persons who operate the retort in a crematory shall have received certification by one of the following:
 - a. Cremation Association of North America (CANA);
 - b. The International Cemetery, Cremation, and Funeral Association (ICCF);
 - c. National Funeral Directors Association (NFDA); or
 - d. Any other certification approved by the Board.
7. Prior to operating a retort, the operator shall become licensed. Every crematory retort operator shall obtain training and a certificate of training by the retort manufacturer. A copy of the certificate of training shall be submitted to the Board upon completion of the training. A copy of the certificate shall also be maintained on site at the crematory, and it shall be subject to inspection by the Board.
8. The certification for a retort operator must be completed on site by the manufacturer or another licensed retort operator.
9. On or before December 31st of the fifth (5th) year following the most recent training, the retort operator shall obtain new training and obtain a certificate stating completion as such. The new certificate of training shall be submitted to the Board upon completion of the training. A copy of the new certificate shall be maintained on site at the crematory, and it shall be subject to inspection by the board.

10. Persons receiving training toward certification to operate a retort shall be allowed to work under the supervision of an operator who holds a certification and license. The length of time the person receiving training can work under the supervision of an operator shall not exceed six (6) months.

11. All persons applying for licensure must submit OSHA bloodborne pathogen training with their initial application.

12. Crematory operation certifications must be posted in the crematory and available for inspection at any time.

13. Any employees of a crematory required to be certified under this section and retained prior to the effective date of this Rule shall be certified within one year of such effective date.

17-29-314. Crematory retort operator -- Qualifications. [Effective July 1, 2018.]

(a) A person who desires to have a license as a crematory retort operator in this state shall:

- (1) Be at least eighteen (18) years of age;
- (2) Have received a high school diploma or a Certificate of General Educational Development;
- (3) Make written application to the State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services and attach the fee prescribed by the board;
- (4) Take and pass the appropriate exams as determined by the board; and
- (5) Provide the information required by the board.

(b) Application for a crematory retort operator license shall be made on forms furnished by the board.

(c) Each crematory retort operator shall be required to submit initial United States Occupational Safety and Health Administration blood-borne pathogen training.

(d) (1) The board shall grant the application if the board finds that the applicant:

- (A) Possesses a knowledge of the operation of a crematorium retort; and
- (B) Meets the qualifications under this section.

(e)

(1) The board may require an applicant for licensure as a crematory retort operator to successfully complete up to twenty (20) hours of classroom instruction in crematory operation practices and ethics, and laws and rules affecting cremations and operating a crematory retort.

(2) The board shall approve all courses that satisfy this requirement.

(f) Within a reasonable amount of time after the effective date of this subchapter, a crematory retort operator who is operating a crematory retort in this state shall be licensed as determined by rules of the board.

• Section 6. G. Crematory Retort Operator.

Any person that has received a certification from an approved provider will be grandfathered in for their Crematory Retort Operator license, but they must apply on or before January 1, 2023. They will not be required to complete any further certifications once license is granted unless it should lapse for a period of 13 months or more.

To apply they must complete the following:

1. Crematory Retort Operator License Application.
2. ASP-122 Background request.
3. Submit bloodborne pathogen training.
4. Submit a copy of Crematory Retort Operator Certification certificate.
5. Submit appropriate fees.

All persons applying after January 1, 2023, will be required to complete the following:

1. Application for Crematory Retort Operator Training.
2. Undergo a period of training not to exceed six months. The training shall be supervised by an Arkansas licensed crematory retort operator.
3. Obtain Crematory Retort Operator Certification from an approved provider.
4. Crematory Retort Operator License Application.
5. ASP-122 Background request.
6. Submit bloodborne pathogen training.
7. Submit a copy of Crematory Retort Operator Certification certificate.
8. Submit appropriate fees.

Number of Licenses

191 Total licenses, as of April 2024

Non-Resident Reciprocity

O*NET Code 13-2021.02

**Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>**

Description

A non-resident appraiser planning to develop an appraisal assignment in Arkansas for a federally related transaction must first apply for a state license or certification. In the case of a non-federally related transaction, the appraiser shall apply to be registered, licensed, or certified in advance of initiating the appraisal assignment as a non-resident appraiser. Only non-resident licensed or certified appraisers may apply for Reciprocity.

Number of Licenses

300 licenses issued during 2022

Portable Extinguishers/Fixed Systems

O*NET Code 17-2111.02

Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
<http://www.arfireprotection.org>

Description

Each firm or person desiring to engage in or to continue to engage in business of installing, inspecting, or servicing portable fire extinguishers, selling, inspecting, installing, or servicing fixed fire protection systems, performing hydrostatic testing of fire extinguishers or fire extinguisher cylinders, in the State of Arkansas as a condition of engaging or continuing to engage in such a business shall obtain from the board a certificate of registration and appropriate individual licenses.

Portable Firm Fees: Portable: \$300.00, Fixed Systems: \$300.00, Class "A": \$100.00, Class "B": \$50.00, Branch Office: \$25.00 Portable Renewal: \$300.00, Fixed Renewal: \$300.00, Class A Renewal: \$100.00, Class B Renewal \$50.00, Branch Office Renewal: \$25.00.

Number of Licenses

155 Total licenses, as of June 2022

Registered Apprentice Appraiser

O*NET Code 13-2021.02

**Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>**

Description

A Registered Apprentice Appraiser is an individual who has satisfied the requirements for apprentice appraiser by the Appraiser Qualifications Board and who is subject to direct control and supervision by a qualified state-certified appraiser as a part of upgrading his or her classification to state-licensed or state-certified. The scope of practice for a registered apprentice appraiser is the appraisal of properties that the state-certified appraiser supervisor is permitted by his or her current credential and competent to appraise.

Number of Licenses

46 licenses issued during 2022

Residential Roofers Registration

O*NET Code 47-1011.00

Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
<https://www.aclb.arkansas.gov/>

Description

Residential Roofers perform residential roofing and roof decking on single family residences. They must Register with the Contractors Licensing Board and submit a \$15,000 Surety Bond.

Number of Licenses

432 Total licenses, as of June 2022

State Licensed Appraiser

O*NET Code 13-2021.02

Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>

Description

Any individual who has satisfied the requirements for State Licensing in the State of Arkansas and who is qualified to perform appraisals of real property types up to a monetary size and complexity as prescribed by the Appraisal Qualifications Board of The Appraisal Foundation. (Note: This classification applies to the appraisal of non-complex one-to-four residential units having a transaction value less than \$1,000,000 and complex one-to-four residential units having a transaction value less than \$250,000 based on the consensus of the Appraiser Qualifications Board of The Appraisal Foundation. The Federal Financial Institutions Regulatory Agencies as well as other agencies and regulatory bodies permit the licensed classification to appraise properties other than those specified by the Appraiser Qualifications Board. All Licensed appraisers are bound by the Competency Rule of the Uniform Standards of Professional Appraisal Practice.)

Number of Licenses

46 licenses issued during 2022

State Registered Appraiser

O*NET Code 13-2021.02

**Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>**

Description

A State Registered Appraiser may perform appraisals on any type of property except (1) when the purpose of the appraisal is for use in federally related transactions, or (2) The client requires a State Licensed or Certified appraiser, and must include in all appraisals reports a statement that the appraisal may not be eligible for use in federally related transactions. All appraisals and/or appraisal services performed by a state registered appraiser shall be subject to the Competency Rule of the Uniform Standards of Professional Appraisal Practice.

Number of Licenses

38 licenses issued during 2022

Temporary Practice Permit

O*NET Code 13-2021.02

Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 West Capitol Avenue
Suite 400
Little Rock, AR 72201
(501) 296-1843
ALCB@arkansas.gov
<http://www.arkansas.gov/alcb>

Description

Temporary Practice Permits may be obtained by nonresidents of this State through recognition of another jurisdiction's program of licensing and certification in accordance with A. C. A. § 17-14-306. Temporary Practice Permits are issued on an assignment basis, with a term not to exceed six (6) months from the date of issuance. Only licensed or certified appraisers qualify for a Temporary Practice Permit.

Number of Licenses

240 licenses issued during 2022

Supervisor Gas Fitter

O*NET Code 47-2152.01

**Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>**

Description

Equivalent to Master Plumber but for natural gas work only. Can acquire permits and required supervisor for Gas Fitters and Gas Fitter Trainees

Number of Licenses

62 Total licenses, as of June 2024

Gas Fitter Trainee

O*NET Code 47-2152.01

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>

Description

Beginner in field, must be directly supervised by a Gas Fitter working under a Supervisor Gas Fitter. After two years the licensee may apply for the Gas Fitter License.

Number of Licenses

9 Total licenses, as of June 2024

Hospital Maintenance Supervisor License

O*NET Code 47-2152.02

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>

Description

Equivalent to Master Plumber, required to supervise Hospital Maintenance Licensees.

Number of Licenses

2 active licenses as of June 2024

Hospital Maintenance Trainee

O*NET Code 47-2152.02

Arkansas Department of Health
Protective Health Codes
Arkansas Committee of Plumbing Examiners
4815 West Markham Street, Slot #24
Little Rock, AR 72205
501-661-2642
adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>

Description

Beginner in field, must be directly supervised by a Hospital Maintenance Licensee working under a Hospital Maintenance Supervisor licensee. After two years the licensee may apply for Hospital Maintenance License.

Number of Licenses

17 active licenses as of June 2024

Seed Dealer License

O*NET Code 13-1021.00

Arkansas Department of Agriculture
Plant Industries Division
Arkansas State Plant Board
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
meredith.martinez@agriculture.arkansas.gov
<https://www.agriculture.arkansas.gov/>

Description

Any person who sells, offers for sale, or distributes agricultural seed for planting purposes within the state, or who sells or distributes agricultural seed into the state for planting purposes, shall have in force a valid license for such purpose from the Arkansas Plant Industries Division. Agricultural seed includes the seeds of grass, forage, cereal, and fiber crops and any other kinds of seeds commonly recognized within this state as agricultural seeds and mixtures of such seeds.

Number of Licenses

320 active licenses as of June 2023

Emergency Medical Responder

O*NET Code 29-2041.00

Arkansas Department of Health
Emergency Medical Services
5800 West 10th Street, Suite 800
Suite 800
Little Rock, AR 72204
501-661-2261
christine.kresse@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/new-ems-applications>

Description

A two-year AR Emergency Medical Services Provider license that requires a National Registry of Emergency Medical Technicians certification for the Emergency Medical Responder.

Number of Licenses

3 Total licenses, as of June 2024

APPENDIX A

Licensing/Certifying Boards and Agencies in Arkansas Alphabetical Listing of Licensing and Certifying Authorities in Arkansas

**Arkansas Department of Agriculture
Feed and Fertilizer Division
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
www.agriculture.arkansas.gov**

Agricultural Consultant	3
Feed Facility License	4
Fertilizer Facility License	5

**Arkansas Department of Agriculture
Livestock and Poultry Section
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
info@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Equine Infectious Anemia (EIA) Verifier	8
Livestock Dealer License.....	9
Packing and Grading Permit	7
Pullorum-Typhoid tester Licenses	10

**Arkansas Department of Agriculture
Pest Control Program
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
seth.dunlap@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Commercial/Non-Commercial Pest Control Operator	11
---	----

**Arkansas Department of Agriculture
Pesticide Division
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
info@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Commercial Applicator (Aerial or Ground)	13
Commercial Applicator Technician.....	15
Licensed Firms-Custom Applicators (Aerial or Ground)	14

**Arkansas Department of Agriculture
Plant Industries Division
Arkansas State Plant Board
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
caleb.allen@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Industrial Hemp License.....	6
------------------------------	---

**Arkansas Department of Agriculture
Plant Industries Division
Arkansas State Plant Board
1 Natural Resources Drive
Little Rock, AR 72205
501-225-1598
meredith.martinez@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Seed Dealer License.....	378
--------------------------	-----

**Arkansas Department of Agriculture
Plant Inspection and Quarantine Section
1 Natural Resource Drive
Little Rock, AR 72205
501-225-1598
paul.shell@agriculture.arkansas.gov
www.agriculture.arkansas.gov**

Landscape Contractor.....	18
Nursery Dealer.....	17
Nurseryman.....	16

**Arkansas Department of Agriculture
 Public Grain Warehouse and Catfish Processor Section
 1 Natural Resource Drive
 Little Rock, AR 72205
 501-225-1598
 mike.stage@agriculture.arkansas.gov
 www.agriculture.arkansas.gov**

Grain Dealer.....20
 Grain Warehouseman.....19

**Arkansas Department of Agriculture
 Seed Division
 1 Natural Resource Drive
 Little Rock, AR 72205
 501-225-1598
 Regulatoryseed@agriculture.arkansas.gov
 www.agriculture.arkansas.gov**

Agricultural Seed Dealer/Labeler.....21
 Plant Breeder.....22

**Arkansas Department of Agriculture
 State of Arkansas Water Well Construction Commission
 10421 W. Markham St.
 Little Rock, AR 72205
 501-682-3900
 jackie.broach@arkansas.gov
 www.agriculture.arkansas.gov**

Apprentice358
 Pump Installer.....24
 Water Well Contractor.....23
 Water Well Driller.....25

**Arkansas Department of Agriculture
 Arkansas State Board of Registration for Professional Soil Classifiers
 1 Natural Resources Dr.
 Little Rock, AR 72205
 501-428-3057
 emersiovsky@gmail.com
 www.arkansas.gov/soilclassifiers**

Soil Classifier.....26

**Arkansas Department of Agriculture
Forestry Division
Arkansas Forestry Commission
One Natural Resources Drive
Little Rock, AR 72205
501-224-2836
Cara.Tharp@agriculture.arkansas.gov
www.agriculture.arkansas.gov/board-of-registration-for-foresters/**

Forester.....	27
---------------	----

**Arkansas Department of Agriculture
Veterinary Medical Examining Board
1 Natural Resources Dr.
Little Rock, AR 72205
501-224-2836
cara.tharp@agriculture.arkansas.gov
www.arvetboard.statesolutions.us**

Non-Veterinarian Embryo Transfer Technician.....	31
Veterinarian	29
Veterinary Technician.....	30

**Arkansas Department of Commerce
Arkansas Insurance Department
License Division
1 Commerce Way, Suite 104
Little Rock, AR 72202
501-371-2750
insurance.license@arkansas.gov
www.insurance.arkansas.gov/pages/industry-regulation/licensing/**

Adjuster	38
Consultant	40
Insurance Producer	41
Managing General Agent (MGA) [Insurance].....	43
Surplus Line Producer.....	39
Third Party Administrator (TPA) [Insurance].....	44

**Arkansas Department of Commerce
Arkansas Insurance Department
State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services
1 Commerce Way, Suite 502
Little Rock, AR 72202
501-682-0574
aid.efd@arkansas.gov
insurance.arkansas.gov/pages/industry-regulation/pre-paid-funeral/embalmers-funeral-
directors-burial-association/**

Crematory Retort Operator.....	364
Embalmer	32
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**Arkansas Department of Commerce
Arkansas Securities Department
1 Commerce Way, Suite 402
Little Rock, AR 72202
501-324-9260
asdinfo@arkansas.gov
www.securities.arkansas.gov**

Currency Exchanger.....	51
Investment Advisor.....	45
Investment Advisor Representative.....	46
Loan Officer.....	50
Money Transmitter.....	52
Mortgage Broker, Mortgage Banker, Mortgage Servicer.....	49
Securities Agent.....	47
Securities Broker-Dealer.....	48

**Arkansas Department of Education
Division of Career and Technical Education
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-683-1875
Tim.Johnston@ade.arkansas.gov
https://dcte.ade.arkansas.gov/Page/CteStakeholders#TechnicalPermits**

Career and Professional Technical Permits Teacher/Instructor.....	58
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**Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106-B
Little Rock, AR 72201
501-682-4342
David.baca@ade.arkansas.gov
https://dese.ade.arkansas.gov/**

Adult Education Teacher (Post-secondary)	61
Birth-PreKindergarten	65
Building Administrator, P-12.....	54
District Administrator.....	55
Elementary and Secondary School Counselor.....	53
Elementary Education K-6 Teacher.....	56
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Library Media Specialist.....	59
Middle School Teacher.....	60
School Psychology Specialist.....	63
Secondary School Teacher.....	57
Special Education Instructional Specialist.....	62
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**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Air Quality-Asbestos Section
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0718
ALLENRON@adeq.state.ar.us
www.adeq.state.ar.us**

Asbestos Abatement Air Monitor.....	68
Asbestos Abatement Contractor or Abatement Consultant.....	74
Asbestos Abatement Contractor Supervisor.....	75
Asbestos Abatement Worker.....	73
Asbestos Inspector	69
Asbestos Management Planner.....	70
Asbestos Project Designer.....	71
Asbestos Training Provider.....	72

**Arkansas Department of Energy and Environment
Division of Environmental Quality
Office of Land Resources
5301 Northshore Drive
North Little Rock, AR 72118
www.adeq.state.ar.us**

Environmental Officer.....	76
Hazardous Waste Facility Operator	82
Phase I Consultant.....	81
Regulated Storage Tanks Install/Repair/Upgrade/Close.....	80
Regulated Storage Tanks Tester.....	79
Solid Waste Management Facility Operator.....	77
Waste Tire Transporter.....	78

Arkansas Department of Energy and Environment
Division of Environmental Quality
Water Division
5301 Northshore Drive
North Little Rock, AR 72118
501-682-0640
wwl@adeq.state.ar.us
www.adeq.state.ar.us

Wastewater Treatment Plant Operator.....	83
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Arkansas Department of Energy and Environment
Office of Chief Technical Officer
5301 Northshore Drive
North Little Rock, AR 72118
501-683-1552
hunting@adeq.state.ar.us
www.adeq.state.ar.us

Certified Clandestine Laboratory Remediation Contractor.....	84
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Arkansas Department of Energy and Environment
Arkansas Liquefied Petroleum Gas Board
3800 Richards Road
North Little Rock, AR 72117
501-683-4100
Kevin.Pfalser@arkansaslpgasboard.com
www.arkansaslpgasboard.com

Liquefied Petroleum Gas Cylinder Delivery Truck Driver – CD.....	88
Liquefied Petroleum Gas Cylinder Filling Personnel – CAF.....	91
Liquefied Petroleum Gas Transport Truck Driver – TD.....	87
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Liquefied Petroleum Gas Plumbing Installation Service Technician – PI.....	90

Liquified Petroleum Gas Safety Supervisor – SS.....	85
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Arkansas Department of Finance and Administration
Arkansas State Racing Commission
P.O. Box 3076
1515 West 7th, Suite 505
Little Rock, AR 72203
501-682-1467
racings@dfa.arkansas.gov
www.dfa.arkansas.gov/racing-commission

Clerk of Scales (Thoroughbred Racing)	93
Commission Clocker (Thoroughbred Racing)	94
Commission Veterinarian (Thoroughbred Racing)	111
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Track Veterinarian (Thoroughbred Racing)	113
Trainer (Thoroughbred Racing)	99
Trainer Assistant (Thoroughbred Racing)	100

Arkansas Department of Finance and Administration
Office of Driver Services
P.O. Box 1272
1900 West 7th Street, Ragland Building, Room 2067
Little Rock, AR 72203
501-682-7053
DriverServices@dfa.arkansas.gov
www.dfa.arkansas.gov/driver-services

Commercial Driver (Tractor-Trailer Truck Driver)	114
--	-----

**Arkansas Department of Health
Arkansas Fire Training Academy
P.O. Box 3499
Camden, AR 71711
870-574-1521
rnix@sautech.edu
www.sautech.edu/arkansas-fire-training-academy**

Firefighter II.....115

**Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-682-2168
cosmo@arkansas.gov
www.healthy.arkansas.gov/programs-services/topics/cosmetology**

Aesthetician117
Cosmetologist.....128
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Electrologist116
Manicurist118
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Registered Hairstylist.....121

**Arkansas Department of Health
Cosmetology and Massage Therapy Section
Board of Health
4815 West Markham Street, Slot 8
Little Rock, AR 72205
501-683-1448
ADH.massage@arkansas.gov
http://www.healthy.arkansas.gov/contact-us**

Massage Therapist.....122
Massage Therapy Instructor124
Master Massage Therapist.....126

**Arkansas Department of Health
 Cosmetology, Massage Therapy and Body Art Section
 Cosmetology Technical Advisory Committee
 4815 West Markham Street, Slot 8
 Little Rock, AR 72205
 501-661-2606
 adh.bodyart@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/tattoo-and-body-art>**

Body Art Artist (Tattoo Artist and Body Piercer both)	359
Body Piercers.....	148
Permanent Cosmetic Artist	145
Tattoo Artist.....	150

**Arkansas Department of Health
 Emergency Medical Services
 5800 West 10th Street, Suite 800
 Little Rock, AR 72204
 501-661-2262
 adhems@arkansas.gov
www.healthy.arkansas.gov/programs-services/topics/emergency-medical-services**

Advanced EMT.....	132
Emergency Medical Responder.....	379
Community Paramedic	363
Emergency Medical Technician.....	131
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**Arkansas Department of Health
 Engineering Section
 Arkansas Drinking Water Advisory and Operator Licensing Committee
 4815 West Markham Street, Slot 37
 Little Rock, AR 72205
 501-661-2623
 safewater@arkansas.gov
www.healthy.arkansas.gov/programs-services/topics/drinking-water**

Water Distribution Operator.....	134
Water Treatment Operator.....	135

**Arkansas Department of Health
 Environmental Epidemiology
 Lead-Based Paint Program
 4815 West Markham Street, Slot 32
 Little Rock, AR 72205
 501-671-1472
 ADH.LBP@Arkansas.gov
 www.healthy.arkansas.gov/programs-services/topics/lead-based-paint-program**

Lead-Based Paint Abatement Contractor/Consultant.....	136
Lead-Based Paint Abatement Inspector.....	137
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**Arkansas Department of Health
 Environmental Health
 4815 West Markham Street, Slot 46
 Little Rock, AR 72205
 501-661-2171
 adh.ehs@arkansas.gov
 www.healthy.arkansas.gov/contact-us**

Onsite Wastewater System Monitor.....	149
Septic System Designer/Sewage Disposal Systems Designated Representative.....	143
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**Arkansas Department of Health
 Health Facility Services
 Orthotics, Prosthetic and Pedorthic Advisory Board
 5800 West 10th Street, Suite 400
 Little Rock, AR 72204
 501-661-2201
 Frances.Jackson@arkansas.gov
 www.healthy.arkansas.gov/contact-us**

Orthotic/Prosthetic Assistant.....	151
Orthotist/Prosthetist.....	152
Pedorthist.....	153
Perfusionist.....	154

**Arkansas Department of Health
 Health Related Boards and Commissions
 Arkansas State Board of Chiropractic Examiners
 101 East Capitol Avenue, Suite 209
 Little Rock, AR 72201
 501-682-9015
 asbce@arkansas.gov
 www.arkansas.gov/asbce**

Chiropractor.....190

**Arkansas Department of Health
 Protective Health Codes
 Arkansas Committee of Plumbing Examiners
 4815 West Markham Street, Slot #24
 Little Rock, AR 72205
 501-661-2642
 adh.phc@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/plumbing-natural-gas>**

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 Plumbing and Gas Inspector.....163
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**Arkansas Department of Health
 Public Health Programs
 AR Board of Examiners in Speech-Language Pathology and Audiology
 4815 West Markham, Slot 72
 Little Rock, AR 72205
 501-537-9151
 abespa@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-board-of-examiners-in-speech-language-pathology-and-audiology>**

Audiologist174
 Speech-Language Pathologist.....175

Speech-Language Pathology Assistant	176
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**Arkansas Department of Health
Radiation Control Section-Radiologic Technology Licensure Program
5800 West 10th Street, Suite 401
Freeway Medical Tower Building
Little Rock, AR 72204
501-661-2301
www.healthy.arkansas.gov/contact-us**

Cardiovascular Invasive Specialist (LSL)/Limited Specialty License	171
Licensed Technologist License (LTL).....	172
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**Arkansas Department of Health
Women's Health
5800 West 10th Street, Suite 810
Little Rock, AR 72204
501-661-2480
adh.whgen@arkansas.gov
www.healthy.arkansas.gov/contact-us**

Licensed Lay Midwife.....	173
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**Arkansas Department of Health
Arkansas Board of Examiners in Counseling and Marriage & Family Therapy
101 East Capitol, Suite 202
Little Rock, AR 72201
501-683-5800
arboec@arkansas.gov
www.abec.statesolutions.us**

Licensed Associate Counselor (LAC).....	177
Licensed Associate Marriage and Family Therapist (LAMFT).....	180
Licensed Marriage and Family Therapist (LMFT).....	179
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**Arkansas Department of Health
Arkansas Board of Hearing Instrument Dispensers
4815 W. Markham Street, Slot 2
Little Rock, AR 72205
501-203-4032
arhidboard@gmail.com
www.healthy.arkansas.gov/programs-services/topics/board-of-hearing-instrument-
dispensers**

Hearing Instrument Dispenser.....181

**Arkansas Department of Health
Arkansas Board of Podiatric Medicine
2 Margeaux Court
Little Rock, AR 72212
501-367-8138
arpodiatryboard@gmail.com
www.podiatricmedicine.arkansas.gov**

Podiatrist.....183

**Arkansas Department of Health
Arkansas Dietetics Licensing Board
5800 W 10th St, Ste 103
Little Rock, AR 72204
501-661-2530
ARDiet@arkansas.gov
www.ardieteticslicbrd.net**

Dietitian.....184

**Arkansas Department of Health
Arkansas Psychology Board
101 East Capitol, Suite 415
Little Rock, AR 72201
501-682-6167
Susan.Cooper@arkansas.gov
http://www.psychologyboard.arkansas.gov**

Psychological Examiner.....185

Psychologist.....186

Arkansas Department of Health
Arkansas Social Work Licensing Board
P. O. Box 251965, Little Rock, AR 72225
5800 West 10th St, Suite 100
Little Rock, AR 72204
501-372-5071
swlb@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-social-work-licensing-board>

Licensed Master Social Worker.....187

Arkansas Department of Health
Arkansas State Board of Acupuncture and Related Techniques
4815 W. Markham St., Slot 69
Little Rock, AR 72205
501-671-1569
ASBART@Arkansas.gov
www.healthy.arkansas.gov/programs-services/topics/board-of-acupuncture-related-techniques

Acupuncturist.....188

Arkansas Department of Health
Arkansas State Board of Athletic Training
4815 W. Markham
Little Rock, AR 72205
501-683-4076
aratb@arkansas.gov
<https://www.healthy.arkansas.gov/programs-services/topics/arkansas-state-board-of-athletic-training>

Athletic Trainer.....189

Arkansas Department of Health
Arkansas State Board of Dental Examiners
101 East Capitol Ave., Suite 111
Little Rock, AR 72201
501-682-2085
asbde@arkansas.gov
healthy.arkansas.gov

Dental Hygienist.....193
 Dentist194
 Registered Dental Assistant.....192

**Arkansas Department of Health
Arkansas State Board of Dispensing Opticians
P.O. Box 627
Helena, AR 72342
870-572-2847
www.abdo.arkansas.gov**

Dispensing Optician.....195
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**Arkansas Department of Health
Arkansas State Board of Nursing
University Tower Building, Suite 800
1123 South University
Little Rock, AR 72204
501-686-2700
louann.walker@arkansas.gov
www.arsbn.org**

Advanced Practice Registered Nurse: Certified Nurse Midwife (CNM)199
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Registered Nurse (RN)204
Registered Nurse Practitioner (RNP)205

**Arkansas Department of Health
Arkansas State Board of Optometry
4815 W. Markham St., Slot 70
Little Rock, AR 72205
501-534-6139
adh.OptometryBoard@arkansas.gov
www.aoptometry.org**

Optometrist.....207

**Arkansas Department of Health
Arkansas State Board of Pharmacy
322 South Main Street, Suite 600
Little Rock, AR 72201
501-682-0190
asbp@arkansas.gov
www.pharmacyboard.arkansas.gov**

Pharmacist.....	208
Pharmacist Intern.....	209
Pharmacy Technician.....	210

**Arkansas Department of Health
Arkansas State Board of Physical Therapy
P.O. Box 250254
Little Rock, AR 72225
501-228-7100
arptb@arkansas.gov
www.arptb.org**

Physical Therapist (PT).....	211
Physical Therapist Assistant (PTA).....	212

**Arkansas Department of Health
Arkansas State Board of Registered Professional Sanitarians
4815 West Markham, Slot 46
Little Rock, AR 72205
501-661-2171
Cary.Gray@arkansas.gov
www.healthy.arkansas.gov/programs-services/topics/arkansas-state-board-of-registered-sanitarians**

Registered Sanitarian.....	213
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**Arkansas Department of Health
Arkansas State Medical Board
1401 West Capitol Ave., Suite 340
Little Rock, AR 72201
501-296-1802
juli.carlson@armedicalboard.org
www.armedicalboard.org**

Licensed Genetic Counselors	223
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Radiologist Assistant/Radiology Practitioner Assistant.....	221
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Arkansas Department of Human Services
Division of Child Care and Early Childhood Education
Child Care Licensing
P.O. Box 1437, Slot S140
700 Main Street, Slot S-140
Little Rock, AR 72203
501-682-8590
mary.oliver@dhs.arkansas.gov or onika.luster@dhs.arkansas.gov
humanservices.arkansas.gov/divisions-shared-services/child-care-early-childhood-education/child-care-licensing/

Child Care Provider.....224

Arkansas Department of Human Services
Division of Provider Services and Quality Assurance
P.O. Box 8059, Slot S402
Little Rock, AR 72203
NHA.licensure@dhs.arkansas.gov
humanservices.arkansas.gov/about-dhs/dpsqa

Nursing Assistant (Certified)226
Nursing Home Administrator225

Arkansas Department of Labor and Licensing
Arkansas Manufactured Home Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-324-9032
Chris.Boggs@arkansas.gov
portal.arkansas.gov/agency/department-of-labor-and-licensing/arkansas-manufactured-home-commission/

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Manufactured Home Installing Retailer232
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Arkansas Department of Labor and Licensing
Arkansas Motor Vehicle Commission
900 West Capitol, Suite 400
Little Rock, AR 72201
501-682-1428
amvc@arkansas.gov
www.amvc.arkansas.gov

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Arkansas Department of Labor and Licensing
Arkansas Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8010
Melissa.Goff@Arkansas.gov
www.arec.arkansas.gov

Real Estate Associate Instructor.....	246
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Arkansas Department of Labor and Licensing
Arkansas State Athletic Commission
900 W Capitol, Suite 400
Little Rock, AR 72201
501-682-4000
John.Webb@arkansas.gov
https://www.labor.arkansas.gov/

Athletic Manager.....	248
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Arkansas Department of Labor and Licensing
Boiler Inspection Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4553
ADLL.Boiler@arkansas.gov
www.labor.arkansas.gov/divisions/code-enforcement/boiler-inspection-licensing-and-permits/

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Arkansas Department of Labor and Licensing
Elevator Safety Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4538
adll.electrical@arkansas.gov
www.labor.arkansas.gov/divisions/code-enforcement/elevator-inspection-and-permits/

Accessibility Technician	264
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Arkansas Department of Labor & Licensing
HVAC/R Board
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-9201
adll.hvac@arkansas.gov
<https://www.labor.arkansas.gov/divisions/code-enforcement/hvac-r/>

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Arkansas Department of Labor and Licensing
Labor Standards Division
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4534
asklabor@arkansas.gov
www.labor.arkansas.gov/divisions/labor-standards/

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Arkansas Department of Labor and Licensing
AR St Board Architects, Landscape Architects, and Interior Designers
900 W. Capitol Ave Suite 400
Little Rock, AR 72201
501-682-3171
asbalaid@arkansas.gov
asbalaid.arkansas.gov

Architect	269
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Arkansas Department of Labor and Licensing
AR St Board Licensure for Professional Engineers & Professional Surveyors
P. O. Box 3750
623 Woodlane Ave.
Little Rock, AR 72201
501-682-2824
pelsboard@arkansas.gov
www.pels.arkansas.gov

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Arkansas Department of Labor and Licensing
Arkansas Abstracters Board
900 West Capitol Ave Suite 400
Little Rock, AR 72201
501-682-4504
mary.sheridan@arkansas.gov
abstractorsboard.arkansas.gov/

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**Arkansas Department of Labor and Licensing
Arkansas Appraiser Licensing and Certification Board
900 W. Capitol Avenue, Suite 400
Little Rock, AR 72201
501-296-1843
ALCB@arkansas.gov
http://www.arkansas.gov/alcb**

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**Arkansas Department of Labor and Licensing
Arkansas Auctioneers Licensing Board
900 W. Capitol, Suite 400
Little Rock, AR 72201
501-682-1156
kelli.black@arkansas.gov
www.aralb.com**

Auctioneer.....	277
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**Arkansas Department of Labor and Licensing
Arkansas Board of Electrical Examiners
900 W Capital, Suite 400
Little Rock, AR 72201
501-682-4500
adll.electrical@arkansas.gov
www.labor.arkansas.gov/divisions/code-enforcement/electrical-inspection-and-licensing/**

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**Arkansas Department of Labor and Licensing
Arkansas Fire Protection Licensing Board
900 W. Capitol Ave
Suite 400
Little Rock, AR 72201
501-661-7903
Patricia.L.White@arkansas.gov
www.arfireprotection.org**

Class A and B Hydrostatic Testing Technician.....	345
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**Arkansas Department of Labor and Licensing
Arkansas Home Inspector Registration Board
900 W. Capitol Ave. Ste. 400
Little Rock, AR 72201
501-683-3710
ahib@arkansas.gov
www.ahib.org**

Home Inspector.....	287
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**Arkansas Department of Labor and Licensing
Arkansas Professional Bail Bondsman Licensing Board
900 West Capitol
Suite 400
Little Rock, AR 72201
501-682-9050
veronica.tuzon@arkansas.gov
arailbonds.statesolutions.us**

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**Arkansas Department of Labor and Licensing
Arkansas State Board of Barber Examiners
900 W. Capitol., Suite 400
Little Rock, AR 72201
501-682-4035
barber.examiners@arkansas.gov
www.arbarber.com**

Barber.....	290
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**Arkansas Department of Labor and Licensing
Arkansas State Board of Collection Agencies
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201
501-371-1434
rhonda.hetland@arkansas.gov
www.asbca.org**

Collection Agency Collector.....	293
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**Arkansas Department of Labor and Licensing
Arkansas State Board of Public Accountancy
900 W. Capitol, Suite 400
Little Rock, AR 72201
501-682-1520
ASBPA@arkansas.gov
asbpa.arkansas.gov**

Certified Public Accountant.....	295
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**Arkansas Department of Labor and Licensing
Arkansas State Board of Registration for Professional Geologists
900 W. Capitol, Suite 400
Little Rock, AR 72201
501-683-0100
pgboard@arkansas.gov
www.arpgboard.org**

Registered Geologist.....	297
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**Arkansas Department of Labor and Licensing
State of Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
501-372-4661
contractors.licensing.board@arkansas.gov
http://www.arkansas.gov/clb**

Commercial Contractor	298
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**Arkansas Department of Labor and Licensing
State of Arkansas Towing and Recovery Board
7418 North Hills Blvd.
North Little Rock, AR 72116
501-682-3801
steven.rogers@arkansas.gov
artowing.arkansas.gov**

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**Arkansas Department of Public Safety
Arkansas Commission on Law Enforcement Standards and Training
4 State Police Plaza Drive
Little Rock, AR 72209
870-682-2260
Chris.Chapmond@dps.arkansas.gov
www.dps.arkansas.gov/law-enforcement/clest/**

Law Enforcement Officer.....	305
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**Arkansas Department of Public Safety
Arkansas State Police-Administrative Services Division
Trooper Recruiting
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8314
vala.ledbetter@asp.arkansas.gov
asp.arkansas.gov/recruiting/trooper-recruiting**

State Police Trooper.....	307
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**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Concealed Handgun Carry License Section
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8500
chclinfo@asp.arkansas.gov
asp.arkansas.gov/services-and-programs/detail/concealed-handgun-licensing**

Firearms Safety Training Instructor.....	342
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**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Private Investigators-Security-Alarm Installation and Monitoring
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
www.asp.arkansas.gov/services-and-programs/detail/Private-Investigators-Security-Alarm-Installation-Monitoring**

Alarm Systems Agent	310
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**Arkansas Department of Public Safety
Arkansas State Police-Regulatory Services Division
Used Motor Vehicle Dealer License
#1 State Police Plaza Drive
Little Rock, AR 72209
501-618-8600
info@asp.arkansas.gov
www.asp.arkansas.gov/services-and-programs/detail/used-motor-vehicle-dealer-license**

Used Motor Vehicle Dealer.....308

**Arkansas Judiciary
Office of Court Interpreter Services
Arkansas Justice Building, 625 Marshall Street
Little Rock, AR 72201
501-682-9400
aoc.interpreter.services@arcourts.gov
www.arcourts.gov/administration/interpreters**

Court Interpreters and Translators.....352

**Arkansas Judiciary
Arkansas Board of Certified Court Reporter Examiners
Arkansas Justice Building, 625 Marshall Street
Little Rock, AR 72201
501-425-5995
alice.cook@arcourts.gov
www.arcourts.gov/boccre**

Certified Court Reporter.....354

**Arkansas Secretary of State
Business and Commercial Services Division
1401 West Capitol, Suite 250
Little Rock, AR 72201
501-682-1010
notary@sos.arkansas.gov
bcs.sos.arkansas.gov**

Notary Public.....355

**Arkansas Secretary of State
500 Woodlane, State Capitol
Suite 256
Little Rock, AR 72201
501-682-1010
Sid.Rosenbaum@sos.arkansas.gov
www.sos.arkansas.gov**

Lobbyist.....356

**Supreme Court of Arkansas
Office of Professional Programs
Arkansas State Board of Law Examiners
2100 Riverfront Drive, Suite 110
Little Rock, AR 72202
501-374-1855
Nancie.Givens@arcourts.gov
www.arcourts.gov/administration/professional-programs**

Attorney357

APPENDIX B

Licensing/Certifying Boards and Agencies in Arkansas

Listing of Occupations

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